

BUSINESS PAPER

ORDINARY MEETING

THURSDAY 25TH AUGUST 2022

WARREN SHIRE COUNCIL

AGENDA - ORDINARY COUNCIL MEETING

25th August 2022 commencing at 8.30 am

1. OPEN MEETING

2. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

3. CONFIRMATION OF MINUTES

Ordinary Meeting held on Thursday, 28th July 2022.

4. DISCLOSURES OF INTERESTS

5. MAYORAL MINUTE(S)

Nil.

6. REPORTS OF COMMITTEES

Meeting of the Showground/Racecourse Committee held on
Tuesday, 2nd August 2022 (C14-3.2)

Meeting of the Ewenmar Waste Depot Committee held on
Monday, 8th August 2022 (C14-3.23)

Meeting of the Warren Local Emergency Management Committee held on
Tuesday, 9th August 2022 (E6-1)

Meeting of the Warren Public Arts Committee held on Tuesday,
9th August 2022 (C14-3.29)

Meeting of the Economic Development and Promotions Committee held on
Wednesday, 10th August 2022 (C14-3.22)

Meeting of Manex held on Tuesday, 16th August 2022 (C14-3.4)

Meeting of the Roads Committee held on
Thursday, 18th August 2022 (C14-3.28)

REPORTS TO COUNCIL**REPORTS OF DELEGATES**

Item 1	Meeting of the Castlereagh Macquarie County Council held on Monday, 27th June 2022	(C15-1)
Item 2	Meeting of the Alliance of Western Councils held on Friday, 1st July 2022	(C14-6.5)
Item 3	Meeting of the Warren Interagency Support Services held on Thursday, 4th August 2022.....	(C3-9)
Item 4	Ordinary Meeting of the Country Mayors Association of New South Wales held on Friday, 5th August 2022	(C14-5.5)

POLICY

Nil.

REPORTS OF THE GENERAL MANAGER

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REPORTS OF THE DIVISIONAL MANAGER FINANCE AND ADMINISTRATION

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Item 3	Works Progress Reports – Finance & Administration Projects (S1-1.15, C9-1)	Page 6
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REPORTS OF THE DIVISIONAL MANAGER ENGINEERING SERVICES

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REPORTS OF THE MANAGER HEALTH AND DEVELOPMENT

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Item 4	Request for Donation of Heritage Items from the Visitor’s Information Centre to the Warren Museum and Gallery Association Incorporated (T4-6.1)	Page 9

7. NOTICES OF MOTIONS/QUESTIONS WITH NOTICE

Nil.

8. MATTERS OF URGENCY

Nil.

9. CONFIDENTIAL MATTERS

Nil.

10. CONCLUSION OF MEETING
PRESENTATIONS

Nil.

SHOWGROUND/RACECOURSE COMMITTEE

Attached are Minutes of the Meeting of the Warren Showground/Racecourse Committee held on Tuesday, 2nd August 2022.

RECOMMENDATION:

That the Minutes of the Meeting of the Showground/Racecourse Committee held on Tuesday, 2nd August 2022 be received and noted.

WARREN SHIRE COUNCIL

Minutes of the Showground/Racecourse Committee Meeting held In Council's
Community Room at 115 Dubbo Street, Warren
on Tuesday, 2nd August 2022 commencing at 5.30pm

ATTENDANCE:

Councillor Heather Druce	Warren Shire Council (Chair)
Councillor Dirk McCloskey	Warren Shire Council
Kevin Noonan	Warren & District Jockey Club
Matt Colwell	Warren & District Jockey Club
Rhianna Gibson	Warren Pony Club
Justin Sanderson	Warren P & A Association
Ben Egan	Central West Adult Riding Club
Maryanne Stephens	Manager Health and Development Services
Sylvester Otieno	Divisional Manager Engineering Services
Joe Joseph	Infrastructure Projects Manager

ITEM 1 APOLOGIES

Apologies were tendered on behalf of Councillor Higgins, Councillor Whiteley, Gary Woodman (General Manager), Mark Beach (Other Users), Raymond Burns (Town Services Manager) and Darren Walton (Services Overseer) and it was **MOVED** McCloskey/Colwell that the apologies be accepted and a leave of absence for the members concerned be granted.

Carried

ITEM 2 MINUTES OF THE MEETING HELD ON 10TH MAY 2022

MOVED Gibson/Sanderson that the Minutes of the Meeting held on Thursday 10th May 2022 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM MINUTES OF THE MEETING HELD ON 10TH MAY 2022

Nil.

ITEM 4 ACTION CHECKLIST

MOVED Colwell/Sanderson that the information be received and noted, and items marked with an asterisk (*) be deleted.

Carried

ITEM 5 REPORTS

ITEM 5.1 2022 CALENDER OF EVENTS SCHEDULE – SHOWGROUND/RACECOURSE (S7-1)

MOVED McCloskey/Colwell that the information be received and noted.

Carried

WARREN SHIRE COUNCIL

Minutes of the Showground/Racecourse Committee Meeting held In Council's Community Room at 115 Dubbo Street, Warren on Tuesday, 2nd August 2022 commencing at 5.30pm

ITEM 5.2 SHOWGROUND/RACECOURSE PROJECT UPDATE (G4-1.7/1)

- 1.5m pathway around the arena inside dimension 80x42m concrete pier of "U" beam with 1300mm kicks rail. Final internal dimension 80m x 40.5m approx. 3 gates 4m wide.
- Request access (creek side) for P.A. (Judges, helpers) man access gate.
- Stormwater pits, levels taken, further investigations to be undertaken.
- Watering system connected awaiting pump installation.
- Disabled-friendly access being redesigned at the stairs to the pavilion.
- Consideration on location at men's toilets rather than females – request feedback.

MOVED Gibson/Colwell that the information be received and noted.

Carried

ITEM 5.3 PA SYSTEM UPDATE (S7-8)

- Access was an issue proposed to change locks to avoid further issues. The P.A System wasn't working for show, bookies area.
- Speakers not working. Shire needs a new black box (receiver).
- Enquiry regarding access to adjust for individual voices.

MOVED McCloskey/Noonan that the information be received and noted.

Carried

ITEM 5.4 RACECOURSE TRACK TOP DRESSING ISSUE (S7-7)

- Stockpile contaminated. Action was clean up and re-top dress. Restricted access to stockpile now in place. Correct material to be used in future. A meeting to be held to discuss future protocol. Track repaired as soon as possible. (3-4 days after race)

MOVED Colwell/Gibson that the information be received and noted.

Carried

ITEM 6 GENERAL BUSINESS

Nil.

ITEM 7 NEXT MEETING DATE AND TIME

November TBA.

There being no further business the meeting closed at 6.30 pm

EWENMAR WASTE DEPOT COMMITTEE MEETING

Attached are the Minutes of the Ewenmar Waste Depot Committee Meeting held on Monday 8th August 2022.

RECOMMENDATION:

That the Minutes of the Ewenmar Waste Depot Committee Meeting held on Monday 8th August 2022, be received, and noted and the following recommendation be adopted:

ITEM 5.4 FIRE AT THE EWENMAR WASTE FACILITY – 27TH JULY 2022 (G2-5.4)

Further investigations into better CCTV options and locations are to be undertaken.

WARREN SHIRE COUNCIL
Minutes of the Ewenmar Waste Depot Committee
held in the Council Community Room, 115 Dubbo Street Warren
on Monday 8th August 2022 commencing at 10.00am

Present: Councillor Heather Druce (Chairperson)
Councillor Katrina Walker
Gary Woodman (General Manager)
Maryanne Stephens (Manager Health and Development Services)
Raymond Burns (Town Services Manager) (Via Lifesize)

ITEM 1 APOLOGIES

Apologies were received from Councillor Quigley, Councillor Higgins, and Sylvester Otieno (Divisional Manager Engineering Services) who were absent due to external commitments, and it was **MOVED** Woodman / Walker that the apologies be accepted, and a leave of absence be granted for this meeting.

Carried

ITEM 2 CONFIRMATION OF THE MINUTES OF THE MEETING HELD 16th May 2022

MOVED Walker/ Burns that the Minutes of the Meeting held on 16th May 2022 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM THE MINUTES OF THE MEETING HELD 16th May 2022

- The Part-time Waste Depot Operator has been employed.
-

ITEM 4 ACTION CHECKLIST

MOVED Woodman/ Walker that the information be received and noted and those marked with an asterisk (*) be removed.

Carried

ITEM 5.1 TRANSFER STATION (G2-5.4)

MOVED Woodman / Druce that the information be received and noted.

Carried

ITEM 5.2 NEW MANAGEMENT REGIME – EWENMAR WASTE FACILITY (G2-5.4)

Committee members inspected the excavator.

MOVED Woodman / Walker that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
Minutes of the Ewenmar Waste Depot Committee
held in the Council Community Room, 115 Dubbo Street Warren
on Monday 8th August 2022 commencing at 10.00am

ITEM 5.3 COLLECTION AND DISPOSAL OF PUTRESCIBLE RUBBISH AND GARBAGE (C13-71)

MOVED Walker / Woodman that the information be received and noted.

Carried

ITEM 5.4 FIRE AT THE EWENMAR WASTE FACILITY – 27TH JULY 2022 (G2-5.4)

RECOMMENDATION TO COUNCIL:

MOVED Burns/ Druce that further investigations into better CCTV options and locations are to be undertaken.

Carried

ITEM 6 GENERAL BUSINESS

- Green waste recycling still scheduled to occur.
 - Investigate options with JR Richards for recycling avenues /costings.
 - Return and earn recycling at events, Recycling Officers perhaps, send letter to sporting groups.
-

ITEM 7 DATE OF NEXT MEETING

November 2022

There being no further business the meeting closed at 11am.

WARREN LOCAL EMERGENCY MANAGEMENT COMMITTEE

Minutes

Attached are the Minutes of the Meeting of Warren Local Emergency Management Committee held on Tuesday 9th August 2022.

RECOMMENDATION:

That the Minutes of the Meeting of Warren Local Emergency Management Committee held on Tuesday 9th August 2022 be received and noted.

WARREN LOCAL EMERGENCY MANAGEMENT COMMITTEE

Minutes of Warren Local Emergency Management Committee Meeting held in the Community Room 115 Dubbo Street, Warren on Tuesday 9th August 2022 commencing at 9.30am

PRESENT:

Gary Woodman	Warren Shire Council
Maryanne Stephens	Warren Shire Council
Sylvester Otieno	Warren Shire Council (LEMO and Chair)
Raymond Burns	Warren Shire Council
Annabelle Watson	REMO
Samantha Midgley	NSW SES
Glenn Midgley	NSW SES
Angela Muir	Fire and Rescue NSW
Michael Medlin	Fire and Rescue NSW
Angela Warriar	Local Land Service (Via Lifesize)
David Dickey	Transport for NSW
Des White	NSW Rural Fire Services
John Moors	Health NSW
Danny Bush	Resilience NSW
Sgt Rebecca Byles	Police (arrived late)

ITEM 1 APOLOGIES

Apologies were received on behalf of Lyn Harris and Angie Kelly.

MOVED White/G Midgely that the apologies be accepted, and a leave of absence be granted for this meeting.

Carried

ITEM 2 MINUTES OF THE MEETING HELD ON TUESDAY, 10TH MAY 2022

MOVED Woodman/Burns that the Minutes of the meeting held on Tuesday, 10th May 2022 as circulated, be adopted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM THE MINUTES OF THE MEETING HELD ON TUESDAY, 10TH MAY 2022

Nil.

WARREN LOCAL EMERGENCY MANAGEMENT COMMITTEE

Minutes of Warren Local Emergency Management Committee Meeting
held in the Community Room 115 Dubbo Street, Warren on
Tuesday 9th August 2022 commencing at 9.30am

ITEM 4 REMO REPORT



Central West Emergency Management Region

REMO Report to LEMC/LRC
August 2022

RRC

The next Combined Central West and Far West Region Rescue Committee (RRC) meeting is scheduled for Orange at 1030hrs on Thursday 1 September. This will be a face-to-face meeting with light lunch afterwards.

REMC

The next Central West REMC meeting is scheduled for Orange at 1300hrs on Thursday 1 September 2022. This will be kindly hosted at the DPI's new State Coordination Centre at Orange Agriculture Institute, 1447 Forest Rd, Orange.

OPERATIONS

The REOC status is currently at 'Monitoring'. Issues currently being monitored are COVID19, flooding in the Central and Far West, Monkeypox, Japanese encephalitis, Foot and Mouth and Varroa Mite. The REOC is not currently supporting any operations but remains available if required.

There are currently no local EOCs operating within the Central West.

LEOCONs

CH INSP Glenn Cogdell has taken up the LEOCON role at Bathurst and INSP David Abercrombie the Deputy LEOCON role.

REMOs

Tony Byrnes the REMO for New England has returned from leave. Andrew Elms is continuing to cover the Central West (South) while Annabelle Watson is covering the Central West (North) and Far West. Recruitment is underway to fill the Far West position in Broken Hill.

TRAINING

Training courses are resuming for face-to-face delivery. Andrew and Annabelle are now both able to deliver Introduction to Emergency Management and Emergency Operations Centre Concepts with Evacuation Management tabled for delivery in quarter 4 of 2022.

The NSW Emergency Management Programme is a compulsory course prior to any face-to-face course and is available online through the ResNSW website (emtraining.nsw.gov.au). There are eight modules available to complete and anyone working or with an interest in EM is strongly encouraged to complete these modules. Other useful online courses are also available.

Walgett

11 October 2022 - Introduction to Emergency Management
12 October 2022 - Emergency Operations Centre Concepts

WARREN LOCAL EMERGENCY MANAGEMENT COMMITTEE

Minutes of Warren Local Emergency Management Committee Meeting
held in the Community Room 115 Dubbo Street, Warren on
Tuesday 9th August 2022 commencing at 9.30am

ITEM 4

REMO REPORT

CONTINUED



Central West
Emergency Management Region

Additional dates for these courses will be announced pending approval from Resilience NSW.

EXERCISES

Conducted

NSWPF Western Region Business Continuity Plan – Exercise Blackberry

Planning

Coonamble LEOCON – Multiagency Tabletop

The REOCON, A/C Greentree, encourages LEMC to recommence planning and conduct of emergency exercises as part of the PPRR cycle of emergency management.

Andrew Elms
0417 438 845
Central West (South)
Region Emergency Management Officer
25 July 2022

Annabelle Watson
0419 412 228
Central West (North)
Region Emergency Management Officer
25 July 2022

MOVED Watson /Burns that the information be received and noted.

Carried

WARREN LOCAL EMERGENCY MANAGEMENT COMMITTEE

Minutes of Warren Local Emergency Management Committee Meeting held in the Community Room 115 Dubbo Street, Warren on Tuesday 9th August 2022 commencing at 9.30am

ITEM 5 LEMO REPORT

MOVED Muir/White that the information be received and noted.

Carried

ITEM 6 AGENCY REPORTS

NSW SES

- River 8.98m at 9am.
- Auto gauge being fixed it was reading over 30cm what manual gauge was reading.
- Borrowing one vehicle for duration of event.

NSW Police

- Signage on Ellengerah road on side of road people driving straight through it.
- Can signs be put in the middle of the road?? People driving straight through.

FRNSW

- Local Zone Commander still awaiting appointment.
- Gary Bar Regional Commander.
- Called to two house fires in Warren in June/August.

RESILIENCE NSW

- Since February recovery operations on North Coast and Sydney due to flooding.
- 10 staff rotating on assisting flood related incidents
- Helping DRG - Disaster Relief Grants for flood affected individuals
- Worked with 37 Councils on National Disaster Declarations.

TRANSPORT FOR NSW

- Ongoing training

HEALTH

- Facility still closed and Covid testing on all visitors being undertaken.
- Emma Freeth (Nurse Manager) off on leave new Nurse Manager Sharon Thompson.

WARREN SHIRE COUNCIL

- Asked SES to give analysis to see when the river is going to drop.
 - Council gets extra pumps and extra tractors to set up level due to flood levels remaining for weeks possibly.
 - Wambianna Rd 400 and 500mm waters plus high levels at the Reddenville Break.
 - Water over roads on Oxley Highway signs have been erected.
 - Ellengerah Road closed road closed signs erected.
-

WARREN LOCAL EMERGENCY MANAGEMENT COMMITTEE

Minutes of Warren Local Emergency Management Committee Meeting
held in the Community Room 115 Dubbo Street, Warren on
Tuesday 9th August 2022 commencing at 9.30am

ITEM 7

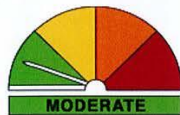
AGENCY REPORTS

CONTINUED

NSW RFS

New Australian Fire Danger Rating System Overview

- > The new Australian Fire Danger Rating System is being developed using the latest science to be more accurate and relevant to where you live. The new system will be used across the country, so whether you're at home or traveling, you will see the same system being used.
- > The new Fire Danger Ratings have four levels (instead of six) – Moderate, High, Extreme and Catastrophic.
- > When there is minimal risk, Fire Danger Rating signs will be set to 'NO RATING'. This is the white wedge sitting under Moderate.
- > There'll be actions for each level, so you'll know what to do to protect your life, family and property.
- > You'll start seeing the new fire danger ratings online and in your local community from September 2022.
- > **The new ratings and what you need to do**



- > **Plan and prepare.**
Stay up to date and be ready to act if there is a fire.



- > **Be ready to act.**
There's a heightened risk. Be alert for fires in your area.
Decide what you will do if a fire starts.
If a fire starts, your life and property may be at risk. The safest option is to avoid bush fire risk areas.



- > **Take action now** to protect your life and property.
These are dangerous fire conditions.
Check your bush fire plan and ensure that your property is fire ready.
If a fire starts, take immediate action. If you and your property are not prepared to the highest level, go to a safer location well before the fire impacts.
Reconsider travel through bush fire risk areas.



- > **For your survival leave bush fire risk areas.**
These are the most dangerous conditions for a fire.
Your life may depend on the decisions you make, even before there is a fire.
Stay safe by going to a safer location early in the morning or the night before.
Homes cannot withstand fires in these conditions.
You may not be able to leave, and help may not be available.



For further information regarding this report, please contact the North West Fire Control Centre on 02 6822 7700 or email northwestteam@rfs.nsw.gov.au

WARREN LOCAL EMERGENCY MANAGEMENT COMMITTEE

Minutes of Warren Local Emergency Management Committee Meeting
held in the Community Room 115 Dubbo Street, Warren on
Tuesday 9th August 2022 commencing at 9.30am

ITEM 7

AGENCY REPORTS

CONTINUED

Warren
Local Emergency Management Committee
RFS Operational Report
9/08/2022

Membership
Current Total District Members
1347

Membership has dropped slightly due to data cleansing

Incidents
Warren Total Incidents
01/01/22 – 1/08/22 = 32 YTD

Significant Incidents
MVA's, Structure, grass fires & assist other agencies

Other News

- We are now approaching the fire season and while permits are not required until 1st Oct, notification to the neighbours & RFS is still mandatory, Land Holders can do the RFS online at www.rfs.nsw.gov.au/notify which can be done 24 hrs a day.
- The new National Fire Danger Rating System will come online September 1st 2022. The RFS are starting to push it out to the public (see over page). How this looks for EOC activations/stand up days is still being finalised. A few key points are listed below
 - i. The Fire Behaviour Index (formally Fire Danger Rating) will be calculated on several vegetation types rather than just bush or grass
 - ii. Comparison studies with the past 2 fire seasons have shown a reduced number of Total Fire Burn Days
 - iii. There are now 4 ratings instead of 6 – if there is no rating or minimal risk (ie winter time or if it's raining) the needle in the white wedge underneath moderate
 - iv. More information can be found at <https://www.rfs.nsw.gov.au/news-and-media/newfdr>
- The RFS continues to assist DPI with efforts to contain the Varroa Mite Outbreak with requests for Volunteers & Staff deployments are ongoing.
- Due to recent weather conditions resulting in an increase of fuel loads & the potential for running grass fires. We are now seeing a number of roadside ignitions. Off-road access is also becoming difficult due to the continuing rainfall across the Zone.
- A Large Air Tanker (LAT) will be based at Dubbo Airport for the fire season.
- Current Staff movements in the District Office;
 - i. Dez White will be continuing as Acting District Manager until further notice
 - ii. Currently the 2IC & General Hand positions are vacant
 - iii. Vicky Hogland has moved into the OpO 2 role replacing Mark Mulheron who has retired.
 - iv. Tony Day has finished his EOI at Coonamble & has returned to his role in Tumut.

For further information regarding this report, please contact the North West Fire Control Centre on 02 6822 7700 or email northwestteam@rfs.nsw.gov.au

WARREN LOCAL EMERGENCY MANAGEMENT COMMITTEE

Minutes of Warren Local Emergency Management Committee Meeting held in the Community Room 115 Dubbo Street, Warren on Tuesday 9th August 2022 commencing at 9.30am

ITEM 8 CONTACT LIST UPDATE

The contact list was circulated to the group.

ITEM 9 MAJOR EVENTS

2nd, 3rd, 4th September 2022 Warren Campdraft.

Late October 2022 Classical Music Festival.

6th November 2022 Cotton Cup.

Emergency Services Open day (Planning) Council to be in touch with Sgt Byles to organize involvement.

ITEM 10 GENERAL BUSINESS

- Police back full-strength next week with a new police officer starting soon.
 - Due to the recent house fires the RFS inquired as to how things are going with the hydrants as the last fire hydrant had to be dug up in the residents' yard and was hidden from sight making the situation a lot worse than it needed to be. There were issues with the most recent house fire and trying to get water out of hydrants with enough pressure to make a difference. Could this have been a mains issue?? Social media posts regarding hydrants making locals aware not to cover or obstruct them may need to be circulated. Hydrants are painted bright yellow and "cats eyes" are installed. Council do a series of flushing of the mains when needed but there is not a full program in place.
 - Fire and Rescue have had a high number of fatalities in house fires this year. They are still available to go to people houses to check homes and make them fire safe. Please keep this in mind and tell any elderly residents that may wish to have them attend their homes.
 - Flood rescue crew coming up to assist the SES and will assess the area and make suggestions if needed.
 - 4 SES members available at any time during the day.
 - TfNSW developing a new platform similar to Live Traffic regarding access to information on road closures. Has been rolled out internally will be available to Council's soon.
-

ITEM 11 NEXT MEETING

9th November 2022

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 10.41AM

WARREN PUBLIC ARTS COMMITTEE MINUTES

Attached are the Minutes of the Meeting of the Warren Public Arts Committee held on Tuesday, 9th August 2022.

RECOMMENDATION:

That the Minutes of the Meeting of the Warren Public Arts Committee held on Tuesday, 9th August 2022 be received noted and the following recommendations be adopted:

ITEM 5.3 LIONS PARK TOILET/AMENITIES (P1-7.5)

Appropriate advertising be undertaken by social media, newsletter, flyer etc for the donation of quality Macquarie River theme images for the collage wrap on the Lions Park Toilet/Amenities.

ITEM 5.4 WARREN CBD TOILET/AMENITIES (G4-1.20)

Appropriate advertising be undertaken by social media, newsletter, flyer etc for the donation of quality historical photographs of Warren Shire for use on the Warren CBD Toilet/Amenities wrap.

WARREN SHIRE COUNCIL

Minutes of the Warren Public Arts Committee Meeting
held in the Community Room, 115 Dubbo Street Warren
on Tuesday 9th August 2022 commencing at 3:32 pm

PRESENT:

Councillor Ros Jackson	Councillor (Via Lifesize) (Chair)
Councillor Jo Van Eldonk	
Jenny Quigley	Community Member
Penny Heuston	Community Member
Judy Ridley	Community Member
Gary Woodman	General Manager
Sylvester Otieno	Divisional Manager Engineering Services
Raymond Burns	Town Services Manager
Angie Tegart	Minute Taker

ITEM 1 APOLOGIES

Apologies were tendered on behalf of Councillor Walker, Jodie Redman, Peter Mackay and Joe Joseph (Infrastructure Projects Manager) who were absent due to external commitments, and it was **MOVED** Woodman/Quigley that the apologies be accepted and a leave of absence for the members concerned be granted.

Carried

Ros Jackson was requested and agreed to Chair the meeting.

ITEM 2 CONFIRMATION OF MINUTES (C14-3.29)

MOVED Quigley/Van Eldonk that the Minutes of the Meeting held on Tuesday, 12th April 2022 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM THE MINUTES OF THE MEETING, 12TH APRIL 2022

Nil.

ITEM 4 ACTION CHECKLIST

MOVED Woodman/Burns that the information be received and noted and items marked with an asterisk (*) be deleted.

Carried

ITEM 5.1 NEVERTIRE WATER TOWER MURAL (C14-3.29)

MOVED Woodman/Burns that information be received and noted.

Carried

WARREN SHIRE COUNCIL

Minutes of the Warren Public Arts Committee Meeting
held in the Community Room, 115 Dubbo Street Warren
on Tuesday 9th August 2022 commencing at 3:32 pm

ITEM 5.2 PUBLIC ART ON PRIVATE PROPERTY MURALS (C14-3.29)

MOVED Woodman/Burns that the information be received and noted.

Carried

ITEM 5.3 LIONS PARK TOILET/AMENITIES (P1-7.5)

RECOMMENDATION TO COUNCIL:

MOVED Burns/Quigley appropriate advertising be undertaken by social media, newsletter, flyer etc for the donation of quality Macquarie River theme images for the collage wrap on the Lions Park Toilet/Amenities.

Carried

ITEM 5.4 WARREN CBD TOILET/AMENITIES (G4-1.20)

RECOMMENDATION TO COUNCIL:

MOVED Woodman/Burns appropriate advertising be undertaken by social media, newsletter, flyer etc for the donation of quality historical photographs of Warren Shire for use on the Warren CBD Toilet/Amenities wrap.

Carried

ITEM 6 GENERAL BUSINESS

Nil.

ITEM 7 DATE OF NEXT MEETING

Late October or early November 2022.

There being no further business the meeting closed 4.25pm.

ECONOMIC DEVELOPMENT & PROMOTIONS COMMITTEE MINUTES

Attached are the Minutes of the meeting of the Economic Development & Promotions Committee held on Wednesday, 10th August 2022.

RECOMMENDATION:

That the Minutes of the Meeting of the Economic Development & Promotions Committee held on Wednesday, 10th August 2022 be received and noted, and the following recommendation be adopted:

ITEM 5.1 REACTIVATION OF VISITOR SERVICES VOLUNTEERS DURING PEAK PERIODS

(D3-1)

That:

1. Expressions of interests be arranged for Volunteers for the Visitor Information Centre as soon as practical; and
2. The reactivation of Visitor Services Volunteers During Peak Periods for the Visitor Information Centre be undertaken by the soon to be appointed Economic Development and Visitation Manager to ensure lists, position requirements, expectations, rosters and actions are appropriately managed.

WARREN SHIRE COUNCIL
Minutes of the Economic Development & Promotions Committee
Meeting held in the Council Community Room
on Wednesday 10th August 2022, commencing at 3:05pm

PRESENT:

Sarah Derrett	Councillor (Chair)
Andrew Brewer	Councillor
Heather Druce	Councillor
Gary Woodman	General Manager
Darren Arthur	Divisional Manager Finance & Administration
Sylvester Otieno	Divisional Manager Engineering Services
Kerry Palmer	Regional Development - Department of Regional NSW - Business Development Facilitator
Angie Tegart	Minute Taker

ITEM 1 APOLOGIES

Apologies were received from Councillor Jackson, Councillor Quigley and Maryanne Stephens who were absent due to external commitments, and it was **MOVED** Woodman/Druce that a leave of absence be granted for this meeting.

Carried

ITEM 2 MINUTES

MOVED Derrett/Woodman that the Minutes of the Economic Development & Promotions Committee meeting held on Wednesday, 11th May 2022 be adopted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM THE MINUTES OF THE MEETING, 11TH MAY 2022

Nil.

ITEM 4 ACTION CHECKLIST

MOVED Woodman/Brewer that the information be received and noted and the items marked with an asterisk (*) be deleted.

Carried

ITEM 5.1 REACTIVATION OF VISITOR SERVICES VOLUNTEERS DURING PEAK PERIODS

(D3-1)

RECOMENDATION TO COUNCIL:

MOVED Druce/Brewer that:

1. Expressions of interests be arranged for Volunteers for the Visitor Information Centre as soon as practical; and
2. The reactivation of Visitor Services Volunteers During Peak Periods for the Visitor Information Centre be undertaken by the soon to be appointed Economic Development and Visitation Manager to ensure lists, position requirements, expectations, rosters and actions are appropriately managed.

Carried

WARREN SHIRE COUNCIL
Minutes of the Economic Development & Promotions Committee
Meeting held in the Council Community Room
on Wednesday 10th August 2022, commencing at 3:05pm

ITEM 5.2 CONSIDER KEY STAKEHOLDER GROUPS TO REPORT ACTIVITY OR OPPORTUNITIES
(D3-1)

- It would be expected that the Economic Development and Visitation Manager would develop the key stakeholder groups lists to report activity or opportunities to ensure further structure on events, activities and actions of stakeholder groups with reporting through the Economic Development and Promotions Committee.

MOVED Woodman/Brewer that the information be received and noted.

Carried

ITEM 5.3 CROSS PROMOTION OF EVENTS ON WEBSITE EG NEIGHBOURING SHIRE'S
EVENTS
(W7-4, T2-6.1)

- There is a capacity on Council's Website to allow the listing of events by community organisations through an approved process at Council;
- Another tab or hyperlink for events outside of Warren Shire could be arranged and then other Council's vis-vera;
- Warren Brochure is to be revised to a new draft with use of appropriate budgets for promotion; and
- Destination Macquarie Marshes Taskforce is hoped to be reactivated with the responsibility of the Economic Development and Visitation Manager.

MOVED Woodman/Druce the information be received and noted.

Carried

ITEM 5.4 RECONNECTING NSW – COMMUNITY EVENTS PROGRAM
(F5-1)

- A Sub Committee will be organised in conjunction with this Committee for the arrangement of the 2022 Christmas Street Party.

MOVED Brewer/Woodman that the information be received and noted.

Carried

ITEM 5.5 WARREN SHIRE SIGNATURE EVENTS
(F5-1, D3-10)

Signature Events

- Nevertire Rodeo;
- Warren Chamber Music Festival;
- Randwick of the West Twilight Race Meeting; and
- Gun Club Shooting Championship.

WARREN SHIRE COUNCIL
Minutes of the Economic Development & Promotions Committee
Meeting held in the Council Community Room
on Wednesday 10th August 2022, commencing at 3:05pm

ITEM 5.5 WARREN SHIRE SIGNATURE EVENTS

CONTINUED

Community Events

- Warren Garden Day;
- Christmas Street Party;
- Carols by Candlelight;
- Australia Day;
- Remembrance Day;
- Warren Show;
- Celebration of Warren Youth Festival;
- Car Show and Shine Event (Collie); and
- Marra Field Day.

Facility Events

- Golden Fleece Race Meeting (Randwick of the West);
- Cotton Cup Race Meeting (Randwick of the West);
- Cattleman's Cup (Randwick of the West);
- Twilight Races Race Meeting(s) (Randwick of the West);
- Equestrian Arena National/State Events; and
- Showground/Racecourse Complex National/State Events.

MOVED Woodman/Druce the information be received and noted.

Carried

ITEM 6 GENERAL BUSINESS

Nil.

ITEM 7 DATE OF NEXT MEETING

To be arranged for late October 2022.

There being no further business the meeting concluded at 4.39pm.

MANEX MINUTES

Attached are the Minutes of the Meeting of Manex Committee held on Tuesday, 16th August 2022.

RECOMMENDATION:

That the Minutes of the Meeting of Manex Committee held on Tuesday, 16th August 2022 be received and noted.

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday 16th August 2022 commencing at 2.30 pm

PRESENT:

Gary Woodman	General Manager
Darren Arthur	Divisional Manager Finance & Administration
Sylvester Otieno	Divisional Manager Engineering Services
Maryanne Stephens	Manager Health and Development Services via Lifesize
Jillian Murray	Treasurer (Chair)
Pamela Kelly	Librarian
Rowan Hutchinson	Roads Infrastructure Manager
Joe Joseph	Infrastructure Projects Manager
Jody Burtenshaw	Executive Assistant to the Mayor and General Manager

1 APOLOGIES

Apologies were received from Raymond Burns and Paul San Miguel who were absent due to external commitments and it was **MOVED** Woodman/Stephens that a leave of absence be granted for this meeting.

Carried

2 BUSINESS ARISING FROM MINUTES

Nil.

3 ACTION CHECKLIST

MOVED Woodman/Arthur that the information be received and noted and the items marked with an asterisk (*) be deleted.

Carried

4.1 EXECUTIVE OFFICE MATTERS

4.1.1 WOW Agency – Communications and Content (GM)

MOVED Woodman/Otieno that the information be received and noted and the Finance Clerk – Rates/ICT Officer, Executive Assistant to the Mayor and General Manager and Administration Officer's along with the Senior Management Team have a meeting to discuss how the WOW Agency can be supported time wise.

Carried

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday 16th August 2022 commencing at 2.30 pm

4.1 EXECUTIVE OFFICE MATTERS

4.1.2 Preparation of the August 2022 Council Newsletter (GM)

Item	Responsible Officer
Road Maintenance Construction Program for August/September 2022	RIM
Registration of Local Contractors on VendorPanel	DMFA, CC
Women of Warren Shire	GM
Staff Profile	GM
Warren Kerb and Gutter Improvement Program	RIM
Warren Footpath Improvement Program	RIM
Nevertire Reservoir and Private Property Mural Program	TSM
Warren CBD Toilet Amenities and Lion's Park Toilet Amenities Wrap Photography Donation Requests	TSM/IPM
Warren Facility Health Centre Status on Directions	GM

MOVED Woodman/Arthur that the information be received and noted.

Carried

4.1.3 Suggestions in the Council Suggestion Box (GM)

No suggestions received this month.

4.1.4 Local Roads and Community Infrastructure Program Phase 3 Extension Projects to Consider (\$655,258) (GM)

MOVED Woodman/Joseph that:

1. The information be received and noted; and
2. The Senior Management Team to do an analysis of the projects.

Carried

4.1.5 2021/2022 Annual Report Development Program and Responsibilities (GM)

MOVED Woodman/Kelly that:

1. The information be received and noted; and
2. Officers are to return their changes for the 2021-22 Annual Report when finalised.

Carried

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday 16th August 2022 commencing at 2.30 pm

4.1 EXECUTIVE OFFICE MATTERS

4.1.6 Advocacy Matters for Warren Shire Council leading up to the 25th March 2023 NSW State Election (GM)

MOVED Otieno/Hutchinson that Council continue to pursue funding for the Warren town levee, ongoing Library grants, Collie water treatment and reticulation system, water chlorination systems, telemetry system and the reconstruction and construction of a fishway on the Bryan Egan Weir.

Carried

4.1.7 Directions Discussion Warren Family Health Centre (GM)

A briefing email to be sent to Councillors and Senior Management Team outlining the following matters:

- What RaRMS are doing;
- Effective date 30th September 2022;
- Five (5) interested parties are being provided finance and some staff information;
- Council has met with Warren RaRMS staff and Doctors and have provided reassurance;
- Met with RaRMs, WHAC, staff and Doctors;
- Meeting with each of the five (5) parties to gauge interest and suitability;
- Further meeting with WHAC and previous management;
- RaRMS made a verbal commitment that if Council is in serious negotiations with an interested party, they will extend the GP service till the commencement of the new service;
- RaRMS will hand over all medical records and equipment;
- Council to check any current software agreements for the holding of medical information; and
- The General Manager to email Councillors with an update of this information.

MOVED Otieno/Hutchinson that the information be received and noted.

Carried

4.1.8 Responsibilities under the Integrated Planning & Reporting Documents (GM)

The General Manager requested that officers review the Integrated Planning and Reporting Documents and link any relevant strategies to their Council reports.

The General Manager advised that his 2022/23 Performance Review document will have priority.

MOVED Woodman/Arthur that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday 16th August 2022 commencing at 2.30 pm

4.1 EXECUTIVE OFFICE MATTERS

CONTINUED

4.1.9 Carter Oval Youth Sporting Precinct (TSM/IPM)

- Manex discussed areas including long jump, 3 bay shed including amenities, bus parking (only by signage);
- Drainage of Reinhard Way and estimates for works, the Children Learner Bike Track and Adventure Playground (estimated at \$300,000);
- Works programs need to be arranged in an attempt to have all works at the Carter Oval Youth Sporting Precinct usable, especially for Cricket by mid-March 2023; and
- The landscaping for the precinct should allow for appropriate irrigation, paths, tree planting and seating.

MOVED Arthur/Kelly that the information be received and noted.

Carried

4.1.10 MOA RiverSmart Australia Ltd – Requirements and Actions (GM)

The General Manager, Manager Health and Development Services, Divisional Manager Finance & Administration, Divisional Manager Engineering Services, Town Services Manager and Infrastructure Projects Manager are expected to have contact with RiverSmart and these officers should familiarise themselves with the Memorandum of Agreement (MOA).

Final investigations to be undertaken by the General Manager and the Town Services Manager.

MOVED Woodman/Otieno that the information be received and noted.

Carried

4.2 FINANCE & ADMINISTRATION DEPARTMENT MATTERS

4.2.1 Local Government Recovery Grant Program (\$1 Million) (DMFA)

- Council has received a grant of \$1 Million which needs to be utilised by June 2024. Projects should be considered and nominated for further discussion. Work proposal due within 3 months (19 October 2022);
- Projects that are illegible are those that are eligible under disaster funding;
- Not new (refurbishment), not enhancement or complimentary works:
 - Reforming walls;
 - Levee contribution (\$1,775,000);
 - Restoration works;
 - Refurbishment works on parks;
 - Carparks;
 - Cemetery;
 - Sports fields;

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday 16th August 2022 commencing at 2.30 pm

4.2 FINANCE & ADMINISTRATION DEPARTMENT MATTERS **CONTINUED**

4.2.1 Local Government Recovery Grant Program (\$1 million) (DMFA) Continued

- Bike paths/walking paths;
- Macquarie Park fence;
- Betterment to reduce disaster risk (for future events); and
- Drainage/stormwater works/kerb and guttering works.
- Need to check if previous event costs for levee operation are eligible, also current levee operations: November 2021 (declared), July 2022 (declared funding relevant to this) and August 2022.
- Are July/August continuous events? The Divisional Manager of Engineering Services to check if Council needs to put in another application for declaration.

MOVED Arthur/Woodman that the information be received and noted and clarification sought on whether another application for declaration needs to be submitted for August 2022.

Carried

4.2.2 New Justices of the Peace at Council (DMFA)

MOVED Arthur/Murray

Carried

4.3 ENGINEERING DEPARTMENT MATTERS

4.3.1 Warren Shire Council March 2021 Flood and Storm Damage Claim (RIM)

4.3.2 Warren Shire Council November 2021 Flood and Storm Damage Claim (RIM)

At least \$850,000 plus anything carried over from March 2021.

4.3.3 Warren Shire Council July 2022 Flood and Storm Damage Claim (RIM)

4.3.5 Road Maintenance and Construction Program and Fleet Labour Requirements Discussion (RIM/GM)

Notice of approval of Package One (1) March 2021 Flood and Storm Damage Claim \$1,871,785.82 received. The Roads Infrastructure Manager, Roads Overseer, Asset Technical Officer-Roads and Divisional Manager Engineering Services will need to meet to produce a complete Scope and Works Program. The Works Program should utilise a majority of Council staff, plant and equipment and at least contract road trains. Eight (8) months prior to June 2023, Council needs to advise if there is a need for an extension of time beyond October 2022.

The Engineering team noted the above information and will need to present to the Senior Management Team in September of any required permanent or semi-permanent staff, plant and equipment that they will need to undertake the works.

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
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4.3 ENGINEERING DEPARTMENT MATTERS

- 4.3.1 Warren Shire Council March 2021 Flood and Storm Damage Claim (RIM)
- 4.3.2 Warren Shire Council November 2021 Flood and Storm Damage Claim (RIM)
- 4.3.3 Warren Shire Council June 2022 Flood and Storm Damage Claim (RIM)
- 4.3.5 Road Maintenance and Construction Program and Fleet Labour Requirements Discussion (RIM/GM) Continued

First priority - Permanent Bitumen Surface Maintenance Crew (3 staff) similar to the Roadside Maintenance Team.

Second priority - Filling in temporary of a spare Grader Operator, Light Truck Driver and Light Plant Operator. This may be called a "Relief Crew" or fifth Grader Crew (3 staff).

Third priority - for a fixed period, permanent Relief Light Plant Operator (1 staff).

Would be advantageous for Council to manage these programs.

MOVED Woodman/Hutchinson that the information be received and noted.

Carried

- 4.3.4 2022 Calendar of Events at the Showground/Racecourse (TSM/IPM)

MOVED Joseph/Arthur that the information be received and noted.

Carried

- 4.3.6 RMCC and Prequalification Status Discussion (DMES)

- Tablets need replacing/upgrading. Require more RAM (4GB minimum);
- When no service, the location and information will be pinpointed by GPS and uploaded when in service;
- There is a budget available to upgrade/replace the tablets and they should be sourced;
- As a high priority that tablets and training need to be finalised;
- Finalise initial defects information and process and then electronic process;
- Complete before Friday, 30 September 2022; and
- RMCC commencement possibly Tuesday 4th October 2022.

MOVED Otieno/Joseph that the information be received and noted.

Carried

4.4 HEALTH & DEVELOPMENT DEPARTMENT MATTERS

Nil.

WARREN SHIRE COUNCIL
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4.5 WORK HEALTH & SAFETY AND RISK MATTERS

4.5.1 WHS Safety Management System (GM)

4.5.2 Quarry Safety Management System (GM)

The Work Health Safety/Risk Officer has contacted John Kauter regarding the Quarry WHS Safety Management Plan and if he knows of any contractors who could be engaged. Council needs to get some environmental plans of each individual mine and decide on how many mines are needed. Copies of Dubbo Regional Council's Safety Management System Plans have been sought and Council will need to find a suitable contractor and review pits currently in system and have them plotted.

MOVED Woodman/Otieno that the information be received and noted.

Carried

4.6 HUMAN RESOURCES

4.6.1 Determination of Vacant Positions in accordance with the Workforce Plan (GM)

Position	Responsible Officer	Status
Accountant	DMFA	No action to be taken at present due to budget
Water & Sewer Team Leader/Plumber	DMES	Advertising. Investigating recruitment agency options
Vacation Care Co-Ordinator and Assistant	MHD	Currently not advertising as VC did not run these holidays. Will be advertising again before the next school holidays.
Light Plant Operator – Parks & Gardens	TSM	Medical organised for 10th August 2022.
Library Technician	DMFA	Currently assessing options

- The General Manager requested information on what advertising was undertaken for the position of Water & Sewer Team Leader/Plumber;
- Council's Library Assistant Casual resigned last Friday. This position will need to be advertised; and
- A report to be presented to the September Manex Meeting on the required engineering staff after being discussed with the Senior Management Team.

MOVED Woodman/Arthur that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
 Minutes of the Manex Committee Meeting
 held in Council's Community Room on
 Tuesday 16th August 2022 commencing at 2.30 pm

4.6 HUMAN RESOURCES

CONTINUED

4.6.2 Non-Conforming Notification Form

MOVED Woodman/Otieno that the Senior Management Team discuss this item in October to consider the form and its use and that the Manex Team should provide any further comments to the General Manager.

Carried

5.1 OFFICE OF LOCAL GOVERNMENT CIRCULARS

(L5-3)

Date	Circular No.	Description	Comment/Action
20.7.22	22-21	Update on Membership Requirements for Audit, Risk and Improvement Committees.	Action by GM
08.8.22	22-22	The Development of Guidelines and a Model Policy on the Lobby of Councillors.	Noted

MOVED Woodman/Arthur that the information be received and noted.

Carried

5.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS

(L5-3)

DATE	TASK	STATUS
AUGUST		
1	Last day for rates to be levied by service of rates and charges notice [LGA s682(4); LGReg cl 413(2)]	Noted
18	Expected first instalment of 2022-2023 Financial Assistance Grant.	Noted
31	First Quarterly rates instalments due (LGA s 682)	Noted
	Survey of seizures of cats and dogs 2021-22 due to be lodged.	Noted
SEPTEMBER		
30	Electronic lodgment of Grants Commission Roads and Bridges Data Return Due.	Noted
	Lodge completed written returns of Interest for Councillors and Designated Persons [MCC cl 4.21(b)]. General Manager to table returns at next Council Meeting [MCC cl 4.25]	Issued for completion.

MOVED Woodman/Hutchinson that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday 16th August 2022 commencing at 2.30 pm

6 OPERATIONAL PROCEDURES (I2-11.1)

- 6.1 Backwash Water/Splash Park
- 6.2 Clean Cage Big Pool
- 6.3 Reporting Vandalism on Council Property

MOVED Stephens/Hutchinson that the Procedures for Backwash Water/Splash Park and Clean Cage Big Pool be adopted.

Carried

7 JULY 2022 DRAFT MINUTES AND AUGUST 2022 BUSINESS PAPER

The Committee previewed the August 2022 Business Paper and the July 2022 Draft Minutes and actions required were placed on the Action Checklist in Item 1 of the General Manager's Report.

8 CORRESPONDENCE AND COMPLAINTS/ACTION REQUESTS STATUS

The correspondence list and the outstanding complaints/actions list were circulated. It was requested that the Responsible Officers update the outstanding complaints/actions list and return to the Engineering Administration Officer.

9 GENERAL BUSINESS WITHOUT NOTICE

- The General Manager advised that Council's RFFF applications for hazard reduction grant funding for the 2022/23 financial year have been successful (\$285,088.00). The Treasurer is going to touch base with relevant officers. The Treasurer was requested to contact NSW Rural Fire Service regarding Village works and if anything can be recouped from the 2021/2022 year.
- Projects to consider for the Stronger Country Communities Program. Road projects are not eligible. Amount of \$856,000 for Council and \$370,000 for community projects. Projects to be over \$100,000.

Suggestions include:

- Monkeygar Bird Viewing Platform stage 2;
- Netball courts lighting;
- Warren Sporting & Cultural Centre air conditioning;
- Burrima Boardwalk access road;
- WOW Centre access;
- Racecourse exclusion fencing Stage2;
- Racecourse track irrigation Stage 2;
- Racecourse toilet facilities over and above money already received;
- Carter Oval – Children's Learner Bike Track and Adventure Playground;

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday 16th August 2022 commencing at 2.30 pm

9 GENERAL BUSINESS WITHOUT NOTICE

CONTINUED

- Warren Memorial Swimming Pool amenities and club house;
- Warren Sporting Cultural Centre ladies change room;
- Warren Memorial Swimming Pool paint and refurbishment;
- Endeavour Hall refurbishment;
- Showground/Racecourse improvements Stage 2; and
- Library lighting and shelving.
- Regional Tourism Activation Fund Round 2 projects to consider.
- The Senior Management Team and Finance Clerk – Rates/ICT Officer need to start making arrangements for determination of what we need to do for the Economic Development and Visitation Manager officer for September 2022 (accommodation and set up) and some initial preparation for what is required to take over the Visitor Information Centre.

There being no further business the meeting closed 5.08 pm.

ROADS COMMITTEE

Attached are the Minutes of the meeting of the Roads Committee held on Thursday, 18th August 2022.

RECOMMENDATION:

That the Minutes of the Meeting of the Roads Committee held on Thursday, 18th August 2022 be received and noted and the following recommendations be adopted:

ITEM 5.2 2022/2023 ROAD CONSTRUCTION PROGRAM (W6-16.26)

Preference be given for future Gravel Resheeting Programs to be roads that have or have had gravel or loam sheeting.

ITEM 5.3 FIXING LOCAL ROADS – ROUND 4 SUBMISSIONS (G4-1.71)

Priority for Fixing Local Roads Round 4 Submissions be;

1. Rehabilitation of Nevertire – Bogan Road Segments 4,6,8,10;
 2. Bitumen Reseal Program;
 3. Gravel Resheeting Program;
 4. Construction of Tyrie Road Segments 32 and 34;
 5. Reconstruction of Buckiinguy Road Segments 18, 20 and 22;
 6. Construction of Old Warren Road Segments Part 30, 32 and 34;
 7. Construction of Gibson Way Segments 0 and 2; and
 8. Upgrade of Gradgery Lane Bridges (3).
-

WARREN SHIRE COUNCIL

Minutes of the Roads Committee

Meeting held in Councils Community Room at 115 Dubbo Street
Warren on Thursday, 18th August 2022 commencing at 4.05

PRESENT:

Councillor Greg Whiteley (Chair)
Councillor Dirk McCloskey
Councillor Noel Kinsey
Councillor Andrew Brewer
Gary Woodman (General Manager)
Rowan Hutchinson (Roads Infrastructure Manager)
Sylvester Otieno (Divisional Manager Engineering Services)

ITEM 1 APOLOGIES

Apologies were received from Councillor Ron Higgins and Mayor Milton Quigley who were absent due to external commitments, and it was **MOVED** Kinsey/McCloskey that the apologies be accepted, and a leave of absence be granted for this meeting.

Carried

ITEM 2 CONFIRMATION OF MINUTES

MOVED Brewer/McCloskey that the Minutes of the Meeting held on, Wednesday, 1st June 2022 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING

Councillor McCloskey had an enquiry regarding seal widths on roads, noting there was nothing formal to say what the "normal" requirement of seal width on Council roads and what their hierarchy.

The General Manager suggested that eight (8) metre seals will be the maximum seal width on Council Regional and Shire roads. It was noted that the seal width does come as a requirement under certain funding and that a minimum for safety is generally required.

ITEM 4 ACTION CHECKLIST

- A Telstra pit is in the way of fixing a ramp in Nevertire holding up the completion of the kerb and gutter replacement in Nevertire. Council currently in discussions with Telstra.
- A query was made as to how often road inspections will take place now that the new Asset Technical Officer-Roads has started. Most likely highways will be fortnightly, but other roads will depend on the hierarchy. The Roads Infrastructure Manager to provide frequencies of the hierarchy of roads to be inspected.

MOVED McCloskey/Kinsey that the information be received and noted, and items marked with an (*) asterisk be deleted.

Carried

WARREN SHIRE COUNCIL

Minutes of the Roads Committee

Meeting held in Councils Community Room at 115 Dubbo Street
Warren on Thursday, 18th August 2022 commencing at 4.05

ITEM 5 REPORTS

ITEM 5.1 TRAFFIC COUNTER REPORT (R4-1)

MOVED McCloskey/Kinsey that the information be received and noted.

Carried

ITEM 5.2 2022/2023 ROAD CONSTRUCTION PROGRAM (W6-16.26)

- The Regional Road Reseal Program has no budget due to the need to contribute funds to the Warren Road construction works. Any available funds to be carried over priority will be given to Carinda Road, Segment 62 and part Segment 64.
- Local Roads Resealing Program \$655,258 total on shire roads and urban roads is funded by Roads to Recovery and subject to grant applications for Fixing Local Road Round 4.
- Check if Segment 8 mentioned in the program is actually meant to be Segment 16 or 18 on Old Warren Road (2km this side of the Springfield turn off).
- Gravel sheeting on Canonba Road is being considered. The Committee felt that other roads need to be resheeted that are already existing gravel/loam.
- Investigations to take place on where Council can source gravel/loam.

RECOMMENDATION TO COUNCIL:

MOVED Kinsey/McCloskey preference be given for future Gravel Resheeting Programs to be roads that have or have had gravel or loam sheeting.

Carried

ITEM 5.3 FIXING LOCAL ROADS – ROUND 4 SUBMISSIONS (G4-1.71)

RECOMMENDATION TO COUNCIL:

MOVED Kinsey/McCloskey priority for Fixing Local Roads Round 4 Submissions be;

1. Rehabilitation of Nevertire – Bogan Road Segments 4,6,8,10;
2. Bitumen Reseal Program;
3. Gravel Resheeting Program;
4. Construction of Tyrie Road Segments 32 and 34;
5. Reconstruction of Buckiinguy Road Segments 18,20 and 22;
6. Construction of Old Warren Road Segments Part 30, 32 and 34;
7. Construction of Gibson Way Segments 0 and 2; and
8. Upgrade of Gradgery Lane Bridges (3).

Carried

ITEM 5.4 DRAFT UPDATED WARREN SHIRE ROADS MAP (R4-1)

- Asset Manager, Roads Infrastructure Manager and Roads Overseer to finalise the updated sealed and unsealed lengths.

MOVED Brewer/Kinsey that the information be received and noted.

Carried

WARREN SHIRE COUNCIL

Minutes of the Roads Committee

Meeting held in Councils Community Room at 115 Dubbo Street
Warren on Thursday, 18th August 2022 commencing at 4.05

ITEM 6 GENERAL BUSINESS

- Flood and Storm Damage March 2021 AGRN960 approved for works to commence.
- Collie causeway storm damage works moved from Flood and Storm AGRN960 to Flood and Storm Damage November 2021 AGRN987 as it is under water and cannot be assessed.
- The Divisional Manager Engineering Services is now making an application for National Disaster Relief for the August 2022 flood event.
- The General Manager has given a logistic report on the Flood Grant AGRN960 and a preliminary idea on how the Engineering Services Department is exploring the logistics of such.
- Letter request from ratepayer to help grade some Council roads proposed to SMT for the requirements that would be needed to allow ratepayer to fulfil request. Committee felt that it would be appropriate to have a positive investigation on this request.
- Investigate request for two (2) loads of gravel in front of the Marra School.
- 60km speed sign on RRR333 Carinda Road is not flashing when supposed to be, please investigate and have fixed.
- Cathundral – Bogan Road Myall trees in front of George Gibson’s which is a sight distant problem. Please investigate to see if Council can have them removed.
- Nevertire side on State Highway 11 at Auscott Myall trees obstructing view (No action until Warren Shire Council is the RMCC Contractor)
- Gravel/Loam pits within Warren Shire. Councillors McCloskey to help the Engineering Services Department to understand the gravel/Loam pits in the shire.
- RMCC update all documents submitted and a hold point sent to TfNSW. Next step for TfNSW to release the hold point. Hoping for a 3rd October 2022 start.
- Can we follow up with the existing RMCC Contractor (Gilgandra Shire) to make a temporary fix for the Oxley Highway near Warren Golf Club as there are very large and dangerous potholes.
- The Mayor and General Manager be requested to provide further advice to the Minister for Regional Roads for the betterment of Oxley Highway near Ewenmar Creek.

NEXT MEETING

November 2022

There being no further business the meeting closed at 6.02pm.

CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES

MINUTES OF THE MEETING OF THE CASTLEREAGH MACQUARIE COUNTY COUNCIL HELD AT COONAMBLE SHIRE COUNCIL CHAMBERS ON MONDAY 27th JUNE 2022 AT 10:30AM.

PRESENT: Clrs D. Batten, B. Fisher, M Cooke, I. Woodcock, Z Holcombe and N. Kinsey

ABSENT: Clr P Cullen, Clr D Todd, Clr G Peart and Clr G Whiteley

STAFF MEMBERS: M. Urquhart (General Manager), A. Fletcher (Senior Biosecurity Officer), and B Kerr (Minute Secretary).

WELCOME: Meeting was opened at 10:42am and Chairman Clr D Batten welcomed all councillors and staff to the meeting.

06/22/1 Leave of Absence

Resolved:

That the leave of absence received from Councillors Pat Cullen, Denis Todd, Greg Peart and Greg Whiteley are accepted and a leave of absence granted.

Moved: Clr Kinsey

Seconded: Clr Fisher

Carried

DECLARATIONS OF INTEREST- Nil

06/22/2 Minutes of Ordinary Council Meeting – 3rd May 2022

Resolved:

That the minutes of the ordinary Council meeting held 3rd May 2022, having been circulated be confirmed as a true and accurate record of that meeting.

Moved: Clr Kinsey

Seconded: Clr Fisher

Carried

06/22/3 Council's Decision Action Report – June 2022

Resolved:

1. That the Resolution Register for June 2022 be received and noted

Moved: Clr Woodcock

Seconded: Clr Cooke

Carried

06/22/4 Adoption of Business Activity Strategic Plan 2022/23 to 2031/32, Delivery Program 2022/23 to 2024/25, Operational Plan 2022/23, Long Term Financial Plan 2022/23 to 2031/32, Asset Management Plan 2022/23 and Workforce Strategy 2022/24

Resolved:

1. That Council adopts the Draft Business Activity Strategic Plan 2022/23 to 2031/32, Delivery Program 2022/23 to 2024/25, Operational Plan 2022/23, Long Term Financial Plan 2022/23 to 2031/32, Asset Management Plan 2022/23 and Workforce Strategy 2022/24

2. Report to the August 2022 meeting with a plan of expenditure, Council b Council for the additional control operations.

Moved: Clr Kinsey

Seconded: Clr Holcombe

Carried

06/22/5 Revised Investment Policy

Resolved:

1. That the report be received.
2. That Council adopts the revised Investment policy as presented.

Moved: Clr Woodcock

Seconded: Clr Kinsey

Carried

06/22/6 Circulars Received From the NSW Office of Local Government**Resolved:**

That the information contained in the following Departmental circulars 22-12 to 22-18 from the Local Government Division Department of Premier and Cabinet be received and noted.

Moved: Clr Kinsey

Seconded: Clr Holcombe

Carried**06/22/7 Cash and Investment Report- 30th April 2022 & 31st May 2022****Resolved:**

That the investment report for 30th April 2022 and 31st May 2022 be received and noted.

Moved: Clr Fisher

Seconded: Clr Holcombe

Carried**06/22/8 Member Fees, Local Government Remuneration Tribunal****Resolved:**

That the Member fees be set at the minimum level set by the Local Government Remuneration Tribunal for a County Council Category;

1. The member fee for 2022/2023 be fixed at \$1,900
2. The Chairperson fee for 2022/2023 be fixed at \$4,080
3. Makes a superannuation contribution payment to its Councillors/Members in accordance with section 254B of the Local Government Act 1993.

Moved: Clr Kinsey

Seconded: Clr Woodcock

Carried

06/22/09 Audit, Risk and Improvement Committee**Resolved:**

That:

1. That Council join with the Far North West Joint Organisation and its member Councils in establishing a Shared Audit Risk and Improvement Committee in accordance with section 428B of the Local Government Act 1993
2. That Council delegate authority to the Far North West Joint Organisation to appoint the chair and two (2) independent members to form the Shared Audit Risk and Improvement Committee to serve the Far North West Joint Organisation, all three member Councils and Castlereagh Macquarie County Council.
3. That Council appoint Clr Bill Fisher to serve as the non-voting board member on the ARIC for this Council only.
4. That Council adopt the Draft Terms of Reference developed for the operation of the Audit Risk and Improvement Committee noting the initial revised term to cater for the shorter period to be served by the current Council and the fact that there is no current need for the Chair to be pre-qualified at this stage.

Moved: Clr Kinsey**Seconded:** Clr Cooke**Carried****06/22/10 Important Dates for Councillors – Upcoming Meetings and Events****Resolved:**

That Council receive and note the list of upcoming meetings and events.

Moved: Clr Fisher**Seconded:** Clr Kinsey**Carried****06/22/11 Senior Biosecurity Officer's Report****Resolved:**

1. That the report be received and noted.
2. Media Awareness Program to be undertaken by GM in conjunction with distribution of flyers with rates notices

Moved: Clr Woodcock**Seconded:** Clr Cooke**Carried**

Date of the next CMCC Council Meeting to be Monday 29th August 2022 in Coonamble Shire Council Chambers, commencing at 10:30am

Close of Meeting

The meeting closed at 11:30am

Chairman

General Manager

DRAFT

AWC Board Meeting Minutes

Meeting of: Alliance of Western Councils (AWC)
Date: 1 July 2022
Time: 8.30am
Venue: Nyngan RSL Club

ATTENDEES:

Cr Craig Davies (Chair)	Mayor Narromine Shire Council
Cr Glenn Neil	Mayor Bogan Shire Council
Cr Barry Holman	Mayor Bourke Shire Council
Cr Vivian Slack-Smith	Mayor Brewarrina Shire Council
Cr Tim Horan	Mayor Coonamble Shire Council
Bob Stewart	Administrator, Central Darling Shire Council
Cr Peter Abbott	Mayor Cobar Shire Council
Cr Mathew Dickerson	Mayor Dubbo Regional Council
Cr Doug Batten	Mayor Gilgandra Shire Council
Cr Jane Keir	Mayor Walgett Shire Council
Cr Milton Quigley	Mayor Warren Shire Council
Derek Francis	General Manager Bogan Shire Council
Leonie Brown	General Manager Bourke Shire Council
David Kirby	General Manager Brewarrina Shire Council
Peter Vlatko	General Manager Cobar Shire Council
Bruce Quarmby	Acting General Manager Coonamble Shire Council
Stephen Wallace	Director Development and Environment
David Neeves	General Manager Gilgandra Shire Council
Jane Redden	General Manager Narromine Shire Council
Michael Urquhart	General Manager Walgett Shire Council
Darren Arthur	Divisional Manager Finance and Administration
Sally McDonnell	Council Secretariat and Minute Taker

GUESTS

Ian George	Western NSW Regional Engagement Manager – Telstra
Fiona Nash	Regional Education Commissioner – Department of Education, Skills and Employment
The Hon Dugald Saunders	Minister for Agriculture and Minister for Western NSW
Ben Walker	Western NSW Advisor, Office of the Hon Dugald Saunders
Ashley Albury	Executive Director Regional Housing Supply Department of Regional NSW
The Hon Scott Barrett MLC	Deputy Government Whip in the Legislative Council, Member of The Nationals
Megan Dixon	CEO and Director of Regional Development, RDA Orana

1 WELCOME

Cr Craig Davies declared the meeting open at 8.35am and Cr Glen Neill then welcomed everyone to the meeting on behalf of Bogan Shire Council.

2 DECLARATION OF INTERESTS

Cr Mathew Dickerson declared an interest on any voting, if any, that may occur as a result of the presentation from Ian George, due to his business affiliation with Telstra.

3 APOLOGIES

Apologies were received for:

Cr Des Kennedy	Mayor Mid-Western Regional Council
Murray Wood	CEO, Dubbo Regional Council
Brad Cam	General Manager Mid-Western Regional Council
Gary Woodman	General Manager Warren Shire Council
Roger Bailey	General Manager Warrumbungle Shire Council
Cr Ambrose Doolan	Mayor Warrumbungle Shire Council
Greg Hill	General Manager, Central Darling Shire Council

2022/12 RESOLVED Cr Barry Holman/Cr Doug Batten, that the apologies received be accepted.

CARRIED

4 CONFIRMATION OF MINUTES OF THE GENERAL MANAGERS ADVISORY COMMITTEE (GMAC) MEETING HELD ON 17 JUNE 2022

2022/13 RESOLVED Cr Doug Batten/Derek Francis, that the minutes of the meeting held on 17 June 2022 be received and noted.

CARRIED

5 CONFIRMATION OF MINUTES OF MEETING HELD ON 30 MARCH 2022

2022/14 RESOLVED Cr Mathew Dickerson/Cr Doug Batten, that the minutes of the meeting held on 30 March 2022 be received and noted.

CARRIED

6 MATTERS ARISING FROM THE PREVIOUS MINUTES AND CORRESPONDENCE

2022/15 RESOLVED Cr Glenn Neil/Cr Tim Horan, that correspondence be received and noted.

It was noted that Minister Bonnie Taylor has shown her interest in attending the next meeting to be held at Bourke in October.

CARRIED

Cr Vivian Slack-Smith joined the meeting at 8.43am

David Kirby joined the meeting at 8.45am

7 PRESENTATIONS

7.1 Western NSW Regional Engagement Manager (REM) - Telstra

Ian George (REM), presented and provided the AWC Board with an explanation of his role along with an update on key activities and issues currently being experienced by Telstra.

Cr Jane Keir and Michael Urquhart joined the meeting at 8.55am.

Discussion was held with regards to connectivity in regional and remote areas and the challenges these areas are currently facing.

It was noted that the Hon Michelle Rowland MP, Minister for Communication, has shown interest in attending the next meeting to address the group.

A briefing note is to be prepared and forwarded to the Hon Michelle Rowland MP, along with an invitation to attend the meeting to be held at Bourke in October.

7.2 Regional Education Commissioner – Department of Education, Skills and Employment

Fiona Nash presented and provided the AWC Board with an explanation of her role and how the challenges in rural, regional and remote areas lead to the creation of the role. Fiona's email address was distributed to the group.

8 GENERAL BUSINESS

8.1 Further discussion was held with regard to the General Managers Advisory Committee Meeting Minutes (**Attachment No. 1**), specifically the presentation from Paul Polansky, Transport for NSW.

2022/16 RESOLVED Cr Doug Batten/Cr Barry Holman, that all recommendations from General Managers Advisory Committee Meeting be acknowledged and actioned accordingly.

CARRIED

8.2 Discussion was held with regard to Rural Firefighting Equipment and the recommendations from the Auditor-General to undertake a stocktake of the equipment and record the value in the council's financials statements. Concerns were raised given that Councils don't control the fleet and don't receive any value for them were they to be sold.

2022/17 RESOLVED Cr Barry Holman/Darren Arthur that the Alliance of Western Councils Board write to the Auditor General outlining the concerns of the members in regard to recording the value of the Rural Firefighting Equipment in their respective financial statements.

CARRIED

9 PRESENTATION

9.1 Minister for Agriculture and Minister for Western NSW

The Hon Dugald Saunders MP presented and provided an update to the AWC Board on the following:

- There is currently a statewide lockdown of bees to stop the spread of Varroa Mite, this involves a ban on any movement of hives or tampering with hives. Contract tracing is in progress, following which there will be a staged approach back to normal.
- There are now 17 shires in the Western NSW Boundaries with Gilgandra and Warrumbungle Shires now included.
- Focusing on Connectivity across Western NSW to improve road, air and data. The Government is Working with the private enterprises to assist in the ability to deliver better connectivity.
- Budget and upcoming funding opportunities.
- Discussion held with regard to the challenges around housing for Police, Teachers, Nurses and Doctors, and how it affects the ability to attract these professionals to our areas and keep them.
- Biodiversity – A review of the calculator found that it wasn't working as it should. A new calculator will be released, and Cr Davies will liaise with Mike Mrdak, who is responsible for the Act, to provide an update to all Councils.
- Discussion was held with regard to Doctors and the number of fly in/fly out Locums in our communities along with the difficulties around upskilling of overseas Doctors.

Cr Doug Batten and David Neeves left the meeting at 11.34am

10 FURTHER GENERAL BUSINESS

10.1 Proposed Logo for Alliance of Western Councils

Discussion was held with regard to the suggested logo of Alliance of Western Councils presented to the meeting.

It was noted that a decision will be made at the next meeting where Council's are welcome to present suggested replacements.

10.2 Size of Burrendong Dam Air Space for Flood Mitigation and Drought Proofing

Cr Milton Quigley provided an explanation to the meeting on gaining the groups support with regard to the air space for flood mitigation and drought proofing at Burrendong Dam.

2022/18 RESOLVED Cr Milton Quigley/Cr Peter Abbott that the Alliance of Western Councils Board support the raising of the Full Supply Level (FSL) of Burrendong Dam to 120% of its current full supply level.

CARRIED

It is noted that the vote was unanimous.

Derek Francis left the meeting at 11.54pm

11 PRESENTATIONS

11.1 Executive Director Regional Housing Supply – Department of Regional NSW

Ashley Albury presented and provided the AWC Board with an update on the budget and housing/infrastructure opportunities for the region. Discussion was held with regard to the challenges Councils are currently experiencing across Western NSW.

9 NEXT MEETING

Friday, 14 October 2022 in Bourke. Networking Dinner be held on the Thursday evening 13 October 2022.

It was noted that the following be invited to the meeting;

- The Hon Bronnie Taylor MLC, Minister for Women, Minister for Regional Health, and Minister for Mental Health
- The Hon Michelle Rowland MP, Minister for Communications
- Senator Deborah O'Neill, Senator for NSW – Australian Labor Party
- The Hon Sarah Mitchell MLC, Minister for Education and Early Learning
- The Hon Wendy Tuckerman MP, Minister for Local Government
- The Hon Sam Faraway, Minister for Regional Transport and Roads

It was also noted that the following are to be invited to all Alliance of Western Councils Board Meetings in the future;

- The Hon Dugald Saunders MP, Minister for Agriculture and Minister for Western NSW
- Ben Walker, Western NSW Advisor, Office of the Hon Dugald Saunders
- The Hon Scott Barrett MLC, Deputy Government Whip in the Legislative Council, Member of The Nationals
- Mr Roy Butler MP, Member for Barwon and Member of Shooters, Fishers and Farmers Party

10 CLOSURE OF MEETING

There being no further business the meeting closed at 12.40pm.

The Minutes (pages 1 to 5) were confirmed at a meeting held on the _____ day of _____ 2022, and are a full and accurate record of proceedings of the meeting held on 1 July 2022.

Chair

WARREN SHIRE COUNCIL
Delegates Report by Councillor S Derrett
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday 25th August 2022

ITEM 3

WARREN INTERAGENCY SUPPORT SERVICES

CONTINUED

RECOMMENDATION:

That the information be received and noted.

MINUTES OF THE INTERAGENCY MEETING HELD IN THE COUNCIL COMMUNITY ROOM ON THE 4TH AUGUST 2022.

MEETING OPENED: 1.05pm

1. **PRESENT:** Clr Joanne Van Eldonk, Clr Sarah Derrett, Clr Katrina Walker, Amy Hall TAFE Warren (via Lifesize), Ursula Ryan (RFDS) via Lifesize
2. **APOLOGIES:** Mandi Smart Maryanne Stephens.
3. **CONFIRMATION OF MINUTES:**
Moved: Clr Derrett Seconded: Clr Joanne Van Eldonk

Carried

4. **BUSINESS ARISING:** Nil

5. **CORRESPONDENCE:** Out – Nil In – Nil

6. **ACTION CHECK LIST**

- A discussion was held regarding Community transport between Nevertire and Warren 14/2/2019. To put in a column for this item No further action at the moment is required. This may change as circumstances develop into the future.
- The Hear our Heart Ear Bus item was discussed, and the question asked are children missing out if they are not attending Possums, Pre-School and if the Warren Central School is having clinics?
- Amy Hall President of the WCS P&C enquired if the school was organising the bus go to the school? Clr Sarah Derrett said she would make enquiries.
- The last item on the Checklist is the Warren Health Advisory Committee, (WHAC). Organise for a representative to attend the next Interagency meeting, for an update.

7. **REPORTS FROM AGENCIES:**

Verbal Reports: -

Amy Hall from Warren TAFE

- Communicating with Lynette Harris, (Health Service Manager, Warren MPHS), to create a connection for local students keen to study nursing, (Assistant in Nursing) that is the first course towards becoming a Registered Nurse.

WARREN SHIRE COUNCIL
Delegates Report by Councillor S Derrett
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday 25th August 2022

ITEM 3 **WARREN INTERAGENCY SUPPORT SERVICES** **CONTINUED**

REPORTS FROM AGENCIES: **CONTINUED**

- Lynette is willing to provide either in Trangie or Warren MPHS the component of the course that requires the student to work in a hospital.
The theory part can be delivered remotely at Warren TAFE, the practical component in Dubbo. Amy is keen to work with the schools and high-school.
Amy Hall is also providing information for local young people on other courses available through TAFE.

Ursula Ryan RFDS

- Currently Mental Health clinic is on a Tuesday, Drug and Alcohol clinic is on Friday. Both clinics are held at the Medical Centre in Warren.
- The aquaponics programme at the Warren Central School is going well.
- Kelly Sinclair is co-ordinating the Grow Expo scheduled to be held on Friday 7 October, at the Warren Youth Centre.

8. GENERAL BUSINESS:

- Warren Weekly has closed which makes it difficult for agencies to advertise their services to the community of Warren.
- Amy Hall and Belinda Bell are also working together to organise for the Grow Expo. There has been a great response from services who would like to participate.
- Belinda Bell from Catholic Care is holding a walk on Tuesdays 10.00am start at Macquarie Park. Ursula Ryan is to provide bacon and eggs after the walk.
- Sharon Milnes from Narromine Community Skills is organising a concert on Saturday 22 October, the band will be Castlereagh Connections.

9. Date of Next Meeting:

Thursday 6th October 2022.

There being no further business the meeting closed at 1:35pm.



Country Mayors Association of NEW SOUTH WALES

Chairperson: Cr Ken Keith OAM
PO Box 337 Parkes NSW 2870
02 6861 2333
ABN 92 803 490 533

MINUTES

GENERAL MEETING

FRIDAY, 5 AUGUST 2022 THEATRETTE, PARLIAMENT HOUSE, SYDNEY

The meeting opened at 8.31 a.m.

1. ATTENDANCE:

Armidale Regional Council, Mayor, Cr Sam Coupland, Mayor
Armidale Regional Council, Mr James Roncon, General Manager
Bathurst Regional Council, Cr Robert Taylor, Mayor
Bathurst Regional Council, Mr Aaron Jones, Acting General Manager
Bega Valley Shire Council, Cr Russell Fitzpatrick, Mayor
Bega Valley Shire Council, Mr Anthony McMahon, CEO
Bellingen Shire Council, Cr Steve Allan, Mayor
Bellingen Shire Council, Ms Liz Jeremy, General Manager
Bland Shire Council, Cr Brian Monaghan, Mayor
Bland Shire Council, Mr Grant Baker, General Manager
Blayney Shire Council, Cr Scott Ferguson, Mayor
Broken Hill City Council, Mr Jay Nankivell, General Manager
Cabonne Shire Council, Cr Kevin Beatty, Mayor
Cabonne Shire Council, Mr Brad Burns, General Manager
Cootamundra-Gundagai Regional Council, Cr Charlie Sheahan, Mayor
Cootamundra-Gundagai Regional Council, Mr Glen McAtear, Deputy General Manager
Dubbo Regional Council, Mathew Dickerson, Mayor
Dubbo Regional Council, Mr Murray Wood, CEO
Federation Council, Cr Patrick Bourke, Mayor
Forbes Shire Council, Cr Chris Roylance, Deputy Mayor
Forbes Shire Council, Mr Steve Loane, General Manager
Gilgandra Shire Council, Cr Doug Batten, Mayor
Gilgandra Shire Council, Mr David Neeves, General Manager
Glen Innes Shire Council, Cr Rod Banham, Mayor
Glen Innes Shire Council, Mr Dennis McIntyre, Acting General Manager
Goulburn Mulwaree Council, Cr Bob Peter Walker, Mayor
Goulburn Mulwaree Council, Mr Aaron Johansson, CEO
Griffith City Council, Cr John Doug Curran, Mayor
Griffith City Council, Mr Brett Stonestreet, General Manager

Gunnedah Shire Council, Cr Jamie Chaffey, Mayor
Gunnedah Shire Council, Mr Eric Growth, General Manager
Gwydir Shire Council, Cr John Coulton, Mayor
Gwydir Shire Council, Mr Max Eastcott, General Manager
Hilltops Council, Cr Margaret Roles, Mayor
Inverell Shire Council, Cr Paul Harmon, Mayor
Kempsey Shire Council, Mr Craig Milburn, General Manager
Kiama Municipal Council, Cr Neil Reilly, Mayor
Kiama Municipal Council, Ms Jane Stroud, General Manager
Kyogle Council, Cr Kylie Thomas, Mayor
Lachlan Shire Council, Cr John Medcalf, Mayor
Lachlan Shire Council, Mr Greg Tory, General Manager
Leeton Shire Council, Cr Tony Reneker, Mayor
Leeton Shire Council, Ms Jackie Kruger, General Manager
Liverpool Plains Shire Council, Cr Doug Hawkins, Mayor
Lockhart Shire Council, Cr Greg Verdon, Mayor
Lockhart Shire Council, Mr Peter Veneris, General Manager
Mid-Western/Mudgee Regional Council, Mr Brad Cam, General Manager
Moree Plains Shire Council, Mr Mick Tobin, Acting General Manager
Narrabri Shire Council, Cr Ron Campbell, Mayor
Narrandera Shire Council, Cr Neville Schenka, Mayor
Narrandera Shire Council, Mr George Cowan, General Manager
Narromine Shire Council, Cr Craig Davies, Mayor
Narromine Shire Council, Ms Jane Redden, General Manager
Oberon Council, Cr Mark Kellam, Mayor
Oberon Council, Mr Gary Wallace, General Manager
Orange City Council, Cr Jason Hamling, Mayor
Parkes Shire Council, Cr Ken Keith, Mayor
Snowy Monaro Regional Council, Cr Narelle Davis, Mayor
Snowy Valleys Council, Cr Ian Chaffey, Mayor
Snowy Valleys Council, Mr Hamish McNulty, Interim General Manager
Tamworth Regional Council, Cr Russell Webb, Mayor
Tamworth Regional Council, Mr Paul Bennett, General Manager
Temora Shire Council, Cr Rick Firman, Mayor
Temora Shire Council, Mrs Elizabeth Smith, Director of Administration and Finance
Tenterfield Shire Council, Cr Bronwyn Petrie, Mayor
Uralla Shire Council, Cr Robert Crouch, Deputy Mayor
Uralla Shire Council, Ms Kate Jessep, General Manager
Wagga Wagga City Council, Cr Dallas Tout, Mayor
Wagga Wagga City Council, Mr Peter Thompson, General Manager
Warrumbungle Shire Council, Cr Ambrose Doolan, Mayor
Warrumbungle Shire Council, Mr Roger Bailey, General Manager
Weddin Shire Council, Cr Craig Bembrick, Mayor
Weddin Shire Council, Ms Noreen Vu, General Manager
Wingecarribee Shire Council, Mr Viv May, Interim Administrator
Wingecarribee Shire Council, Ms Lisa Miscamble, General Manager
LGNSW, Cr Darriea Turley, President
LGNSW, Mr Scott Phillips, CEO
OLG Ally Dench, Executive Director
OLG Karen Purser
Mark Honey

APOLOGIES:

As submitted

SPECIAL GUESTS:

- (a) Darriea Turley, President, LGNSW
- (b) The Hon Anthony Roberts MP, Minister for Planning, Minister for Homes
- (c) Ms Amy Dumbrell, Acting Director, Biodiversity Offsets Scheme and Dr Louisa Mamouney, Acting Executive Director, Biodiversity Credit Supply Fund and Taskforce
- (d) Mr Justin Clancy MP, Parliamentary Secretary for Health
- (e) Mr Greg Warren MP, Shadow Minister for Local Government, Shadow Minister for Veterans and Shadow Minister for Western Sydney

2. ADOPTION OF MINUTES OF PREVIOUS MEETING:

RESOLVED that the minutes of the General Meeting held on 27 May 2022 be accepted as a true and accurate record (Temora Shire Council / Gwydir Shire Council).

3. Matters Arising from the Minutes

NIL

4. CORRESPONDENCE

Outward

- (a) The Hon Jim Chambers MP, Treasurer, stressing that funding for Local Government should remain at the levels of the previous government and preferably at a higher level
- (b) The Hon Anthony Albanese MP, Prime Minister, stressing that funding for Local Government should remain at the levels of the previous government and preferably at a higher level
- (c) Mr Chris Minns MP, Leader of the Opposition NSW, urging bi-partisan support to ensure all 44 recommendations of the Legislative Council Inquiry into Health Outcomes and Access to Health and Hospital Services in Rural, Regional and Remote NSW are adopted
- (d) The Hon Dominic Perrottet MP, Premier NSW, urging bi-partisan support to ensure all 44 recommendations of the Legislative Council Inquiry into Health Outcomes and Access to Health and Hospital Services in Rural, Regional and Remote NSW are adopted
- (e) The Hon Wendy Tuckermann MP, Minister for Local Government, seeking urgent amendment to clause 34 subsection 2 of the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021
- (f) The Hon Anthony Roberts MP, Minister for Planning and Minister for Homes, seeking urgent amendment to clause 34 subsection 2 of the Environmental

Planning and Assessment (Development Certification and Fire Safety)
Regulation 2021

- (g) Ms Anna Bowden, Head of Social Impact, Royal Far West, thanking her for her presentation to the 27 May 2022 meeting
- (h) The Hon Kevin Anderson MP, Minister for Lands and Water, Minister for Hospitality and Racing, thanking him for his presentation to the 27 May 2022 meeting
- (i) The Hon Wendy Tuckermann MP, Minister for Local Government, thanking her for her presentation to the 27 May 2022 meeting
- (j) The Hon Paul Toole MP, Deputy Premier, Minister for Regional New South Wales, Minister for Police, thanking him for his presentation to the 27 May 2022 meeting
- (k) Adjunct Professor, Ruth Stewart, Commissioner, National Rural Health Commission, thanking her for her presentation to the Health Forum on the 26 May 2022
- (l) Mr Richard Colbran, Chief Executive officer, NSW Rural Doctors Network, thanking him for his presentation to the Health Forum on the 26 May 2022
- (m) Mr Ryan Park MP, Shadow Minister for Health, Shadow Minister for Mental Health, Shadow Minister for the Illawarra and South Coast, thanking him for his presentation to the Health Forum on the 26 May 2022
- (n) The Hon Bronnie Taylor MLC, Minister for Women, Minister for Regional Health and Minister for Mental Health, thanking her for her presentation to the Health Forum on the 26 May 2022
- (o) The Hon Bronnie Taylor MLC, Minister for Women, Minister for Regional Health and Minister for Mental Health, forwarding to her the list of participants suggestions to move forward with Regional and Rural Health
- (p) The Hon Dominic Perrotet MP, Premier NSW, inviting him to present to next meeting to be held on the 5 August 2022
- (q) The Hon Catherine King MP, Minister for Infrastructure, Transport, Regional Development and Local Government, inviting her to present to next meeting to be held on the 5 August 2022
- (r) Mr Edward Cavanough, Executive Director and Director Policy, McKell Institute, thanking him for participating in the Executive Committee meeting held on the 9 June 2022 and inviting him to be a presenter at the Skills Forum on the 4 August 2022
- (s) The Hon Anthony Albanese MP, Prime Minister, regarding the deployment of overseas doctors
- (t) The Hon Mark Butler MP, Minister for Health and Aged Care regarding the deployment of overseas doctors
- (u) The Hon Catherine King MP, Minister for Infrastructure, Regional Development and Local Government regarding continuous funding for the Building Better Regions program
- (v) Cr Linda Scott, President ALGA, seeking support for the continuance of the Building Better Regions program
- (w) Cr Darriea Turley, President, LGNSW, seeking support for the continuance of the Building Better Regions program

Inward

- (a) Mr Marcus Ray, Group Deputy Secretary, Planning and Assessment regarding employment zones reform

- (b) Mr Brett Whitworth, Deputy Secretary, Planning Policy, regarding clause 34 subsection 2 of the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021
- (c) The Hon Dugald Sanders MP, Minister for Agriculture, Minister for Western NSW, regarding standards for breeding dogs
- (d) The Hon James Griffith MP, Minister for Environment and Heritage, regarding the NSW Biodiversity Offset Scheme
- (e) The Hon Dominic Perretot MP, Premier NSW, advising that the Government is currently considering the recommendation of the Legislative Council Inquiry into Health Outcomes and Access to Health and Hospital Services in Rural, Regional and Remote NSW
- (f) Leeton Shire Council, forwarding letter from LGNSW to the Treasurer, Minister Cooke MP, Auditor General, and Minister Tuckerman MP, regarding treatment of RFS assets
- (g) Letter from the Department of Planning and Environment to the Auditor General regarding the treatment of RFS assets
- (h) Riverina Joint Organisation regarding the proposal to introduce a Domestic Waste Charge peg

NOTED

5. President Cr Darriea Turley, LGNSW Update

Cr Turley provided a report on the work of LGNSW since the last meeting including Annual Conference 2022, Local Government Week and Awards Dinner, Emergency Services Levy and Rural Fire Service Assets, State Budget, Upper House Inquiry into floods, and advocacy into Parliamentary Inquiry into elections held under COVID 19 conditions, Domestic Waste Charges Review, addressing council staff shortages, ePlanning and NSW Planning Portal, rural and regional health and recent advocacy wins

6. Mr Tom O'Dea, Head of NBN Local NSW

There are 21 NBN professionals looking after Regional and rural shareholders. NBN is a Government Business Enterprise which sells to telecommunication providers and is accountable to the Federal Government. NBN has delivery partnerships with contractors and subcontractors. It is the provider that supplies the modems of varying quality. Household owners often place the modems in their homes that are not efficient. NBN's purpose is to lift digital capability at a local level. On the ground NBN have Community Engagement Managers, business leads and community ambassadors. Part of their staff engagement is that staff have to live in the area they serve. The focus is delivering digital capability, developing regional infrastructure, supporting regional performance and integration within local communities. 12.1million homes are connected, 8.5million are connected to a plan and 76% have 50mbps wholesale speed. In regional Australia 3.4million premises are connected. \$750million is being invested in upgrading the fixed wireless network and extending the range of the fixed wireless network with benefits of extended coverage, faster speeds, improved busy home speeds, and enhanced data levels. NBN needs to get the message out and needs insights, opportunities and the voice of customers from councils.

7. The Hon Anthony Roberts, Minister for Planning, Minister for Homes

The government is committed to having diversity of housing. Regional housing pressures have been caused through migration and more people are staying in the regions and the need for housing intensifies. The 2022 budget housing package includes \$500million to unlock land and \$174million to support key workers moving to the regions. The Housing Strategy 2041 has been developed and there are lessor assessment times. A regional Housing Taskforce has been set up to examine the barriers to the provision of housing and affordability in the regions and all their recommendations have been accepted. \$34million has been set aside over 4 years to implement the Taskforce recommendations. A Regional Housing Flying Squad has been created to assist regional councils. Under the next phase of the Accelerated Housing Infrastructure Fund \$120million has been set aside for high growth regional areas. The shortage of Planners in regional areas is being addressed by allowing councils to outsource the assessment of housing DA's to consultants. The Regional Housing Flying Squad program is be considered for a twelve month extension. Agritourism is a booming industry and the government is helping farmers to diversify their businesses. Certain agritourism activities will be listed as exempt or complying development. All of the nine Regional Plans are being reviewed responding to impacts and linked to other State strategies. Tribute was paid to the leaders of the flood affected areas and an Independent Inquiry report will be released soon. \$150million will be available to build and replace social houses and \$10million allocated to replace police homes. Money is being allocated to close the GAP. There is always going to be challenges with new technology such as the planning portal.

8. Financial Report

RESOLVED That the financial reports for the last quarter were tabled and accepted (Inverell Shire Council / Lachlan Shire Council)

9. Presentation of Emeritus Mayor Award by Cr Darriea Turley, President LGNSW

Cr Darriea Tulley presented retired Mayor Mark Honey, Kiama Municipal Council, with his Emeritus Mayor certificate and pin

10. Introduction of the Country Mayors Lapel Badge

Cr Firman Executive member outlined the purpose of the lapel pins to promote the Country Mayors Association and to recognize the professionalism of its members. The lapel pins were handed out to attending Mayors. Those not attending will be given their pins at future meetings

11. Ms Amy Dumbrell, Acting Director, Biodiversity Offsets Scheme and Dr Louisa Mamouney, Acting Executive Director, Biodiversity Credit Supply Fund and Taskforce

The Biodiversity Offset Scheme has had a history since 1995 with a shift to method based in 2007 and in 2014 an offset policy for major projects became compulsory. In 2016 the Biodiversity Conservation Act was passed and in 2020 the Australian Government endorsed the scheme. In 2021 the Integrated Improvement and Assistance Program commenced and in 2022 the review of LMBC commences. The Biodiversity Scheme aims to avoid, minimize and offset the impacts of development on biodiversity consistent with the principles of ecological sustainable development. It is required under DA's. \$550million Biodiversity credits have been traded and 36,000 hectares of land protected. The scheme is being improved by refining it, and scaling up, through a strategy to increase credit supply, identifying pain points, a local government support program, additional assessors and a help desk. The Biodiversity Credits Supply Fund and Taskforce have identified that credits are too hard to attain and expensive and that buyers and sellers are hard to identify. Problems need to be resolved to make a significant difference in the coming months by fast tracking of Biodiversity credits, operate a credit supply fund and enhance conservation benefits. It can be made easier by targeting support, streamlining processes, provide upfront support, simplifying the BSA agreement, opportunities to connect, more information, addressing barriers and communication and engagement.

RESOLVED That the Country Mayors Association make representations to the NSW Government on the gross failings of the Biodiversity Scheme, the inadequacies of the review to address the real problems of the scheme, and the ongoing economic hardship and loss of development of regional NSW (Narromine Shire Council / Gilgandra Shire Council)

12. Mr Justin Clancy MP, Parliamentary Secretary for Health

Mr Clancy thanked CMA for its insights into regional and rural health and the wellbeing of our communities. There is no quick fix for regional and rural health but the 2022 State budget has provided a significant boost to operational and capital expenditure including the allocation of additional staff with \$883million over 4 years to attract regional and rural workers. Tailored programs are to be introduced to take up positions and increased training opportunities. The elective surgery waitlist will get additional funding over the next 2 years. Hospital and health facility upgrades have been important for health outcomes and in the next 4 years there will be \$3billion spent on capital infrastructure including staff accommodation in regional NSW. \$740million over 5 years will be spent on palliative care covering an extra 600 nurses and other staff, and social care is to have a virtual connection to provide equity and care and there will be virtual care access to health specialists. A virtual intensive care unit has been announced in Broken Hill for remote NSW. Travel and accommodation support has been expanded in the budget. A new Regional Health Division was established in April this year and will look at the recommendations of Legislative Council report and other issues. The new Advisory Panel will be working on the Regional Health Plan which has had 1,200 face to face meetings held to develop it. The draft plan will be available for comment in September this year.

13. Mr Greg Warren MP, Shadow Minister for Local Government, Shadow Minister for Veterans, and Shadow Minister for Western Sydney

Mr Warren thanked Country Mayors for the opportunity to meet with members. He advised that he had written to the Emergency Services and Local Government Ministers regarding the treatment of RFS assets and advised there needs to be a legislative change. There needs to be changes made in respect to Joint Organisation funding and legislative requirements and that both issues were on labors radar.

14. Scholarship Sub Committee of the Executive Committee

RESOLVED that NSW Country Mayors Association adopt an Inprinciple position with implementing a suitable Scholarship program, to assist in addressing skills shortages in our communities and further
That the NSW CMA Executive be authorised to compile Criteria and Structure of Scholarship programme, to report back to NSW CMA for final endorsement.
(Gunnedah Shire Council / Temora Shire Council

15. Suggestions for positive change for Regional and Rural Health

- (1) Local Health Districts need to introduce measures to hold on to internees
- (2) Develop a system to get overseas doctors into are communities
- (3) Support UNE, CSU, and SCU to establish new medical schools
- (4) Investigate administration and boundaries of Health Districts
- (5) Have Primary Care nurses connected to hospitals
- (6) Indigenous Training of indigenous people for their communities
- (7) Advocacy approach and strategy to be developed by Country Mayors
- (8) Ensure the State Government reports on the progress of the Inquiry
- (9) The Commonwealth Government to explain what they are doing in respect of the Inquiry
- (10) Thank those that have worked hard under a difficult situation
- (11) Councils build health plans
- (12) The issue is workforce. Where is the workforce and where do you get it
- (13) Travel allowances to be simplified
- (14) Need bipartisan support of the 44 recommendations and continuation of Minister for Regional Health (Letters have been sent to the Premier and Leader of the Opposition)
- (15) Re-establish Hospital Boards

RESOLVED that the suggestions be left in the hands of the Executive to monitor and followup (Parkes Shire Council / Gunnedah Shire Council

16. Wakefield Park Development

Goulburn Mulwaree Council advised of Wakefield Park Raceway's appeal to NSW Land and Environment Court against consent conditions imposed. The appeal was upheld but the Court imposed stricter noise management conditions that impact on the definition of an event which could make the raceway unviable

17. Demerger Proposal of Cootamundra-Gundagai Regional Council

RESOLVED that Country Mayors write a letter to the Boundaries Commission supporting their decision which recommends the demerger of the councils should proceed (Parkes Shire Council / Gunnedah Shire Council)

18. Next Meeting

The date of the next meeting is scheduled for Friday, 18 November 2022

NOTED

There being no further business the meeting closed at 12.40pm.

Cr Ken Keith OAM
Chairman Country Mayor's Association of NSW

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(C14-7.4)

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
25.2.21	41.2.21	Mobile and Internet Coverage in Nevertire	GM	Lobby the Federal and the NSW Governments to include the Nevertire region in the "Black Spot" funding program as a top priority. Briefing Note provided to the Local Member the Hon. Mark Coulton MP at the meeting held by the Mayor and General Manager in Broken Hill 20 April 2021. Now attempting to work with Telstra to improve mobile and internet service at Nevertire. Council has submitted a submission on the Regional Telecommunications Review 2021 that is now available on the relevant Commonwealth Government Department website. Monthly reminders being provided to Telstra.
22.7.21	153.7.21	Customer Service Policy	GM	Over the next 12 months detail a Warren Shire Council Service Ethos or similar to ensure there is an appropriate customer service culture throughout the organisation, expect reporting in September or October 2022.
28.10.21	233.10.21	Sports lighting of the Carter Oval Soccer Fields	GM/IPM	Works delayed due to the wet weather and condition of Carter Oval. Tender process completed. Contract awarded to REES Electrical P/L. Design complete, including soccer field lighting. Site works commenced April 2022. All poles and lights installed. Testing of lights in progress.
28.10.21	240.10.21	Proposed Sale of Lot 2 DP1104089 and Licence	GM	Arrange sale and licence in accordance with Council's

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General Manager				
		of Lot 7007 DP1120699 (Crown Reserve)		resolution – matter in progress through purchaser’s Solicitor. Matter delayed due to an Aboriginal Lands Claim on the Reserve. Purchasing arrangements have commenced.
28.10.21	241.10.21	Completion of Infrastructure Projects – Warren Airport, Warren CBD Toilet Facility and Lions Park Toilet Facility	DMFA/ GM/IPM	<p>Warren Airport Allocation of \$60,000 from the restricted funds for infrastructure improvement/replacement to the Warren Airport Upgrading Project to allow completion of all necessary works – work in progress, but being delayed due to lack of suitable available builders. Warren Aerodrome Terminal Building. Barnson’s preparing slab design and technical specification for the construction of the Terminal Building. Documents expected late August.</p> <p>Warren CBD Toilet Facility Allocation of \$140,000 from the restricted funds for infrastructure improvement/replacement for the Warren CBD Toilet Facility Project on the basis that the funds will be returned to restricted funds if Council is successful in receiving the NSW Responsible Gambling – Infrastructure Program Grant.</p> <p>NSW Responsible Gambling – Infrastructure Program Grant unsuccessful.</p>

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General Manager				
				<p>Draft specification for CBD Toilet completed. Indicative costing completed for toilet type extras such as; electrical supply & metering – works in progress.</p> <p>Council has adopted the Warren Public Arts Committee recommendation to have historical photographs of Warren themed collage on the Dubbo Street wall of the facility.</p> <p>CBD Toilet Request for Quotation closed on the 14 July 2022. Council has accepted a quotation from Exeloo P/L. Project timeline is 22 weeks.</p> <p><u>Lions Park Toilet Facility</u></p> <p>That Council note and approve the following funding to go towards the Lions Park Toilet Facility Project:</p> <ul style="list-style-type: none">• Aubrey Dinsdale's bequeath to Council \$52,230.45;• Murray Darling Basin Economic Development Improvement of Regional Structures Grant \$24,500; and• Contribution from the Warren Lions Club – noted \$16,000. <p>Subject to the Warren Lions Club committing at least \$16,000 to the Lions Park Toilet Facility Council allocate \$52,000 from the restricted funds for infrastructure improvement/</p>

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General Manager				
				<p>replacement for the Lions Park Toilet Facility Project on the basis that the funds will be returned to restricted funds if Council is successful in receiving the NSW Responsible Gambling – Infrastructure Program Grant. Budget needs to be allocated – confirmation request provided to the Warren Lions Club who have verbally advised of agreement to provide \$16,000 contribution. Council has adopted the Warren Public Arts Committee recommendations to have a Macquarie River theme collage on the outside walls. Survey completed for Lions Park. Draft Concept Plan received. Infrastructure Projects Control Group investigating project scope, information, documentation and specifications to progress project.</p> <p>Lions Park Toilet Request for Quotation closed on the 14 July 2022. Council has accepted a quotation from Exeloo P/L. Project timeline is 22 weeks.</p>

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General Manager				
2.12.21	269.12.21	Proposed Sale of Warren Airport Land to MVAS	GM	<ol style="list-style-type: none"> 1. Arrange sale of land as detailed within the report – in progress through purchasers solicitor. 2. Arrange for the signing of any associated documents under the Seal of Council if required. <p>Matter in the hands of purchasers Solicitor that is to contract stage.</p>
24.2.22	54.2.22	Local Roads and Community Infrastructure Program - Phase 3 Grants - Community Infrastructure Projects	<p>GM</p> <p>IPM</p> <p>MHD</p> <p>MHD</p> <p>MHD</p>	<p>That Council allocate funding under the Local Roads and Community Infrastructure Program – Phase 3 Grant to the following community infrastructure projects:</p> <ul style="list-style-type: none"> ▪ Equestrian Arena (\$95,944), final project scoping completed, costs being checked; ▪ Warren Sporting and Cultural Centre Upstairs Disabled Toilet (\$40,000), quotations obtained being assessed against available funding; Contractor appointed, order issued. ▪ Warren Sporting and Cultural Centre Retaining Wall and Second/Third Tier Replacement and concrete path work (\$40,000), quotations being assessed against available funding; Contractor appointed, order issued. ▪ Warren Sporting and Cultural Centre Sound Mixer System and External Speakers (\$9,572), quotation obtained and

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General Manager				
				being assessed against available funding. Contractor appointed, order issued.
24.2.22	71.2.22	Inclusion of an Acknowledgement of Country Within the Order of Business of Council's Ordinary, Extra-Ordinary, Special and Committee Meetings Under the Warren Shire Council Code of Meeting Practice	GM	That the inclusion of an Acknowledgement of Country within the Order of Business of Council's Ordinary, Extra-Ordinary, Special and Committee Meetings under the Warren Shire Council Code of Meeting Practice and any other proposed changes to the Code of Meeting Practice be considered at a Council Workshop before being progressed – expected September or October 2022 Workshop and reporting.
24.3.22	79.3.22	Warren Shire Council Economic Development Strategy	GM	Further refinement to be undertaken by the new Business Development Facilitator.
24.3.22	79.3.22	Warren Shire Council Economic Development Plan	GM	Further refinement to be undertaken by the new Business Development Facilitator.
28.4.22	101.4.22	Public Art on Private Property Murals	GM	Arrange for a Macquarie River theme collage to be incorporated on the Lions Park Toilet/Amenities outside wall – in progress, including advertising for quality photographs.
28.4.22	101.4.22	Public Art on Private Property Murals	GM	Arrange for historical photographs of a Warren themed collage to be incorporated on the Warren CBD Toilet/Amenities Dubbo Street Wall – in progress, including advertising for quality photographs.

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General Manager				
*26.5.22	131.5.22	Warren Shire Signature Events	GM	That a further report be provided to the Economic Development & Promotions Committee on future events to be broken into at least the following three (3) categories: <ol style="list-style-type: none"> 1. Warren Shire Signature Events; 2. Warren Shire Community Events; and 3. Warren Shire Facility Events. Initial report provided to Committee.
23.6.22	158.6.22	Tender C13-73 – Design, Deliver and Construct a Prefabricated or Modular Sports Amenities Building for Carter Oval Youth Sports Precinct	GM/TSM	Awarded to Landmark Products Pty Ltd. Design works have commenced, expect works to be completed November 2022.
*23.6.22	165.6.22	Councillor and Staff Interaction Policy	GM	Policy amended as resolved and has been placed on public exhibition for a minimum of 28 days. No adverse comments received, arrangements made for the adoption of the Policy.
*23.6.22	166.6.22	Complaints Management Policy	GM	Policy has been placed on public exhibition for a minimum of 28 days. No adverse comments received, arrangements made for the adoption of the Policy.
*23.6.22	172.6.22	Draft Memorandum of Agreement – RiverSmart Australia Ltd	GM	The MOA has been signed and executed by both parties.

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General Manager				
28.7.22	195.7.22	Local Government NSW Annual Conference	GM	Arrange registrations for Conference and advise LGNSW of Council's Voting Delegate – in progress.

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Finance and Administration				
*28.7.22	200.7.22	Accounting Treatment of Rural Fire Service ("Red Fleet") Assets	DMFA	Council to write to listed parties as specified, promote messages and reaffirms its support as resolved – complete.

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
6.12.18	284.12.18	Amendments to the Boundaries of Lot 79 & 80 DP 724585 Wambianna Street, Collie to provide for the existing Collie Hotel accommodation units	DMES	Survey completed and a report is to be presented to Council. This project is currently on hold. Waiting on land boundary adjustments between RFS and Local Hotel. Re-investigation commenced by new DMES. Hotel owner has been contacted via phone. He will meet DMES for further discussion.
27.6.19 3.12.20	129.6.19 256.12.20	Warren Levee Rehabilitation	DMES	Matter is in the hands of Minister Elliot's and Minister Littleproud's offices. It should be recognised that the first submission may not be successful. Second submission provided. There may be a second round or pursue through other flood asset grants if needed. Emergency Plan funded and enacted (\$80,000) for

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Divisional Manager Engineering Services				
				<p>November/December floods. Matter now also with Resilience NSW. Consultant engaged to arrange a further Grant Application through the State Government to the Commonwealth Government. Further application under the National Flood Mitigation Infrastructure 2021-2022 arranged and has been successful (\$5.325M). Further application under the 2022-2023 NSW Government's Floodplain Management Program arranged. Briefing of NSW Government Minister to obtain State Government funding amounting to \$1.775M continues. Minister Steph Cooke and Minister Kevin Anderson appraised of the situation by Briefing Notes and Meetings. A meeting was held with Lyndal Punch and Barney Smith, GM, TSM and DMES. Lyndal (Resilience NSW) requested original application and correspondence from NSW Government. Documents requested by Resilience NSW have been sent to Sylvia Jenson on 1 July 2022. Documents resent to Sylvia Jenson on the 26 July 2022. Awaiting further communication from Resilience NSW. State Program – further</p>

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Divisional Manager Engineering Services				
				information being provided by 19th August 2022.
26.9.19	204.9.19	Bundemar Street Warren Proposed Centre Median Alteration	DMES	<ol style="list-style-type: none"> 1. Provide a detailed budget for works. Submit plans and documents to Council for consideration and approval. 2. Further investigations are to be undertaken.
24.9.20	214.9.20	New Sewage Treatment Works	IPM	<p>Works in progress. Practical completion 21st November 2021. Waiting for EPA Licence for new STW. Site inspection with Contractor carried out 12th May 2022. A Practical Completion Certificate issued 25th May 2022.</p> <p>Draft EPL received 7th February 2022. Waiting on Commissioning Licence, then the Contractor will “cut over” to new SPS2 and STP for commissioning. Commissioning Licence expected by the end of June 2022 to allow full testing and commissioning to take place. Construction Contractor expected back on site August 2022 to finalise commissioning.</p> <p>Gongues onsite Wednesday, 10th August 2022.</p> <p>Commissioning of new plant and EPA sign off expected late in the week of 15th August 2022.</p>
27.5.21	95.5.21	Upgrade of Chlorination system improvements	DMES/ TSM	Council apply for grant funding for Nevertire and Collie chlorination system improvement to best practices level and to include

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Divisional Manager Engineering Services				
				<p>appropriate building facilities at Collie; and</p> <p>If the use of the Warren Groundwater Augmentation Grant for the provision of Warren chlorination system improvement to best practice level is not possible then a further grant application be made to the relevant authorities for provision of this important infrastructure in Warren. Briefing Note provided to Roy Butler MP mid-January 2022 and Minister for Land and Water The Hon. Kevin Anderson MP February 2022. Local Member Roy Butler MP again appraised of proposed project in late May 2022. Awaiting approval from DPIE of scope change for Bore Flat and Ellengerah Chlorination Works.</p>
27.5.21	95.5.21	River Water Pumps at Ellengerah and Oxley Park Reservoirs	DMES/ TSM	Fittings being manufactured, waiting on river level. River level too high to proceed.
27.5.21	95.5.21	Spare pumps – water and sewage	DMES/ TSM	Gunningba and Nevertire to be upgraded. Spare pump for Wilson Street. Xylem Water to start on site late August. Wilson Street switchboard being designed and materials being ordered.
27.5.21	95.5.21	Water and Sewerage Telemetry System	DMES/ TSM	Sewer telemetry to be improved as part of the Sewer Pump Station Upgrade. Other areas subject to obtaining grants. Briefing Note provided to Roy Butler mid-January 2022 and to the Minister for Land and Water The Hon. Kevin

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Divisional Manager Engineering Services				
				Anderson MP February 2022. Local Member Roy Butler MP again appraised of proposed project in late May 2022. Awaiting funding.
24.6.21	143.6.21	Ewenmar Waste Management Facility	DMES/ MHD/ TSM	Budget amended by a further \$100,000 using the Domestic Waste Restricted funds. Civil works utilising Council day labour and engage local contractors to carry out the other components of the project as required. Stormwater pipes/pits installed. Concreting works listed on VendorPanel closed 3rd March 2022. Initial Civil works and concreting works to commence mid-June. MLB Concrete and Construction are the successful contractor. Weather and contractor staffing issues have delayed the works. MLB to reprice project. Have requested pricing from other contractors.
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	Include the list of works as noted in the Warren Town Improvement Committee Meeting 29 th June 2021, Item 3 point 1 a-q to the current CBD Upgrade Project in principle – in progress. Further report provided to the November 2021 Town Improvement Committee. Amendments to be provided to Consultant. Drawings have been received from the Consultant and have been distributed to the Town Improvement

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Divisional Manager Engineering Services				
				Committee Members and Councillors.
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	Develop a Community Consultation Program and commence obtaining feedback from business houses and the community – in progress. Discussions with WOW Agency to be commenced.
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	Determine an estimated cost for the complete project in conjunction with feedback and negotiated positions for land purchases and report back to a Closed Council Meeting – in progress.
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	Seek necessary grants for this extensive 10 year project – ongoing. Application for Industrial Access Road and intersection has been submitted under the HVSP.
2.12.21	257.12.21	Town Centre Upgrade	DMES	Committee members to analyse proposals and forward them to the DMES.
2.12.21	257.12.21	Town Centre Upgrade	DMES	Arrange for the amended proposal to go to Community Consultation when completed.
26.8.21	174.8.21	2021/2022 Plant Replacement Program	DMES/ WC	Arrange for the replacement of light vehicles as per recommendation - Plant 56 – Toyota Hilux Single Cab 2x4 (estimated change-over cost – \$18,000) replacement has been ordered with a 6-8 month delivery time; Plant 62 – Toyota Hilux Single Cab 2x4 Tipper (estimated change-over cost – \$18,000) April 2022 for

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Divisional Manager Engineering Services				
				<p>2022/2023 – replacement has been ordered with a 6-8 month delivery time; Plant 236 – Toyota Hilux Extra Cab 2x4 (estimated change-over cost – \$18,000) April 2022 for 2022/2023 – replacement has been ordered with a 6-8 month delivery time; Plant 240 – Toyota Aurion (estimated change-over cost – \$22,000) Probably 2022/2023; Plant 241 – Toyota Hilux Single Cab 4x4 (estimated change-over cost – \$13,000) Probably 2022/2023 – replacement has been ordered with a 6-8 month delivery time; Plant 242 – Toyota Kluger Wagon (estimated change-over cost – \$10,000) Probably 2022/2023 – replacement has been ordered with a 6-8 month delivery time; and Plant 3503 – Toyota Kluger Wagon (estimated change-over cost – \$20,000) replacement has been ordered with a 6-8 month delivery time. Ongoing.</p>
26.8.21	174.8.21	2021/2022 Plant Replacement Program	DMES/ WC	Arrange for the replacement of heavy plant as per recommendation – *Plant 15 – Kioti Daedong Tractor (estimated change-over cost - \$30,000) – tractor ordered from Hutcheon and Pearce as per Council Minute No. 159.6.22

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Divisional Manager Engineering Services				
				<p>*Plant 21 – Tractor John Deere (estimated change-over cost - \$35,000) – tractor ordered from Hutcheon and Pearce as per Council Minute No. 159.6.22;</p> <p>Plant 1168 – Excavator JCB 8018 (estimated change-over cost - \$15,000) – Draft Specification written, replacement to be considered for 2022/2023;</p> <p>Plant 107 – Isuzu FVZ193A (Dump Truck) (estimated change-over cost - \$225,000) (subject to a further report, see October 2021 Plant Committee Meeting) – Selling only, further resolutions awaiting replacement. – New truck Specification writing complete.</p> <p>New Tipping Trailer (estimated cost - \$90,000) (subject to a further report, see October 2021 Plant Committee Meeting) – not applicable, further resolution awaiting replacement – Specification complete for trailers and dolly.</p> <p>Plant 751 – Pressure cleaner Monsoon 100TR (estimated change-over cost - \$1,000);</p> <p>Plant 774 – Fountain Proline V4 Liquid Marker (estimated change-over cost - \$500); and</p> <p>Plant 112 – Trailer with Kubota ASKA 180B generator (estimated change-over cost</p>

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Divisional Manager Engineering Services				
				- \$5,000), replacement to be considered for 2022/23.
28.10.21	226.10.21	Kerb and Gutter Works	DMES/ RIM	<p>Program the following required kerb and gutter replacement works in the amount of \$92,767 to be funded from the kerb and gutter replacement restricted funds:</p> <p>Priority one (1): Orchard Street, Warren 20.2 metres – complete.</p> <p>Priority two (2): Readford and Zora Street, Warren 62.4 metres – complete.</p> <p>Readford and Chester Street, Warren 92.8 metres - complete; and Readford and Bundemar Street, Warren 73 metres - deferred – Kerb and gutter lengths will need to be reduced due to increased costs. Works practically complete. Readford and Bundemar Street work has been deferred.</p>
28.10.21	226.10.21	Fixing Local Roads Program Round 3 Successful Project and Funding Requirements	DMES/ RIM	<p>Council allocates \$876,160 remaining of the nominally allocated Local Roads and Community Infrastructure Phase 3 funds (Commonwealth) to the Nevertire – Bogan Road Segments 04, 06 (08 and 10 perhaps) Rehabilitation Project with the works to be undertaken in late 2021/2022 and waiting in abeyance for other funding opportunities</p>

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Divisional Manager Engineering Services				
				if they arise in 2021/2022 and 2022/2023.
28.10.21	229.10.21	Comparison Plant Replacement for Council Gravel Haulage Fleet	DMES/ WC	Arrange the advertising for the supply and delivery of one (1) Bogie Drive Road Train Specification Prime Mover, a triaxle road train dolly and two (2) heavy duty bisalloy triaxle side tipping trailers. Specification complete for trailers, Dolly and Prime Mover.
28.10.21	229.10.21	Comparison Plant Replacement for Council Gravel Haulage Fleet	DMES/ WC	Council following delivery of the road train side tipping combination sell Plant 107, Plant 31 and Plant 165 for the expected amount of \$85,000 ex GST maybe delayed subject to the success of the flood damage programs.
28.10.21	229.10.21	Finalisation of 2021/2022 Heavy Plant Replacement Program	DMES/ WC	The following heavy plant replacement/purchases be included in the 2021/2022 Heavy Plant Replacement Program: <ul style="list-style-type: none"> • \$30,000 new front mounted mower – Specification written and being quoted; • \$7,000 for new smaller mowing deck for Plant 70 Iseki Mower and the Village Crew Trailer be upgraded in weight capacity – no action to be taken on trailer; and • \$190,000 for a new rubber tyred roller gross weight 22.5 tonne – Listed on VendorPanel 4th March 2022. Closed 28th March 2022 – report provided to

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Divisional Manager Engineering Services				
				April 2022 Council Meeting and roller ordered, awaiting delivery.
28.10.21	229.10.21	Finalisation of 2021/2022 Heavy Plant Replacement Program	DMES/ WC	An investigation be undertaken on the capability and practicality of the purchase in the future of a minimum 3.6m slasher for roadside, airport and outside areas of the racecourse use – investigation commenced and expected to be reported to the next Plant Committee Meeting.
28.10.21	231.10.21	Village Enhancement Plans Works – Extra Projects for Collie, Nevertire, Warren Finalisation (Murray-Darling Basin Economic Development – Improvement of Regional Structures Grant)	DMES/ GM/IPM/ TSM/ RIM	That the \$424,288 budget available for further project works be allocated to the list of works presented to the Town Improvement Committee on the 14th October 2021 – works in progress, ongoing.
24.2.22	43.2.22	Solar options for Carter Oval Sports Precinct/Workshop Depot Precinct	DMES	Investigate solar options for areas as specified – in progress, specifications and quotations arranged, closing 8th September 2022.
*24.2.22	46.2.22	Warren Lawn Cemetery Expansion	DMES/ TSM	Community Consultation undertaken and closed on the 28 July 2022. No submissions were received. Works will commence as staff and contractors are available.
28.4.22	124.4.22	Supply and Delivery of one (1) Rubber Tyred Roller	DMES	Accept the quotation from WesTrac Pty Ltd of 8 Purvis Lane, Dubbo for the supply and delivery of a Caterpillar CW34 Rubber Tyred Roller in accordance with the Request for Quotation No. VP294685

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
				Rubber Tyred Roller for \$217,000 plus GST. Roller ordered, awaiting delivery.
26.5.22	128.5.22	Request for Installation of a Bus Stop Sign	DMES	An onsite assessment was undertaken of requested Bus Stop sign for Ellengerah Road. Sign ordered and will be installed when received.
26.5.22	128.5.22	Wambianna Road Double Line Request	DMES	Submit a report on the vegetation and sight distance problems in this location for the next Traffic Committee meeting.
26.5.22	128.5.22	Review of Traffic Accident at the Intersection of Chester Street and Hale Street, Warren	DMES	<ol style="list-style-type: none"> 2. Investigate the warrant for either a Hale Street School crossing or Zebra crossing for a report to a future Committee meeting and; 3. Investigation be taken in review of the no-stopping length approach to the existing zebra crossing in Chester Street.
*26.5.22	132.5.22	Purchase of a second-hand excavator	DMES	<p>Arrange for the purchase of a second-hand excavator as soon as possible with the appropriate attachments, using funds from the Domestic Waste Reserve and partly from the General (Plant) Replacement Reserve with the estimated cost amount as reported to the Ewenmar Waste Depot Committee on the 16th May 2022 – investigation and purchase arrangements in train.</p> <p>Invoice from Equiptrade has been paid. Workshop Co-Ordinator currently procuring buckets, quick-</p>

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Divisional Manager Engineering Services				
				hitch, grab and roller. Also arranging for servicing and freight of the Kobelco excavator. Excavator has been serviced at the Depot. Attachments are due to arrive. Staff have been trained for competency in excavator operation.
23.6.22	156.6.22	Road Safety Plan	DMES/ RIM	Progress the development and adoption of a Warren Shire Council Road Safety Plan in 2022/2023 – ongoing.

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Manager Health and Development Services				
27.2.20	36.2.20	Draft Plans of Management	MHD	1. Categories assigned as detailed in report. 2. Crown Reserves classified identified as operational land. 3. Draft Plans of Management nearing completion.
26.8.21	172.8.21	Future Grant Projects at the Warren Sporting & Cultural Centre	CM	Pursue funding for: 1. Heating & cooling of the indoor court and gym area; and 2. Construction of additional change room / toilet amenities block at Victoria Park.
*28.10.21	233.10.21	Warren Sporting and Cultural Centre Roof and Guttering	MHD/ CM	Complete.
28.10.21	252.10.21	Proposed Acquisition Notice – Gunningbar Street Nevertire	MHD	1. Council proceeds with the compulsory acquisition of the land described as Lot

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Manager Health and Development Services				
				<p>362 DP1273205 which is bounded by the rear of the old Nevertire School, Gobabla Street and Beleringa Street – work in progress,</p> <p>2. Lot 362 DP1273205 for the purpose of dedication of public road “Gunningbar Street” Nevertire in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991, and – noted.</p> <p>3. Council makes an application to the Minister and the Governor for approval to acquire Lot 362 DP1273205 by compulsory process under section 77(2)(b) of the Roads Act 1993. Proposed Acquisition Notice (PAN) submitted to Crown Lands 24th November 2021. Acknowledgment received. Email sent 16th December 2021 requesting status update. Advised that Crown Lands are completing checks. Invoice received and paid. No objection letter received 16th February 2022. Concurrence for reducing notification period received. PAN lodged with OLG 6th April 2022 for Minister’s recommendation to the Governor and the</p>

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Manager Health and Development Services				
				Valuer General to prepare report for compensation.
2.12.21	258.12.21	Victoria Oval and Oxley Park Plan of Management	MHD	Seek Ministers consent to adopt the Victoria Oval and Oxley Park Plan of Management. Plan of Management sent to Minister 10th November 2021. Response received. Proposed changes to be reviewed and re-submitted.
24.2.22	74.2.22	Deacon Drive Homes Status and Progress Matters	MHD	1. Council proceeds to a hearing before The NSW Civil and Administrative Tribunal (NCAT) Consumer Division and if required the District Court (in progress); and 2. Council authorises the Mayor, the General Manager, and the Manager Health and Development Services to formulate settlement terms if required.
26.5.22	132.5.22	Flood Impact on the Ewenmar Waste Depot	MHD	Develop a contingency plan for flood events at the Ewenmar Waste Depot.
26.5.22	132.5.22	Collection and Disposal of Putrescible Rubbish and Garbage	MHD	1. That subject to a positive financial check Council accepts the tender received from JR Richards & Sons of 92 Manning Street, Tuncurry NSW 2428 for the RFT C13-71 <i>“Collection and Disposal of Putrescible Rubbish and Garbage”</i> for five (5) years with the option of a two (2) year extension, being the Alternate

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Manager Health and Development Services				
				<p>Tender "A" pricing proposal submitted by JR Richards & Sons, being a per service collection charge, with a quarterly rise and fall adjustment, and with the rise and fall calculations to be used are the Sydney Terminal Gate price for fuel and the Sydney All Groups CPI not Melbourne as indicated in the tender;</p> <p>2. That authority be given to affix the Seal of Council to the RFT C13-71 <i>"Collection and Disposal of Putrescible Rubbish and Garbage"</i> agreement.</p> <p>Positive financial check received. Contract arrangements in train for a start of 1st July 2022 including the implementation of a Community Engagement Plan by both the contractor and Council.</p>
26.5.22	153.5.22	Energy Action Plan	MHD	<p>1. Endorse the Energy Action Plan;</p> <p>2. Approves the recommended tariff changes;</p> <p>3. Selects Option 2 of the Energy Action Plan for the installation of Solar PV (Photovoltaic) System at the five (5) sites being the Administration building, Council Works Depot, Ellengerah Water towers,</p>

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Manager Health and Development Services				
				Library and Victoria Oval and Sporting Complex; and 4. Obtain advice on reputable suppliers and installers of quality equipment, post the close of VendorPanel submissions.
*28.7.22	207.7.22	Changes to Garbage Collection Days – Community Consultation Plan	MHD	Advised WOW agency to remove the word consultation from the Community Engagement Plan and replace with engagement – complete.

RECOMMENDATION:

That the information be received and noted and that the items marked with an asterisk (*) be deleted.

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ITEM 2 COMMITTEE/DELEGATES MEETINGS

(C14-2)

The following is a listing of various committee/delegates meetings of Council since the last meeting.

MEETINGS HELD

Date	Committee / Meeting	Location
02.08.22	Showground/Racecourse Committee	Warren
04.08.22	Warren Interagency Support Services Group Meeting	Warren/Online
08.08.22	Ewenmar Waste Depot Committee	Warren
09.08.22	Warren Local Emergency Management Committee	Warren
09.08.22	Warren Public Arts Committee	Warren
10.08.22	Economic Development and Promotions Committee	Warren
16.08.22	Manex Meeting	Warren
18.08.22	Roads Committee	Warren
19.08.22	Alliance of Western Councils invited to meet with the Minister for Environment and Water	Dubbo

FUTURE MEETINGS NOT ON MEETING SCHEDULE

DATE	COMMITTEE / MEETING	LOCATION
23-25.10.22	2022 Local Government Annual Conference	Hunter Valley

RECOMMENDATION:

That the information be received and noted.

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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS (C14-71, G4-1)

RECOMMENDATION:
That the information be received and noted.

The following are details of Infrastructure Projects and Grant Applications that are being managed by the Executive Office including the Infrastructure Projects Manager for the period 1st July 2022 to 12th August 2022:

Project	Budget	Expend	Resp	Comment
General				
ANZAC Community Grant	1,000	1,000	IPM/TSM	Construct new rose garden at the Warren War Memorial. Roses have been planted garden is complete.
Warren Airport Upgrade (Drought Stimulus Package Funding – RNIG2-004-NSW DPIE) Includes \$60,000 allocated from restricted funds for infrastructure improvement/ replacement.	185,240	13,400	IPM	Works for the upgrade of Runway 03/ 21 (Clay, unsurfaced runway), all Aprons and Taxiways, including the sealing of the Taxiway between the sealed runway 09/ 27 and the unsealed runway 03/ 21, drainage works on Taxiways, Aprons and Runway 03/ 21 and line marking as required by the Civil Aviation Safety Authority, (CASA). Works commenced in November 2020. Runway 03/21 Drainage works are 90% complete and unseasonal rain in March 2022 and weekly rain since had delayed access for heavy machinery to complete these works. Contractor has now completed original scope of works. Further drainage work proposed in Greg Whiteley’s property area may improve drainage on the site. Scope revisiting is required and works to be scheduled for later 2022. Aircraft refuelling system complete. Terminal building frame delivered to site, old Terminal building demolished and removed. Quotations received for the construction of the new Terminal building, all above the budget available.

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Project	Budget	Expend	Resp	Comment
				<p>Redesign of the concrete slab is taking place currently, re- quoting of construction will be sourced once design is complete. Final costings being prepared for work to be completed, see report to the October 2021 Council Meeting for further funding. Quoting to be advertised for builder, for construction and fit out. Barnson’s engaged for slab redesign and technical specifications.</p>
<p>Village Enhancements for Warren, Nevertire and Collie (currently does not include \$395,800 budget provision for Warren Roundabout Reconstruction)</p> <p>(MDB Economic Development Program - Improvement of Regional Structures Grant)</p>	<p>535,725</p>	<p>25,374</p>	<p>GM/ IPM/ DMES/ TSM/ RIM</p>	<p>Rescoping has commenced in relation to planting of the final street and park trees in Nevertire and Collie.</p> <p>Works in Warren subject to funding by others of the Warren roundabout reconstruction.</p> <p>Works Program for Project rescoped and programmed by GM, DMES, IPM, TSM and RIM.</p> <p>Reports provided to the Town Improvement Committee 14th October 2021 to finalise Works Program.</p> <p>Kerb, gutter and footpath works in Nevertire 98% complete.</p> <p>New Toilet Block for Noel Waters Oval construction is complete.</p> <p>New seating and bin enclosures have been delivered.</p> <p>New electric BBQ for Nevertire Community Park delivered.</p> <p>Survey completed for new access ramp at Lawson/Readford Streets. Construction of ramp awarded to Keith Andrews, still works in progress.</p> <p>Concrete pathways and BBQ slab works at Nevertire are complete.</p> <p>New fencing at Nevertire Park completed.</p>

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Project	Budget	Expend	Resp	Comment
<p>Carter Oval and the Development of the Surrounds Carry Over (MDB Economic Development Program - Improvement of Regional Structures Grant)</p>	492,253	57,033	IPM	<p>Concept Plan - Draft Concept Plan complete – Grant has been approved.</p> <p>Public Liaison – complete with user groups and the Sporting Facilities Committee.</p> <p>Design Plan – complete, 28-day public exhibition.</p> <p>Skate Park – complete. Sports committee on their recent site visit (on 20.7.22 with landscape architect) suggested inclusion of additional seating on the western side of the skate park, close to existing Ironbark tree.</p> <p>Splash Park complete. Has been commissioned by contractor, Pool Manager has been given an operations handover. Pedestrian Access (PA) gate on Stafford St is being built to gain access to Splash park.</p> <p>Irrigation installed on Carter Oval. Pathways constructed between sports areas. More pathways will be constructed as works continue on the construction of the soccer fields and Junior cricket field. Car parking area to be constructed following completion of cut and fill earthworks. All of these tasks are weather dependent.</p> <p>Little A's, Cricket and Soccer storage facilities have been included as part of new Amenities block awarded, scheduled for completion in November 2022.</p> <p>Development of soccer fields started. Irrigation system being installed.</p>
<p>Carter Oval Lighting Project (Drought Communities Extension Program)</p>	127,151	17,335	IPM	<p>Contract signed by both parties. Design work commenced December 2021. Appropriate variation quotation obtained and accepted from contractor in the amount of</p>

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Project	Budget	Expend	Resp	Comment
				<p>\$42,739.40 inc. GST to prepare electrical system and switchboard for additional soccer field lighting and appropriate variation quotation obtained and accepted for Australian made poles and 200 LUX LED lighting of the soccer fields in the amount of \$170,528.30 inc. GST.</p> <p>Contractor onsite from 4 April 2022 to completion of project. Works completed on the 1st week of August 22.</p> <p>All 4 main light towers have been installed, 4 secondary towers (soccer fields) have been installed, electrical switchboard is installed and commissioned. Awaiting authority approval for CT (Current transformer) metering installation at the switchboard.</p>
<p>Stronger Country Communities Round 4</p> <p>Change rooms and amenities block at Carter Oval</p>	669,497	648,000	IPM	<p>Change rooms, toilets (male & female), canteen and viewing area (amenities building) for Carter Oval Sports Precinct with a focus on female competitors. Tender called in May 2022; report provided to June 2022 Council Meeting through the Sporting Facilities Committee. A contract awarded in June 2022 for design, deliver and construction of building. Preliminary drawings submitted for review and comments. Expect works to be completed November, 2022.</p>
Carter Oval Cricket Pitch	5,845	Nil	IPM	<p>Construction of cricket field / turf wicket commenced, Cricket Pitch to be reassessed on 6 July for further development. Cricket pitch turf did not grow as envisaged. Round of negotiations with Contractor (GHG) is planned to understand the reasons and possible reinstatement of the wicket turf.</p>
Cricket Practice Nets	15,000	Nil	IPM	<p>Works to be programmed. Quotes received and assessed; All quotes are</p>

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Project	Budget	Expend	Resp	Comment
(Cricket Legacy Fund)				more than budget. To be reviewed regarding availability of funds elsewhere in the project.
Pathway Sculptures/Art (Drought Communities Extension Program)	5,750	Nil	GM/ IPM	Sculptures have been constructed but are yet to be erected. First structure completed and located in Victoria Park (Table Tennis Sculpture.). Four (4) sculptures in total to install along Victoria Park River walk. Base of the structure to be designed for the installation.
Warren Showground/ Racecourse Upgrade Project (Regional Sports Infrastructure Fund and \$10,182 from sale of old McCalman Pavilion) <ul style="list-style-type: none"> • Equestrian Arena, • Pony Club Cross Country Facilities, • GBS Falkiner Lounge and Viewing Area, 	464,363	3,246	IPM	<p>Equestrian Arena - the covered arena construction is complete. Lighting installed. Quotations obtained for supply and installation of kick rails. Working with the Adult Riding Club representatives to ensure project is to the appropriate standard for handover. Adult Riding Club requested a Pedestrian Access on the annex side for referees and officials to gain quick access to the arena.</p> <p>Sand floor to be re-laid with suitable sand from Narromine selected by the Adult Riding Club. Construction started on the misting system is nearing completion should be completed in Aug 2022. Pumps and system commissioning outstanding.</p> <p>Contractor engaged to complete improvement works for the Pony Club Cross Country facilities which have been delayed due to Covid and illness of the Contractor. Initial work complete late December 2021. Final works practically completed March 2022. To be inspected by Council Engineer & Pony Club contractor's advisor to be determine finalisation works.</p> <p>GBS Falkiner Lounge and Viewing Area works scoping and program</p>

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Project	Budget	Expend	Resp	Comment
<ul style="list-style-type: none"> Replacement of the Showground Ladies Toilets, 			IPM	<p>commenced. Disabled toilet has been constructed and male & female toilets upgrade complete includes ambulant toilet painting, new carpet & tiles complete. Air conditioning installed and commissioned.</p> <p>Seating in viewing area completed, painting of the grandstand flooring has been completed, Re walling is 50% complete with painting continuing. Access stairs to grandstand reoriented with new hardwood planks. Works outstanding are:</p> <ul style="list-style-type: none"> -Concourse to GBS Falkiner Lounge with disabled access and larger sliding door. - replacing windows etc. <p>Rescoping of Concept Design being completed. Alternative design tabled at the Sports Committee on 2.8.22 with proposed jointed male & female toilet block.</p>
<ul style="list-style-type: none"> Relocation of Cattle Yards. (NSW Showgrounds Stimulus Program Phase 2B) 	60,000	Nil	IPM	<p>Warren P&A contacted and requested to expedite the design and relocation area and to be discussed with the Showground/ Racecourse Committee. Alternative design presented to Sports Committee on 2.8.22 with proposed draft cattle yard pegging arrangement.</p>
<ul style="list-style-type: none"> Upgrade electrical Cattleman’s Camping Area 	8,082	Nil		<p>Works complete, balance of unspent funds to be used elsewhere in project.</p>
<p>Warren Showground/ Racecourse Upgrade Project (Showground Stimulus Funding Program Phase 2C) including:</p> <ul style="list-style-type: none"> Update/Renovate Male & Female Amenities in Cattleman’s & Horse Sports Camping Area 	87,735	Nil	IPM	<p>Works program finalised following consultation with User Groups at the Showground/ Racecourse Committee held on the 2nd August 2022.</p> <p>All works completed.</p> <p>Contractor was asked to do necessary repair to the floor in the male toilet area, repairs works schedule for completion in late 2022.</p>

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Project	Budget	Expend	Resp	Comment
<ul style="list-style-type: none"> • Renovate Male Toilet @ Main Pavilion 	100,000	Nil	IPM	Concept Design changed due to condition of building Scope of Works to be completed. Alternative design being considered with male and female toilet in one area.
<ul style="list-style-type: none"> • Install New Septic Receival Tank for Main Pavilion Toilets 	45,000	Nil	IPM	Quotations requested from local and regional businesses. Works will commence after the Warren Show. A quote received for estimation indicated \$120k, and other budgets will be used for work.
<ul style="list-style-type: none"> • Renovate Centre Arena Toilets 	102,888	Nil	IPM	Works Complete, balance of unspent funds which will be allocated to other sewer/sewerage works.
<ul style="list-style-type: none"> • Refence Showground Perimeter with Exclusion Fencing 	105,000	Nil	IPM	Quotes requested from local suppliers and rural fencing contractors; scope/ area determined by Showground/ Racecourse Committee on 7th October 2021. Length 4,100m and 4 gates. Exclusion fence like Airport exclusion fence being considered. New quotes to be sourced.
<ul style="list-style-type: none"> • New Septic Centre Arena 	3,150	Nil	IPM	Works Complete, balance of unspent funds which will be allocated to other sewer/sewerage works.
<ul style="list-style-type: none"> • Re-level Pavilion Floors 	8,907	Nil	IPM	Works Complete, balance of unspent funds which will be allocated to other works.
Local Roads & Community Infrastructure Program Phase 3 – Equestrian Arena	94,545	Nil	IPM	Warren Showground/Racecourse Complex Equestrian Arena with a focus on female participants. (Annex pavement, sealing and concrete path construction). Requoting being sort, works to commence in Aug/ Sep 2022. - Draft concrete pavement/ kick rail base plan tabled to the Warren

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				Showground/Racecourse Committee meeting on 2/8/22.
Crown Reserves Improvement Fund Program Disabled (all access) toilet block Warren Pony Club	79,705	Nil	IPM	Construction of a toilet facility in the Warren Pony Club Facility. Scope of works and design complete, however is being reassessed. Single ambivalent toilet being considered. Location has been finalised with Warren Pony Club, on the western side of Pony Club.
Regional Racecourse Stimulus Funding Program 2022 – ‘Irrigation System’ Drought Proofing project and Public Area Fencing	272,727	N/A	IPM	Warren Showground and Racecourse has been granted funding by the NSW Government to contribute towards drought proofing project and public area fencing. Rescoping in progress and project may be subject to further grants.
Crown Reserves Improvement Fund Program Replacement of Showground Ladies Toilet Part 2	54,545	Nil	IPM	Final stage of the female toilet replacement/refurbishment to an appropriate standard. Alternative design being considered with male and female toilet in one area. Draft layout plan tabled at Sports Committee meeting on 2/8/22 Works to be commenced in late 2022.
Murray-Darling Basin Economic Development Program – Round 3 – Warren Showground/Racecourse Complex Improvement Program	130,591	43,302	IPM	Project involves: Showground/Racecourse facilities. i.e. <ol style="list-style-type: none"> 1. Disabled toilets GBS Falkiner Memorial Lounge; completed December 2021. 2. Replace windows and doors GBS Falkiner Memorial Lounge; Waiting on quotes, now from interstate suppliers. 3. Paint and refurbish grandstand; 80% complete, works in progress. Boom lift delivered to site, works can now progress. Painting on the external lower sections of the GBS Falkiner Lounge is outstanding.

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Project	Budget	Expend	Resp	Comment
Murray-Darling Basin Economic Development Program – Round 3 – Warren Shire Tourism, Business Development and Macquarie Marshes Signage and Shire Mural Program	For Mural Program Only			Rescoping for revised budget arranged. See Warren Public Arts Committee Minutes reported to July 2021 Council Meeting.
Stafford Street Water Tower Mural	6,868	Nil	GM/ IPM/ TSM	Stafford Street Water Tower Mural Design Concept reported to August 2021 Warren Public Arts Committee. Advertised to the Community on Council media resources and the Warren Weekly September 2021. Mural complete and unveiling undertaken on 2nd December 2021.
Nevertire Water Tower Mural	114,583	56,403	GM/ IPM/ TSM	Community Engagement Plan finalised. Community consultation completed and reported to the November 2021 Warren Public Arts Committee Meeting. Theme finalised and artist quotations finalised. Work has commenced, Artist is on site, works completed July 2022.
Warren Town Murals on Private Property	4,463	47,977	GM/ IPM/ TSM	Community Engagement Plan finalised. Community consultation completed and report provided to November 2021 Warren Public Arts Committee Meeting. Themes and locations finalised; artist quotations finalised. Work has commenced, Artist is on site, 95% complete; Works to be completed in August 2022, weather permitting.
Murray-Darling Basin Economic Development Program – Round 3 – Carter Oval Lighting Project	53,773	55,010	IPM	Project involves Stage 2 of the Sports Lighting at Carter Oval including the installation of 4 lighting towers and LED lights. Tender process completed. Contractor engaged and variation made to

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Project	Budget	Expend	Resp	Comment
				<p>include Soccer Field lighting with other funding.</p> <p>Design completed.</p> <p>Electrical switchboard and lighting commissioned on 1st week of August 22.</p> <p>Contractor onsite and commenced work 4 April 2022. All 4 main light towers have been installed, 4 secondary towers (soccer fields) have been installed, electrical switchboard is installed and awaiting commissioning. Awaiting authority approval for CT (Current transformer) metering installation at the switchboard.</p>
Murray-Darling Basin Economic Development Program – Round 3 – Monkeygar Creek Macquarie Marshes Bird Viewing Platform and Parking Project	499,608	8,009	IPM/ DMES	<p>Project involves the construction of the Bird Viewing Platform and construction of the parking area suitable for buses and recreational vehicles (RV's).</p> <p>DMES scoping and programming works. Concept Design for Bird Viewing Platform submitted to structural engineer for construction design. Roadworks and earthworks being scoped by DMES. Statement of Environmental Effects (SEE) to be undertaken in Sept 2022, then DA to be lodged. Toilet RFQ currently being evaluated. Cost estimate for all works to be finalised once indicative cost of construction of the platform is obtained.</p> <p>Wet weather has prevented any access to site since November 2021.</p>
Water Supplies				
Groundwater Augmentation (Critical Drought Initiative Administered by – DPIE Safe and Secure Program)	245,616	128,628	IPM	<p>All 3 cross connections are complete. Tanks have been constructed. Tank connections installed. Installed power supply to pumps. Pumps tested ok. Approximately 2,400m, of pipe has</p>

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Project	Budget	Expend	Resp	Comment
				been laid. Manifolds for Bore Flat & Ellengerah have been installed. Flow meters and level sensors installed. System has been tested with gravity flow to Bore Flat from Ellengerah complete and System pumping from Bore Flat to Ellengerah testing complete. Waiting approval from DPIE to purchase and install chlorination equipment at Bore Flat and Ellengerah.
Drought Relief Events (Drought Communities Extension Program)	3,480	Nil	GM	Events as required and to be determined.
Warren Tennis Court Upgrade (Drought Communities Extension Program)	29,036	15,970	GM/ IPM	Classic Sports Facilities have upgraded the two concrete courts to artificial turf cost \$48,254. Tennis Club costing new lights for these courts to complete the project. Order issued for supply of lights. Quotes for installation received and an order to be raised.
Reconnecting Regional NSW – Community Events Program	119,826	N/A	GM/PAO	Application submitted 30 June 2022. 5 Events hosted by Community Organisations, these are as follows: <ul style="list-style-type: none"> - Burrima Walkway Grand Opening - Macquarie Wetlands Association - Far West Schools Ramsay Championship – NSW Rugby Union - Celebration of Warren Youth Festival – Warren Youth Support Group Incorporated - Brass on the Grass – Warren Chamber Music Festival - Golden Oldies Game Day – Gilgandra Cricket Association - Christmas Street Party Celebrations 2022 – Warren Shire Council.

WARREN SHIRE COUNCIL
 Report of the General Manager
 to the Ordinary Meeting of Council to be held in the
 Council Community Room, Warren on Thursday, 25th August 2022

ITEM 3

WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

CONTINUED

Project	Budget	Expend	Resp	Comment
Sewerage Services				
Restart NSW Warren (STP) Upgrade	61,878	Nil	IPM	<p>Contractor started work early November 2020. Ponds constructed, rising main 100% installed. Inlet works 100% constructed. Gravity main 90% complete. March 2021 wet weather has delayed the project for between 2-3 weeks. Overall project at 95% completion. Electrical supply to STP connected.</p> <p>Electrical Supply to STP installed with the installation of poles and a 63KVA Transformer. Commissioning of STP and Inlet works commenced 15th October 2021 using Diesel Generators at each site and is ongoing. Project at practical completion but final inspection by Council to be completed before issuing a Practical Completion Certificate. Draft Environmental Protection Licence received and reviewed. Back to EPA for Approval/Issue. Then fully commissioning and testing will commence.</p> <p>Defects have been identified and Practical Certificate issued. EPA issued an advice/ provisional licence on 21 July 2022 on the condition that the EPA require a commissioning certificate from the contractor prior to issuing the final licence for the new Warren STP.</p> <p>Contractor returned to site for Final Inspection and Commissioning in early August 2022. Issues associated with automation and telemetry is affecting the commissioning & start-up of the new STP, now expected mid to late August 2022.</p>
Warren Central Business District Toilet Installation (Drought Communities Extension Program)	269,789	Nil	IPM/ TSM	The land has been subdivided and purchased. Necessary services have been connected including the required grease trap facilities.

WARREN SHIRE COUNCIL
 Report of the General Manager
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ITEM 3

WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

CONTINUED

Project	Budget	Expend	Resp	Comment
<p>Includes \$140,000 allocated from restricted funds for infrastructure improvement/ replacement, waiting on receiving the NSW Responsible Gambling – Infrastructure Program Grant if application successful.</p>				<p>Although Council has funding to install a basic toilet block, the Scope was changed to a ‘self cleansing’ or better-quality facility toilet costing more than the budget available. Funding has been applied for this new toilet and Council is waiting on the funding outcome. See NSW Responsible Gambling Infrastructure Fund Application below. Report provided to the October 2021 Council Meeting for consideration of further Council funding to the project if grant funds are not forthcoming, work in progress.</p> <p>Advertised on VenderPanel closed 14 July 2022. Contract awarded to Exeloo Pty Ltd, expect 22 weeks construction period.</p>
<p>Lions Park Toilet Installation</p>	<p>144,730</p>	<p>Nil</p>	<p>IPM</p>	<p>Project using the following funding:</p> <ul style="list-style-type: none"> • Includes \$52,000 allocated from restricted funds for infrastructure improvement/ replacement, waiting on receiving the NSW Responsible Gambling – Infrastructure Program Grant if application successful; • Aubrey Dinsdale’s bequeath to Council (\$52,813.78); • Murray Darling Basin Economic Development – Improvement of Regional Structures Grant (\$24,500); and • Contribution from the Warren Lions Club \$16,000. Waiting on confirmation of contribution from Warren Lions Club, provided verbally. <p>Final scoping of works complete, however being reassessed by the Infrastructure Projects Control Group.</p> <p>Advertised on VenderPanel closed 14 July 2022. Contract awarded to Exeloo Pty Ltd, expect 22 weeks construction period.</p>

WARREN SHIRE COUNCIL
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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

CONTINUED

Project	Budget Requested	Expend	Resp	Comment
Grant Applications				
Murray Darling Healthy Rivers Program: Large Grants (Priority 2 of 3) (Other priorities are detailed in the Works Progress Reports – Town Services)	1,800,000	N/A	IPM	Application submitted 6th October 2021. The project involves the full investigation and design of the upgrading/renewal of the Bryan Egan Weir (Lower Warren Weir) to include appropriate fish passage to be “shovel ready” status. Waiting Notification.
2022-23 Crown Reserves Improvement Fund - Upgrade Racecourse Track Irrigation System - (Stage 2)	272,727	N/A	IPM/TSM	Application submitted 2 June 2022. The upgrading of the Racecourse track irrigation system will enhance operational sustainability by delivering water efficiency to optimize value to user groups and the community. Waiting Notification.

ACRONYMS

GM - General Manager

DMFA - Divisional Manager Finance & Administration

DMES - Divisional Manager Engineering Services

MHD - Manager Health and Development Services

TSM - Town Services Manager

RIM - Roads Infrastructure Manager

IPM - Infrastructure Projects Manager

PAO - Projects Administration Officer

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
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ITEM 1 RECONCILIATION CERTIFICATE – JULY 2022

(B1-10.16)

RECOMMENDATION

That the Statements of Bank and Investments Balances as at 31st July 2022 be received and noted.

PURPOSE

To certify that the internal and external cash and investments position of Council is reconciled each month.

BACKGROUND

Clause 212 of the Local Government (General) Regulation 2005 requires the Responsible Accounting Officer to provide a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act.

REPORT

Following is the reconciled internal funds of Council that have been reconciled with the Bank Statements as at 31st July 2022.

INTERNAL LEDGER ACCOUNT RECONCILIATION

	Balance 30-Jun-22	Transactions	Balance 31-Jul-22
General	10,144,866.47	(6,892.37)	10,137,974.10
Water Fund	731,137.36	48,229.30	779,366.66
Sewerage Fund	1,896,629.57	44,610.56	1,941,240.13
North Western Library	45,452.74	(11,507.89)	33,944.85
Trust Fund	138,795.38	(1,000.00)	137,795.38
Investment Bank Account	(10,726,650.89)	1,999,785.37	(8,726,865.52)
	2,230,230.63	2,073,224.97	4,303,455.60

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
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ITEM 1

RECONCILIATION CERTIFICATE – JULY 2022

CONTINUED

BANK STATEMENT RECONCILIATION

Balance as per Bank Statement =	4,303,953.72
Add: Outstanding Deposits for the Month	205.00
Less: Outstanding Cheques & Autopays	(703.12)
Balance as per Ledger Accounts less Investments =	4,303,455.60

INVESTMENTS RECONCILIATION

Investments as at 31st July 2022

No.	Institution	Amount	Term & Rate	Maturity Date
	National Australia Bank	216,865.52	Variable	On Call A/c
13	National Australia Bank	2,000,000.00	90 days @ 1.30%	10-Aug-22
14	National Australia Bank	2,000,000.00	90 days @ 1.60%	29-Aug-22
15	National Australia Bank	1,500,000.00	91 days @ 1.75%	5-Sep-22
16	National Australia Bank	3,000,000.00	91 days @ 2.25%	19-Sep-22
40	National Australia Bank	10,000.00	180 days @ 0.10%	23-Aug-22
TOTAL INVESTMENTS =		8,726,865.52		

BANK AND INVESTMENT ACCOUNTS BREAKDOWN

Externally Restricted Funds Invested	6,617,480.00
Internally Restricted Funds Invested	5,953,214.00
2022/23 General Fund Operating Income & Grants	459,627.12
TOTAL BANK & INVESTMENTS ACCOUNTS BALANCE =	13,030,321.12

As Councils Responsible Accounting Officer I certify that the above listed investments are in accordance with Council Policy and the Local Government Act and Regulations.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
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ITEM 1

RECONCILIATION CERTIFICATE – JULY 2022

CONTINUED

FINANCIAL AND RESOURCE IMPLICATIONS

N/A

LEGAL IMPLICATIONS

N/A

RISK IMPLICATIONS

N/A

STAKEHOLDER CONSULTATION

N/A

OPTIONS

N/A

CONCLUSION

This report is provided to advise Council of its financial position.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making.)

SUPPORTING INFORMATION / ATTACHMENTS

N/A

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
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ITEM 2 STATEMENT OF RATES & ANNUAL CHARGES

(R1-4)

RECOMMENDATION

That the information be received and noted.

PURPOSE

To advise Council of the rates and annual charges levied, collected and currently outstanding as at the report date.

BACKGROUND

A major source of revenue Council receives each year is through the levying of rates and annual charges on property owners in the Warren Shire Council local government area to provide and maintain services to the Warren Shire community.

REPORT

Attached to this report is the statement of rates and annual charges as at 11th August 2022 including comparisons over the last four years.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil.

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

N/A

STAKEHOLDER CONSULTATION

N/A

OPTIONS

N/A

CONCLUSION

This report is provided to advise Council of the balance of rates and annual charges for the current financial year.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making.)

SUPPORTING INFORMATION / ATTACHMENTS

Statement of Rates and Annual Charges as at 11th August 2022.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 25th August 2022

ITEM 2

STATEMENT OF RATES & ANNUAL CHARGES

CONTINUED

11TH AUGUST 2022

Name of Rate	NETT		COLLECTIONS FOR YEAR			NETT ARREARS	
	ARREARS 1st JULY \$	NETT LEVY \$	TOTAL RECEIVABLE \$	AMOUNT COLLECTED \$	COLLECT AS % AGE OF TOTAL REC'ABLE	ARREARS AMOUNT \$	ARREARS AS % AGE OF TOTAL REC'ABLE
General Fund Rates	176,334	5,235,888	5,412,222	421,017	7.78%	4,991,205	92.22%
Warren Water Fund	68,441	517,306	585,747	86,533	14.77%	499,214	85.23%
Warren Sewerage Fund	76,531	544,506	621,037	84,768	13.65%	536,269	86.35%
TOTAL 2022/2023	321,306	6,297,700	6,619,006	592,318	8.95%	6,026,688	91.05%
TOTAL 2021/2022	303,871	6,098,791	6,402,662	498,104	7.78%	5,904,558	92.22%
TOTAL 2020/2021	318,952	5,939,109	6,258,061	436,245	6.97%	5,821,816	93.03%
TOTAL 2019/2020	178,732	5,771,913	5,950,645	239,154	4.02%	5,711,491	95.98%
TOTAL 2018/2019	128,294	5,601,676	5,729,970	263,541	4.60%	5,466,429	95.40%
		09-Aug-18	09-Aug-19	13-Aug-20	01-Aug-21	11-Aug-22	
COLLECTION FIGURES AS \$		263,541	239,154	436,245	498,104	592,318	
COLLECTION FIGURE AS %		4.60%	4.02%	6.97%	7.78%	8.95%	

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 25th August 2022

ITEM 3 WORKS PROGRESS REPORTS – FINANCE & ADMINISTRATION PROJECTS (S1-1.15, C9-1)

RECOMMENDATION:

That the information be received and noted.

The following are details of the projects undertaken by the Finance and Administration Department from 1st July 2022 to the 31st July 2022.

Project	Budget	Expend	Resp	Comment
Solar Panel - Supply & Installation – As Per Option 1 of the Energy Action Plan adopted by Council the May 2022 meeting	125,000	Nil	DMFA MHD	Request For Quotation specification to be finalised and put on VendorPanel.
Public Library Infrastructure Grants – “Doorways to Open-Air Library”.	315,723	Nil	DMFA LIB	Grant funds received 6/5/2022, working group formed to finalise design & implementation.
Office Equipment Purchases – PC Purchases	15,000	Nil	DMFA	Request For Quotation specification to be finalised and put on VendorPanel.

ACRONYMS

GM - General Manager

DMFA - Divisional Manager Finance & Administration

ICT – Finance Clerk – Rates & Water / Information Communication Technology

MHDS – Manager Health & Development Services

LIB - Librarian

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 25th August 2022

ITEM 4 INTERNALLY RESTRICTED FUNDS AS AT 30TH JUNE 2022 AND 1ST JULY 2022 (A1-5.40)

RECOMMENDATION:

1. That Council note the list of Internally Restricted Funds as at 30th June 2022 included in Council's 2021/2022 General Purpose Financial Statements, and
2. That Council note and approve the list of Internally Restricted Funds as at 1st July 2022.

PURPOSE

To inform Council of the list of internal restricted funds as at 30th June 2021 and 1st July 2022.

BACKGROUND

At the end of each accounting year funds voted for specific purposes or those to be carried forward are set aside or internally restricted. Council has full discretion on the allocation of any internal restrictions, the only stipulation is they must be fully cash funded.

REPORT

At the end of the 2021/2022 Financial Year, Council had 7 substantial grant debtors owing from different government departments totalling \$2,705,782.94, this resulted in a significant reduction in available cash to be able to undertake a comprehensive list of internally restricted funds as at 30th June 2022.

Attached with this report are two Internally Restricted Funds lists for Council's information,

1. Internally Restricted Funds as at 30th June 2022 totalling \$5,664,373.00, this list was included in **Note C1-3 Restricted cash, cash equivalents and investments** of Council's 2021/2022 General Purpose Financial Reports, and
2. a comprehensive list of Internally Restricted Funds as at 1st July 2022 totalling \$7,700,000.00, this list includes all carry over funds from 2021/2022 and the re-inclusion of items that were removed from the 30th June 2022 that could not be cash funded.

Listed below is a summary on each of the internally restricted items as at 1st July 2022 totalling \$7,700,000.00 these funds will be fully cash funded as the outstanding grant debtors are received.

If any Councillor requires further explanation on any item regarding the internal restrictions prior to the council meeting, please contact either the Divisional Manager of Finance & Administration or the Treasurer.

Financial Assistance Grant - \$2,532,373 – Council received an advance payment of the 2022/2023 grant from the NSW Grants Commission 14th April 2022.

Employees Leave Entitlements - \$400,000 - These funds have been restricted to cover a proportion of Council's discounted leave liability, which equates to 25.96% coverage.

Election Expenses - \$10,865 – These funds have been set aside each year to help cover the cost of the next Local Government Elections scheduled for September 2024.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
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ITEM 4 INTERNALLY RESTRICTED FUNDS AS AT 30TH JUNE 2022 AND 1ST JULY 2022 CONTINUED

Integrated Planning & Reporting – Asset Management Planning - \$69,532 - These funds have been restricted for costs associated in the development of plans and asset management system implementation required under the Integrated Planning & Reporting framework.

Public Liability & Professional Indemnity Insurance Claims Excess - \$25,000 - These funds have been restricted in the event of any major claims being lodged against Council, each insurance claim carries an excess of \$12,500.

Risk & WHS Management - \$75,825 – These funds are rebates received from our insurers for meeting their set targets over the years, they have been restricted to undertake various compulsory audits, reviews and implementation of Council's Risk Management & WHS responsibilities.

Mobile Phone Replacement - \$7,500 – These funds have been restricted for the ongoing replacement of the Telstra Tough mobiles; Telstra have advised these phones will not work when 3G is eventually switched off.

Emergency Management Planning - \$14,363 - These funds have been carried forward for the preparation/revision of the Warren Shire Emergency Plans.

Levee M&R – \$45,000 – Carryover funds for major levee maintenance works.

Natural Resource Management (NRM) - \$30,218 – Funds restricted for ongoing works on NRM projects.

Rural Addressing - \$5,516 – Funds carried forward to review rural addressing system.

CBD – Supply of Paint - \$3,237 – Funds carried forward for the supply of paint to CBD businesses.

Street Lighting – \$11,662 – Funds carried forward for a full review of street lighting with the possibility to converting to LED's.

Advertising & Booklet Printing - \$22,430 – Funds carried forward for the continued promotion of the shire through advertising and printing of booklets etc.

Economic Development Officer & Programs - \$20,000 – Funds carried forward for the Economic Development Officers & Programs.

Computer Hardware/Software Upgrades - \$61,840 – Funds carried forward for the replacement of computer and printer and hardware.

Ewenmar Waste Depot – Transfer Station Upgrade - \$115,458 - These funds have been carried forward along with grant funds to construct a transfer station and associated works at the Ewenmar Waste Depot.

Dwellings – Specific M & R - \$31,741 - These funds have been restricted to undertake renewal works required on Council's dwellings.

Warren Lawn Cemetery – Stage 3 - \$109,904 – Funds carried forward from 2021/2022 to finalise Stage 3 of the lawn cemetery upgrade.

WARREN SHIRE COUNCIL

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ITEM 4 INTERNALLY RESTRICTED FUNDS AS AT 30TH JUNE 2022 AND 1ST JULY 2022 CONTINUED

Library Design & Tender - \$6,800 – Funds for the cost of design and tendering of the Library Development Grant carried forward from 2021/2022.

Swimming Pool Specific Improvements - \$13,000 – Funds carried forward from 2021/2022 to finalise the installation of a double gate, kerb layback and other concreting works.

Parks Improvement Program - \$66,480 – Funds for improvements to the playground areas in Councils' parks.

New Lions Park Toilet - \$52,000 – Funds carried forward to be added to the grant and bequeathment received for the installation of a new toilet block at Lion's Park as resolved at the October 2021 Council Meeting.

CBD Improvements - \$52,732 – Funds carried forward for the CBD improvements in accordance with the Town Improvement/Promotions Committees recommendation to Council.

New CBD Toilet - \$140,000 – Funds carried forward to be added to the grant received for the installation of a new toilet block in the Warren CBD as resolved at the October 2021 Council Meeting.

Urban Street Heavy Patching - \$192,383 – Funds carried forward for heavy patching of Cobb Lane as adopted in the 2018/19 Operational Plan.

Urban Street Resheeting - \$22,950 – Unspent funds carried forward from 2021/2022.

Footpaths – XC Rated - \$15,756 – Funds carried forward for the renewal of XC Rated footpaths in the town and villages.

Kerb & Guttering – XC Rated - \$15,545 – Funds carried forward for the renewal of kerb & guttering in the town and villages.

Overflow Bridge – Major Repairs - \$85,000 – Funds carried forward from the 2019/20 Operational Plan to undertake major repairs on the bridge.

Airport Terminal Building - \$60,000 – Funds carried forward to be added to the grant received for the construction of a new terminal building as resolved at the October 2021 Council Meeting.

Operational Land Reserve - \$201,073 – Reserves set aside for the future development of Council operational land.

Infrastructure Improvement/Replacement - \$2,235,627 – These funds have been restricted for future improvements or replacement of Council's infrastructure assets, to be determined by Council.

Grant Application Co-contribution - \$14,250 – These funds have been included to offset any co-contributions required in grant applications submitted by Council, this will alleviate the need to juggle operational budgets to fund any successful application.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
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ITEM 4 INTERNALLY RESTRICTED FUNDS AS AT 30TH JUNE 2022 AND 1ST JULY 2022 CONTINUED

Plant Replacement – Light Plant - \$14,389 – Funds carried forward for Council’s light plant replacement program.

Plant Replacement – Heavy Plant - \$919,551 – Funds carried forward for Council’s heavy plant replacement program.

FINANCIAL AND RESOURCE IMPLICATIONS

Internally restricted funds are at the discretion of Council there are no financial implications, there may be resource implications if new projects are added to the annual operational plan requiring external parties to undertake projects.

LEGAL IMPLICATIONS

N/A

RISK IMPLICATIONS

N/A

CONCLUSION

This report is to provide a comprehensive listing of Council’s internally restricted funds as at 30th June 2022 and 1st July 2022.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making.)

SUPPORTING INFORMATION / ATTACHMENTS

1. Note C1-3 Restricted cash, cash equivalents and investments of Council’s 2021/2022 General Purpose Financial Reports, and
2. List of Internally Restricted Funds as at 1st July 2022

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
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ITEM 4 INTERNALLY RESTRICTED FUNDS AS AT 30TH JUNE 2022 AND 1ST JULY 2022 CONTINUED

Warren Shire Council | Notes to the Financial Statements 30 June 2022

C1-3 Restricted and allocated cash, cash equivalents and investments

	2022 \$ '000	2021 \$ '000
(a) Externally restricted cash, cash equivalents and investments		
Total cash, cash equivalents and investments	12,775	10,817
Less: Externally restricted cash, cash equivalents and investments	6,611	6,970
Cash, cash equivalents and investments not subject to external restrictions	6,164	3,847
External restrictions		
External restrictions – included in liabilities		
External restrictions included in cash, cash equivalents and investments above comprise:		
Transport for NSW advances	–	211
Cwcoma roadside mapping	7	7
Specific purpose unexpended grants – general fund	3,401	3,789
Destination Macquarie Marshes Project - RNSW2215	–	–
Regional Cultural Fund - Nevertire Hall	–	9
External restrictions – included in liabilities	3,408	4,016
External restrictions – other		
External restrictions included in cash, cash equivalents and investments above comprise:		
Transport for NSW contributions	230	133
Other Contributions - Library	6	4
Specific purpose unexpended grants (recognised as revenue) – general fund	75	84
Water fund	745	1,050
Sewer fund	1,897	1,455
Domestic waste management	250	228
External restrictions – other	3,203	2,954
Total external restrictions	6,611	6,970

Cash, cash equivalents and investments subject to external restrictions are those which are only available for specific use by Council due to a restriction placed by legislation or third-party contractual agreement.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
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Council Chambers, Warren on Thursday 25th August 2022

ITEM 4 INTERNALLY RESTRICTED FUNDS AS AT 30TH JUNE 2022 AND 1ST JULY 2022 CONTINUED

Warren Shire Council | Notes to the Financial Statements 30 June 2022

C1-3 Restricted and allocated cash, cash equivalents and investments (continued)

	2022 \$ '000	2021 \$ '000
(b) Internal allocations		
Cash, cash equivalents and investments not subject to external restrictions	6,164	3,847
Less: Internally restricted cash, cash equivalents and investments	5,664	3,347
Unrestricted and unallocated cash, cash equivalents and investments	500	500

Internal allocations

At 30 June, Council has internally allocated funds to the following:

Plant and vehicle replacement	934	82
Infrastructure replacement	200	809
Employees leave entitlement	400	400
Roadworks	215	-
Bridgeworks	85	-
Risk management, whs and insurance	101	-
Specific maintenance and repair	32	32
Specific programs	982	288
CBD improvements	53	-
Prepaid financial assistance grant	2,532	1,620
Construction of Council Chambers and 2 Dwellings	-	84
Other	130	32
Total internal allocations	5,664	3,347

Cash, cash equivalents and investments not subject to external restrictions may be internally allocated by resolution or policy of the elected Council.

	2022 \$ '000	2021 \$ '000
(c) Unrestricted and unallocated		
Unrestricted and unallocated cash, cash equivalents and investments	500	500

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
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ITEM 4 INTERNALLY RESTRICTED FUNDS AS AT 30TH JUNE 2022 AND 1ST JULY 2022 CONTINUED

**WARREN SHIRE COUNCIL
INTERNALLY RESTRICTED FUNDS AS AT 1ST JULY 2022**

DESCRIPTION	BALANCE 30-Jun-21	TRANSFERS TO	FROM	BALANCE 01-Jul-22
FAG Advance Payment	1,620,116	2,532,373	1,620,116	2,532,373
Employee's Leave Entitlements	400,000			400,000
Election Expenses	32,000		21,135	10,865
IP&R - Asset Management Planning	0	69,532		69,532
P.L. & P.I. Claims Excess	0	25,000		25,000
Risk & WHS Management Costs	0	75,825		75,825
Mobile Phone Replacement	0	7,500		7,500
Emergency Management Planning	0	14,363		14,363
Levee M&R	45,000			45,000
Natural Resource Management Works	0	30,218		30,218
Rural Addressing	0	5,516		5,516
CBD - Supply of Paint	0	3,237		3,237
Street Lighting	0	11,662		11,662
Advertising the Area & Booklet Printing	0	22,430		22,430
Economic Development Programs	0	20,000		20,000
Computer Software/Hardware Upgrades	61,840			61,840
Council Chambers Construction	84,270		84,270	0
Depot - CCTV	0	21,190	21,190	0
Ewenmar Waste Depot - Management Plan	0	148,089	32,631	115,458
Dwellings - Specific M & R	31,741			31,741
Warren Lawn Cemetery - Stage 3	0	109,904		109,904
Library - Grant Design & Tender	0	6,800		6,800
Swimming Pool Specific Improvements	0	13,000		13,000
Parks Improvement Program	66,480			66,480
New Lions Park Toilet	0	52,000		52,000
Showground/Racecourse Improvements	0	10,182	10,182	0
CBD Improvements	0	74,320	21,588	52,732
New CBD Toilet	0	140,000		140,000
Urban Streets - Heavy Patching	0	192,383		192,383
Urban Street - Resheeting	0	39,150	16,200	22,950
Footpath Replacement - XC Rated	7,800	7,956		15,756
K&G Replacement - XC Rated	92,767		77,222	15,545
Rural Road Reseals	0	31,616	31,616	0
Overflow Bridge Major Repairs	0	85,000		85,000
Airport Terminal Building (Part Cost)	0	60,000		60,000
Operational Land Reserve	0	201,073		201,073
Infrastructure Improvement/Replacement	808,623	1,500,076	73,072	2,235,627
Grant Fund Application Co-contributions	14,250			14,250
Plant Replacement - Light Vehicles	0	53,690	39,301	14,389
Plant Replacement - Heavy Plant	82,000	991,738	154,187	919,551
TOTAL RESTRICTED FUNDS =	3,346,887	6,555,823	2,202,710	7,700,000

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 25th August 2022

ITEM 5 FINANCIAL REPORTS FOR THE YEAR ENDED 30TH JUNE 2022

(A1-5.40)

RECOMMENDATION

3. That the necessary elected members and staff be authorised to sign the Statement by Councillors and Managements on the General Purpose Financial Statements and the Special Purpose Financial Statements for the year ending 30th June 2022, and
4. Council delegate to the General Manager the authority to "authorise the Year End Accounts for issue" subject to there being no material audit changes or audit issues, in accordance with AASB 110, and
5. Council delegate to the General Manager the authority to "finalise the date" at which the auditor's report and financial statements are to be presented to the public as required under Section 418 (1) of the Local Government Act, 1993.

PURPOSE

To endorse Warren Shire Council's 2021/2022 General Purpose Financial Statements and 2021/2022 Special Purpose Financial Statements by signing the Statement by Councillors and Management.

BACKGROUND

Section 413 – "*Preparation of financial reports*" – of the Local Government Act, 1993 requires Council to prepare financial reports for each year and must refer them for audit as soon as practicable (having regard to the requirements of section 416 (1)) after the end of that year. Section 413 (2c) requires Council to include a statement in the approved form by the Council as to its opinion on the General Purpose Financial Report and the Special Purpose Financial Report.

REPORT

Attached are the approved statements that are required to be signed by the Mayor, one Councillor, General Manager and Responsible Accounting Officer before the Auditors can issue their Auditors Report of Councils accounts.

For Councillors information, Councils sub contracted auditors Nexia Australia P/L commenced the audit of Councils accounts in the week commencing 22nd August 2022.

Section 418 – "*Public notice to be given of presentation of financial reports*"- of the Local Government Act, 1993 states:

(1) *As soon as practicable after a council receives a copy of the auditor's reports:*

- (a) *it must fix a date for the meeting at which it proposes to present its audited financial reports, together with the auditor's reports, to the public, and*
- (b) *it must give public notice of the date so fixed.*

(2) *The date fixed for the meeting must be at least 7 days after the date on which the notice is given, but not more than 5 weeks after the auditor's reports are given to the council.*

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
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ITEM 5 FINANCIAL REPORTS FOR THE YEAR ENDED 30TH JUNE 2022

CONTINUED

With the strict timeframe from the date of receipt of the Auditors Report to when the public meeting must be held it is recommended that Council delegate to the General Manager the authority to "authorise the Year End Accounts for issue" subject to there being no material audit changes or audit issues, in accordance with AASB 110.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

STAKEHOLDER CONSULTATION

Nil

OPTIONS

Nil

CONCLUSION

For Council to receive the Auditors Reports on the 2021/2022 Financial Statements the Statement by Councillors and Management must be signed by resolution of Council.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making.)

SUPPORTING INFORMATION /ATTACHMENTS

- 1 General Purpose Financial Statements 2021/2022 - Statement by Councillors and Management, and
- 2 Special Purpose Financial Statements 2021/2022 - Statement by Councillors and Management.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 25th August 2022

ITEM 5 FINANCIAL REPORTS FOR THE YEAR ENDED 30TH JUNE 2022

CONTINUED

Warren Shire Council

General Purpose Financial Statements

for the year ended 30 June 2022

Statement by Councillors and Management

Statement by Councillors and Management made pursuant to Section 413(2)(c) of the *Local Government Act 1993* (NSW)

The attached general purpose financial statements have been prepared in accordance with:

- the *Local Government Act 1993* and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these statements:

- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 25 August 2022.

Dr Milton Quigley
Mayor
25 August 2022

Mrs Sarah Derrett
Councillor
25 August 2022

Mr Gary Woodman
General Manager
25 August 2022

Mr Darren Arthur
Responsible Accounting Officer
25 August 2022

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 25th August 2022

ITEM 5 FINANCIAL REPORTS FOR THE YEAR ENDED 30TH JUNE 2022

CONTINUED

Warren Shire Council

Special Purpose Financial Statements

for the year ended 30 June 2022

Statement by Councillors and Management

Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

- the NSW Government Policy Statement '*Application of National Competition Policy to Local Government*',
- the Division of Local Government Guidelines '*Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality*',
- the Local Government Code of Accounting Practice and Financial Reporting,
- the NSW Office of Water Best-Practice Management of Water and Sewerage Guidelines.

To the best of our knowledge and belief, these statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the year, and
- accord with Council's accounting and other records.
- present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 25 August 2022.

Dr Milton Quigley
Mayor
25 August 2022

Mrs Sarah Derrett
Councillor
25 August 2022

Mr Gary Woodman
General Manager
25 August 2022

Mr Darren Arthur
Responsible Accounting Officer
25 August 2022

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday, 25th August 2022

ITEM 1

WORKS PROGRESS REPORTS – ROADS

(C14-7.2)

RECOMMENDATION:

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Divisional Manager Engineering Services and the Roads Infrastructure Manager.

ACRONYMS

DMES Divisional Manager Engineering Services
RIM Roads Infrastructure Manager
RO Roads Overseer
GR Gravel Resheet
BRL Bitumen Reseal Local Road
BRR Bitumen Reseal Regional Road

Roads M&R (Maintenance and Repair) Budget and Works from 1st July 2022 to 11th August 2022.

ACCOUNT	BUDGET	EXPENDITURE
Urban Sealed Roads	57,548	2,077
Parking Areas	5,306	Nil
Kerb and Guttering	27,191	Nil
Footpaths	37,139	Nil
Urban Unsealed Roads	27,528	1,068
Rural Sealed Roads	381,998	26,811
Rural Unsealed Roads	1,061,106	131,895
Rural Bridges	15,917	Nil
Regional Sealed Roads	687,173	52,233
Regional Unsealed Roads	108,415	Nil
Regional Bridges	17,233	3,182
Bushfire Hazard Reduction Works (Shire Roads, Regional Roads and Council Facilities)	285,088	10,967

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
 to the Ordinary Meeting of Council to be held in the
 Council Community Room on Thursday, 25th August 2022

ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

MAINTENANCE

WORK CREW	LOCATION	ACTIVITY	WORK COMPLETED
Grader Crew 1 (Three-man crew)	Tottenham Road	Grading	10km
Grader Crew 1 (Three-man crew)	Carinda Road	Guideposts	Yes
Grader Crew 1 (Three-man crew)	Collie-Trangie Road	Grading	2.5km
Grader Crew 1 (Three-man crew)	Tyrie/Dandaloo Road	Grading	2km
Grader Crew 2 (Three-man crew)	Canonba Road	Grading	10km
Grader Crew 2 (Three-man crew)	Wambianna Road	Guideposts	Yes
Grader Crew 3 (Three-man crew)	Marthaguy Road	Guideposts	Yes
Grader Crew 3 (Three-man crew)	Warren Road	Guideposts	Yes
Grader Crew 3 (Three-man crew)	Pleasant View Road	Grading	2km
Grader Crew 4 (Three-man crew)	Pineclump Soldiers Road	Guideposts	Yes
Grader Crew 4 (Three-man crew)	Merrigal Road	Grading	7km

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
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ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

WORK CREW	LOCATION	ACTIVITY	EMULSION USED	STONE USED
Paveline (Tar Patching)	Collie-Trangie Road	Patching	300L	3T
	Carinda Road	Patching	200L	2T

WORK CREW	LOCATION	ACTIVITY	WORK UNDERTAKEN
Roadside Maintenance Team	Marra Road	Slashing	30km
	Lemongrove Road	Slashing	40km

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
 to the Ordinary Meeting of Council to be held in the
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ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

UPCOMING WORKS (AUGUST, SEPTEMBER 2022)

WORK CREW	LOCATION	ACTIVITY
Grader Crew 1 (Three-man crew)	Heatherbrae Road	Maintenance Grade
	Cremorne Road	Maintenance Grade
	Dandaloo Road	Maintenance Grade
	Thornton Road	Maintenance Grade
Grader Crew 2 (Three-man crew)	Old Warren Road	Construction
Grader Crew 3 (Three-man crew)	Sullivans Road	Maintenance Grade
	Catons Road	Maintenance Grade
	Marra Road	Maintenance Grade
Grader Crew 4 (Three-man crew)	Bundemar Road	Maintenance Grade
	Boss Lane	Maintenance Grade
	Wonbobbie Lane	Maintenance Grade
	Cullemburrawang Road	Maintenance Grade
	Gillendoon Road	Maintenance Grade

* Flood Damage Works Program being developed.

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
 to the Ordinary Meeting of Council to be held in the
 Council Community Room on Thursday, 25th August 2022

ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

Project	Budget	Expend	Resp	Comment
Capital Works Bitumen Reseals (Regional Roads)				
Regional Roads Rehabilitation/Final Seal	230,000	Nil	RIM	Either part RR333 Rehabilitation (850m) or contribution to RR347 Final seal (3km). Seg 62 pt. 64.
Capital Works In Progress				
Old Warren Road Segments 30 Construction	500,000	Nil	DMES/ RIM	Variations of Fixing Local Roads R3 funding after cost savings.
CBD Improvements	52,732	Nil	DMES	Investigation and design work for CBD Improvement Program.
Warren Road Reconstruction	3,684,320	Nil	RIM	New culverts, widening of road and pavement rehabilitation.
REPAIR Program 2022/2023 RR347 Collie – Trangie Road	800,000	Nil	RIM	Rehabilitation of Segment 18 on RR347 Collie – Trangie Road
Gravel Resheeting <i>Old Warren Road and Old Warren Road or Canonba Road</i>	200,000 200,000	Nil Nil	RIM	Gravel resheeting of Old Warren Road (at the Bogan Shire end). Commencing September 2022. (Subject to use for Fixing Local Roads Grant Application Contributions)
Reseals <i>Local Roads/ Town streets</i>	655,258	Nil	RIM	Reseals to commence October 2022. (Subject to use for Fixing Local Roads Grant Applications Contributions)
Planned Future Capital Works				
Rehabilitation Warren Road Regional Road Segment 08 Inclusive of the Newe Park Bridge over the Merrigal Creek. Existing Asset Upgrade.	Funded from Regional Roads Block Grant (No current budget)	Nil	DMES	All preliminary works have been completed. Therefore, this project is on hold until the required funding can be sourced. The project has been developed sufficiently to be classified as being “shovel ready” . Will be subject to a Commonwealth Government Bridges Renewal Program Grant.

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
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ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

Project	Budget	Expend	Resp	Comment
Local Roads and Community Infrastructure Program Phase 3 (Commonwealth) Nevertire – Bogan Road Segment 4 and Segment 6 Rehabilitation	876,160	Nil	DMES	Project programmed for 2022/2023 and waiting in abeyance for other funding opportunities if they arise in 2022/2023. Awaiting funding.

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
 to the Ordinary Meeting of Council to be held in the
 Council Community Room on Thursday, 25th August 2022

ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

Project	Budget	Expend	Resp	Comment
Grant Applications				
Project	Budget	Expend	Resp	Comment
Federal Road Safety Tranche 4 and 5 RR333 Carinda Road	1,255,400	Nil	RIM	Shoulder widening and Linemarking RR333 Carinda Road Segments 6 & 8 6km-10km from Industrial Access Road. Awaiting Approval.
Heavy Vehicle Safety and Productivity Program	4,983,084 Made up of \$3,986,467 Federal & \$996,467 Council	Nil	DMES	Industrial Access Road upgrading including safety improvement at Carinda Road intersection, and drainage improvements at Old Warren Road intersection. Awaiting Approval.
Bridges Renewal Program	4,854,000 Made up of \$3,883,200 Federal & \$970,800 State (Block Grant)	Nil	DMES	Replacement of Newe Park Bridge and Marthaguy Creek Bridge. Awaiting Approval.

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
 to the Ordinary Meeting of Council to be held in the
 Council Community Room on Thursday, 25th August 2022

ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

TRAFFIC CLASSIFIER REPORT		Bullagreen Lane 27			
Location		Segment 30			
Period of Operation (Days)	201	19/01/2022 to		8/08/2022	
Total count both directions	5752				
AADT (vehicles per day)	29				
Percent of commercial vehicles	7.02%				
Vehicle type	Class	Number	%	Max.speed (kph)	85%
Light	1-2	3875	67.4	154.20	97.38
Non Articulated	3-5	1473	25.6	134.00	98.28
Articulated	6-10	335	5.8	117.30	80.86
B-Double/Road Train	11-12	69	1.2	75.70	65.61
Total	1-12	5752	100	154.20	
Average percentile across classes			85.53	Km/H	

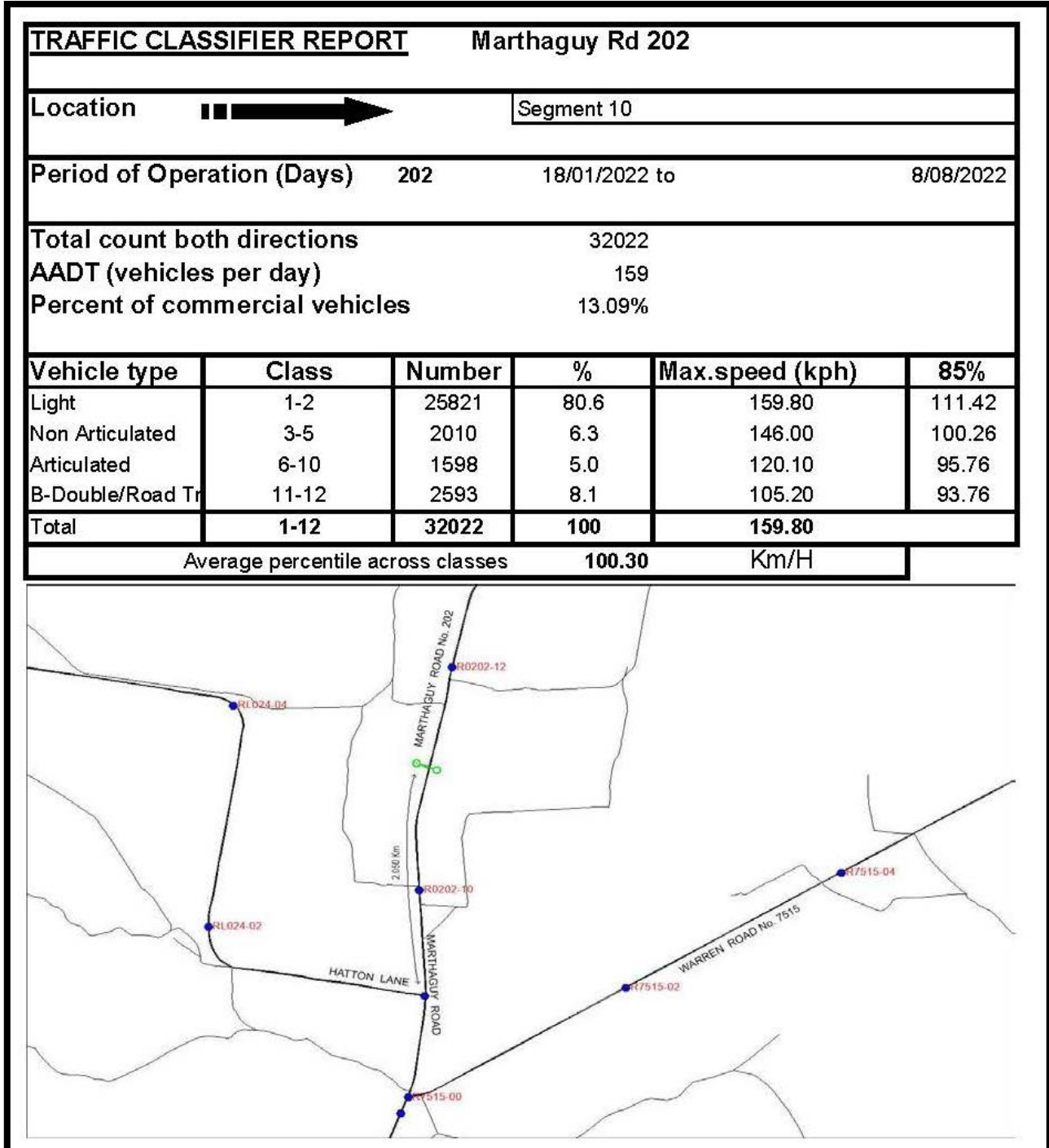
WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday, 25th August 2022

ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED



WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday, 25th August 2022

ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

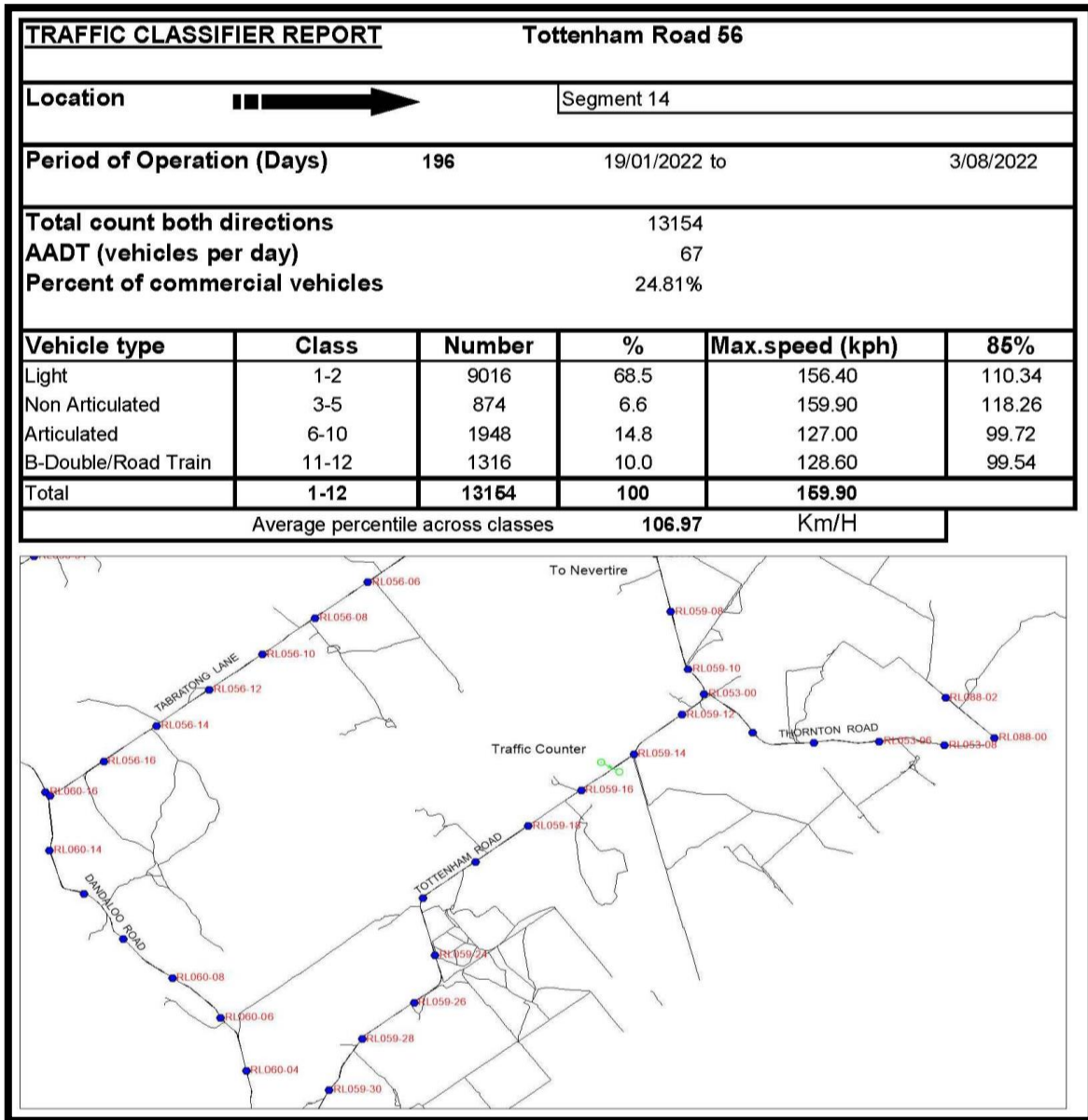
TRAFFIC CLASSIFIER REPORT		SR 91 Industrial Access Rd			
Location		Segment 02			
Period of Operation (Days)	203	18/01/2022 to		9/08/2022	
Total count both directions	92304				
AADT (vehicles per day)	455				
Percent of commercial vehicles	13.67%				
Vehicle type	Class	Number	%	Max.speed (kph)	85%
Light	1-2	58461	63.3	152.60	78.30
Non Articulated	3-5	21225	23.0	144.00	86.40
Articulated	6-10	7942	8.6	109.00	76.86
B-Double/Road Train	11-12	4676	5.1	105.00	72.36
Total	1-12	92304	100	152.60	
Average percentile across classes			78.48	Km/H	

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
 to the Ordinary Meeting of Council to be held in the
 Council Community Room on Thursday, 25th August 2022

ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED



WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
 to the Ordinary Meeting of Council to be held in the
 Council Community Room on Thursday, 25th August 2022

ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

TRAFFIC CLASSIFIER REPORT		Thornton Road 53			
Location		Segment 00			
Period of Operation (Days)	196	19/01/2022 to		3/08/2022	
Total count both directions	6112				
AADT (vehicles per day)	31				
Percent of commercial vehicles	5.06%				
Vehicle type	Class	Number	%	Max.speed (kph)	85%
Light	1-2	4911	80.4	153.00	97.74
Non Articulated	3-5	892	14.6	122.40	94.86
Articulated	6-10	233	3.8	108.60	78.80
B-Double/Road Train	11-12	76	1.2	85.60	73.65
Total	1-12	6112	100	153.00	
Average percentile across classes			86.26	Km/H	

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday, 25th August 2022

ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

(C14-7.2)

RECOMMENDATION:

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Town Services Manager for the budget and works period from 1st July 2022 to 10th August 2022.

ACRONYMS

DMES Divisional Manager Engineering Services
TSM Town Services Manager
MHD Manager Health & Development
IPM Infrastructure Project Manager
TSO Town Services Overseer

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
 to the Ordinary Meeting of Council to be held in the
 Council Community Room, Warren, on Thursday 25th August 2022

ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

TOWN SERVICES OPERATIONS AND MAINTENANCE BUDGET FROM 1st July 2022 to 10th August 2022

Project	Budget	Expend	Resp	Comment
General				
Warren Lawn Cemetery Stage 3. 3330-4120-0100 JC: 3330-4120-0010 <div style="border: 1px solid black; padding: 5px; width: fit-content; margin-top: 10px;"> C/Over \$76,894 2021/2022 \$60,000 </div>	109,904	Nil	MHD / TSM	09/08/22 No comments received during the Public Consultation period. Expansion works and main extension works to commence as staff and contractors are available. Upgrade drainage along western side and installation of drainage along the eastern side. Extension of river water main for future lawn cemetery expansion.

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
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ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Project	Budget	Expend	Resp	Comment
Water Supplies				
Oxley Park River Water Pumping Station 4580-4320-0015	80,125	Nil	TSM	09/08/22 River level remains too high to allow the works to be carried out. Carry out modification of the pipe work and pumps at the Oxley Park River Pump Station to allow the use of the same type of pumps used at the Ellengerah Road River Pump Station to allow efficient withdraw, rotation and replacement of the pumps together with an appropriate screening structure.
Water Extraction Meter Compliance 4580-4320-0003	3,217	Nil	TSM	09/08/22 On-Going. Installation of telemetry to all water extraction points meters to comply with Water NSW requirements.
Bore Flat Groundwater Augmentation. JC: 0191-0039-0000	245,616	Nil	TSM	Awaiting Response from DPIE regarding the Scope Change Request that was submitted early July to install “Best Practice Chlorination Systems for the Trunk main.

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
 to the Ordinary Meeting of Council to be held in the
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ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Project	Budget	Expend	Resp	Comment
Sewerage Services				
Works to Gunningbar Estate, and Nevertire Sewerage Pumping Stations. 5580-4320-4010 5580-4320-4100	98,182	98,182	TSM	09/08/22 Xylem expected to commence site works week of 15/08/2022. Replacement of pumps, starters and miscellaneous items to improve reliability. Xylem Water technologies will upgrade the pumps, pipework, guide rails, electrical switchboards, pump controllers and the telemetry at Gunningba Estate and Nevertire Sewerage Pumping Stations.
Works Wilson Street Sewerage Pumping Stations. JC# 0227-0020-0000	133,908	121,734	TSM	09/08/22 Xylem Water have the cabinets being designed and materials on order. Replacement of pumps, starters and miscellaneous items to improve reliability. Xylem Water technologies will upgrade the pumps, pipework, guide rails, electrical switchboards, pump controllers and the telemetry.
CCTV and Smoke Testing of Sewer at Warren and Nevertire 5580-4320-0002	200,000	Nil	TSM	Quotation documents under development. 2022/2023

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
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ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Project	Budget	Expend	Resp	Comment
Grant Applications				
Warren Levee Rehabilitation	7,100,000 (\$1,775,000 Council Funding)	Nil	DMES / TSM	<ol style="list-style-type: none"> 1. Funding currently being pursued for repairs to the reported section of the Warren levee. 2. Consulted with State Government Representatives seeking financial assistance to rectify deteriorated section. 3. Works to be undertaken in-house using Council staff and local contractors. 4. Local contractors have been liaised with regarding the methods of repair. Fresh applications have been submitted to the Federal Government Department of Home Affairs, waiting on confirmation of success or not. The matter is also with Resilience NSW who are also considering the application. Further application being arranged. Meeting & site inspections 15/12/21, between GM, ADMES and Tammy Greer from The National Recovery and Resilience regarding levee repairs and improved disaster preparation through the NSW Minister for Emergency Services. New application under the Commonwealth Government National Flood Mitigation Infrastructure Program (NFMIP) with a required 25% contribution from Council arranged. \$5.325 million Commonwealth Funding

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
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WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Project	Budget	Expend	Resp	Comment
				announced on the 4 th May 2022. Staff attempting to secure \$1.77 million co-contribution from State. Meeting held with Resilience NSW directors where they asked for Original application and correspondence with respect to the application. This has been sent. Awaiting response. State Program information request provided 19 th August 2022.
Tiger Bay Wetlands Effluent Reuse Scheme for Drought Protection. (Priority 1 of 3)	504,000	Nil	TSM	Installation of Ultraviolet (UV) Disinfection System and pipeline between New Sewerage Treatment Plant and construction of a Reed Bed at Tiger Bay Wetlands to ensure water supply to wetlands under the Murray-Darling Healthy Rivers Program – Large Grants. Awaiting Outcome.
Stormwater Quality Improvement for Warren (Priority 3 of 3)	1,720,000	Nil	TSM	Installation of 25 Stormwater Quality Improvement Device's (SQIDS) at stormwater locations that discharge directly into the Macquarie River and Gunningbar Creek under the Murray- Darling Healthy Rivers Program – Large Grants. Awaiting Outcome.

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
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ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Activity	Required Interval	Details	
Water System Planned Maintenance			
River mains flushing	As required	Sections are done where and when found necessary	
Water main flushing (Bore)	As required	Sections are done where and when found necessary	
Hydrant covers checked, painted, flushed and replaced where necessary, Blue reflective indicators, HP and HR signs installed		Done as required	
Bore Inspections		Conducted by Natural Resource Access Regulator (NRAR)	
Warren, Nevertire and Collie water chlorine and pH testing	Weekly at specific locations	Testing carried out daily	
Warren river pumps		Oxley Park Ellengerah Rd Racecourse	Breakdown maintenance only
Reservoir cleaning	3 to 5 years	Ellengerah Bore	Next Diver inspection October/November 2022.
		Nevertire Bore	
		Oxley Park River	Investigate using Remotely Operated Vehicle (ROV) to inspect 2022/2023
		Ellengerah River	

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
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ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Activity	Required Interval	Details
Sewerage System Planned Maintenance		
Warren Sewerage Treatment Works	Quarterly	Samples of treated effluent collected monthly for laboratory analysis against EPA licence requirements for PH, Total Suspended Solids (TSS), Total Nitrogen (N), Total Phosphorus (P), Oil & Grease (O&G) and Biochemical Oxygen Demand (BOD). Results are published on Council website quarterly.
Sewer gravity main CCTV Inspection and Smoke Testing program		<p>Develop a program to carry out CCTV inspections and smoke testing of all gravity sewer mains in Warren and Nevertire.</p> <p>Develop a sewer main replacement/relining program.</p> <p>Identify stormwater infiltration locations.</p> <p>Develop a program to educate property owners and residents about stormwater infiltration prevention.</p> <p>Develop a stormwater infiltration rectification program for Council assets and private property.</p>
Water and Sewerage Works Subject to Funding		
Location	Work Under Development	
Collie Water Supply (Reliability)	Commission the two, 125,000 litre Pioneer water tanks located west of the tennis court. Construct a 10m high tank stand to support two, 25,000 litre water tanks at the Pioneer tank location. Install pressure pumps into a new building at the base of the new elevated tanks. Decommission and remove the elevated tanks.	
Collie chlorine dosing	Install new gaseous chlorination system at the Pioneer water tank location.	
Nevertire chlorine dosing	Install new gaseous chlorination system in the new building at Nevertire. Install new dosing point to ensure chlorination is possible from either bore.	
Warren chlorine dosing	Install new gaseous chlorination system in the new buildings at Bore Flat and Ellengerah.	
Replacement of Telemetry System	Replacement of the water and sewerage telemetry system and Firmware upgrade of the Clearwater SCADA.	

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
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Council Community Room on Thursday, 25th August 2022

ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Account	Budget	Expenditure
Water Fund Maintenance and Repair	642,539	39,868
4200-0003, 4220-0003, 4230-0003, 4240-0003, 4250-0003 & 4300-0003		
Sewer Fund Maintenance and Repair	362,206	24,717
5200-0003, 5250-0003, 5280-0003 & 5300-0003.		

Water and Sewer Works

- | | |
|--|--|
| Training (excavator 3 days) | Hydrant maintenance |
| Sewer choke Boston Street | Service bore water leak at 32 Zora Street |
| Hydrant maintenance | Service bore water leak at 2 Bundemar Street |
| Sewer choke in 2 Johns Street | |
| Replacement of the meter (River) 48 River Avenue | |
| Meter re-reads | |
| Repair stop valve Bundemar Street (river) | |
| Repair stop valve Zora Street (river) | |
| Oxley Parade repair stormwater pipe | |

Warren Sewerage Treatment Works inflow		Sewerage Year – 1st June 2022 to 31st May 2023		
Month	Peak Daily Flow (KL)	Average Daily Flow (KL)	Monthly Flow (ML)	Cumulative Annual Flow (ML)
June 2022	1037	527	14.23	14.23
July 2022	628	441	13.67	29.27

Rainfall in Warren for the month of July 32.3 mm
Rainfall in Warren for the year July 2022 to date: 32.3 mm

WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the
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WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Bulk Water Reading per Quarter

WATER SOURCE	FIRST	BULK	SECOND	BULK	THIRD	BULK	FOURTH	BULK	% OF	Max.
	QUARTER	USAGE	QUARTER	USAGE	QUARTER	USAGE	QUARTER	USAGE		
	READING	TO	READING	TO	READING	TO	READING	TO	ANNUAL	Allocation
	1/07/21-	DATE	1/10/21 -	TO DATE	1/01/22 -	TO DATE	1/04/22 -	TO DATE	ALLOCATION	(ML)
	31/09/21	(ML)	31/12/21	(ML)	31/03/22	(ML)	30/06/22	(ML)		
Warren Bores										
Bore 1 (Bore Flat) Lic. 80AL703155	0.01	0.01	0.00	0.01	0.00	0.01	0.00	0.01		
Bore 2 (Ellengerah) Unlicensed	20.35	20.35	0.00	20.35	0.00	20.35	0.00	20.35		
	20.36	20.36	0.00	20.36	0.00	20.36	0.00	20.36	2.91%	700
Warren River										
Oxley Park Lic. 80AL700017	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Ellengerah Rd Lic. 80AL700017	5.28	5.28	0.00	5.28	0.00	5.28	0.00	5.28		
	5.28	5.28	0.00	5.28	0.00	5.28	0.00	5.28	0.70%	750
Showground (Racetrack)										
Lic. 80AL700645	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	188
Nevertire Bore Lic. 80AL703158	1.84	1.84	0.00	1.84	0.00	1.84	0.00	1.84	4.60%	40
Collie Bore Lic. 80CA724011	0.29	0.29	0.00	0.29	0.00	0.29	0.00	0.29	1.17%	25
Macquarie Park 80AL700996	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	14.2

WARREN SHIRE COUNCIL
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WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Parks and Gardens – Routine Works

Account	Budget	Expenditure
Parks & Gardens, Cemeteries & Racecourse	933,393	102,405*
0701-0003, 1151-0003, 1651-0003, 1701-0003, 2655-0003, 2660-0003 & 2670-0003		
*Includes \$24,908 of Emergency Works from July 2022 Flood and Storm Damage.		

The maintenance mowing and weeding of the Parks and Gardens are carried out on a 2-week rotating cycle with the following areas generally grouped together.

Site or location	Works carried out
Week One and Three	
Macquarie Park	Mown, whipper snipped and weeding
Victoria Park	Mown, whipper snipped and weeding
Ravenswood Park	Mown, whipper snipped and weeding
Oxley Park	Mown, whipper snipped and weeding
Ebert Park	Mown, whipper snipped and weeding
Gillendoon Street	Mown, whipper snipped and weeding
Orchard Street levee	Mown, whipper snipped and weeding
Bob Christian Reserve	Mown, whipper snipped and weeding
Lawson Street Levee	Mown, whipper snipped and weeding
Family Health Centre	Mown, whipper snipped and weeding
Collie Village	Mown, whipper snipped and weeding
Week Two and Four	
Saunders Park	Mown, whipper snipped and weeding
Skate Park	Mown, whipper snipped and weeding
Splash Park	Mown, whipper snipped and weeding
Lions Park	Mown, whipper snipped and weeding
Rotary Park	Mown, whipper snipped and weeding
Warren Lawn Cemetery	Mown, whipper snipped and weeding
Median Strips	Mown, whipper snipped and weeding
Library	Mown, whipper snipped and weeding
Len Woolnough Levee	Mown, whipper snipped and weeding
Mary Stubbs Levee	Mown, whipper snipped and weeding
Boston Street Levee	Mown, whipper snipped and weeding
Macquarie Drive Levee	Mown, whipper snipped and weeding
Nevertire Village	Mown, whipper snipped and weeding

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WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

The Play Equipment at Macquarie and Ravenswood Parks are inspected, and sand pit areas are raked daily.

BBQs at Macquarie Park, Oxley Park, Skate Park and Splash Park are cleaned twice a week.

The following locations are mown, whipper snipped and weeded as needed.

Bore Flat	Sewer Pumping Stations
Bore Flat Levee	Shire Housing
Carter Oval	Town Medians and approaches
Other Reserves	Water Pumping Stations and Reservoirs
Readford Street Levee	Weed Spraying
WOW Centre	Tiger Bay Walking Track

Parks and Gardens Works

Macquarie Park mow/snip	Macquarie Park mow/snip/weeding
Ravenswood Park mow/snip	Skate/Splash Parks cleaning
Skate/splash Parks mow/snip	Ravenswood Park mow/snip
Lawn Cemetery mow/snip	Lawn Cemetery mowing
Victoria Park mow/snip/line marking	Median strips mow/snip
Saunders Park mow/snip	Carter oval mowing
11 Pittman Parade mow/snip	Saunders Park mow/snip
Library mow/snip	Victoria Oval mow/snip/line marking
CBD area weeding/ pruning	CBD area weeding pruning
Rotary Park mow/snip	8 Deacon Drive mow/snip
Lions Park mow/snip	Stubbs levee mow/snip
Oxley Park mow/snip	Woolnough levee mow/snip
Collie Village mowing	Lions Park mow/snip
Nevertire Cemetery mow/snip/weeding	Rotary park mow/snip
Boston Street levee mow/snip	Town approaches mowing
Town approaches mowing	Clean stormwater grates
Training (traffic control)	Fill divots in racetrack
Bore Flat levee mow/snip	Shire office mow/snip
Family Health Centre mow/snip	Roundabout mow/snip

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WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Town Crew Works

Removal of burnt tree from Macquarie park	Assist in sewer choke in 1 Johns Avenue
Pick up road plates up from Cobb lane	Assist with Zora Street water leak
Opening flood gates	Assist with water leak in Bundemar Street
Weed spraying around Warren	Remove rubbish from Depot
Remove metal fencing at Post Office	Install sign on Udora Road
Remove tree limbs around Warren	Assist with divots on the racetrack
Assist with sewer choke in Boston Street	Clean grates around Warren
Cleaning stormwater grates around Warren	Tree limb removal
Erect signs on Ellengerah Road	Close flood gates

Non-Roads November/ December Flood and Storm Damage Works

Description	Expenditure
Non-Roads November/ December 2021 Flood and Storm Damage Emergency Works. (Application for reimbursement submitted 8/03/2022)	\$173,456.91 Note: \$36,330 per event will be funded by Council as per the agreement. This includes the Roads Flood and Storm Damage Claim contribution.
0700-0050-0500, 0700-0050-0510, 0700-0050-0520, 0700-0050-0530, 0700-0050-0540	

Non-Roads July 2022 Flood Damage Works

Description	Expenditure
Non-Roads July 2022 Flood Damage Emergency Works.	\$24,908 Note: \$36,330 per event will be funded by Council as per the agreement. This includes the Roads Flood and Storm Damage Claim contribution.
0700-0055-0500, 0700-0055-0510, 0700-0055-0520, 0700-0055-0530, 0700-0055-0540	

WARREN SHIRE COUNCIL
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WORKS PROGRESS REPORTS – FLEET – WORKSHOP

C14-7.2

RECOMMENDATION

That the information be received and noted.

The following are details of Projects and Programs that are being managed by the Workshop Coordinator for the budget and works period from 11th July 2022 to 10th August 2022.

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
Plant Repairs				
P1041	Isuzu rigid water truck	Replaced batteries x2	1.5 hour	1.5 hour
P3503	Toyota Kluger	Vehicle sold at Pickles Auctions \$29,250	0	1 hour
P3609	Toyota Hilux	Vehicle sold at Pickles Auctions \$39,250	0	1 hour
P233	Toyota Kluger	X2 new tyres fitted to a vehicle	1 hour	1 hour
P48	McGrath Step Deck Trailer	Rego inspection HVIS in Nyngan passed all ok.	4 hours	4 hours
P92	Multipak Roller	Park brake issue, park brake keeps engaging. The loose wire found and repaired all ok for now.	4 hours	4 hours
P3606	Toyota Hilux	Stripped of electrics and cleaned ready for change over and sale at pickles auctions	0	8 hours
P240	Toyota Aurion	Cleaned and returned to office ready for use.	2 hours	2 hours
P2841	Stihl Brush Cutter	Operator reports machine bogging down during use. Unit cleaned and test run, minor carbi adjustments made all ok test run for 1.5rs.	2.5 hours	2.5 hours
P43	Mitsubishi Fighter Truck	New windscreen installed	4 hours	4 hours

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WORKS PROGRESS REPORTS – FLEET – WORKSHOP

CONTINUED

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
P3605	Toyota Hilux	40,000klm Service done (major).	5 hours	5 hours
P3608	Toyota Hilux	50,000klm service done.	2.5 hours	2.5 hours
P3505	Toyota Fortuner	Washed and return to office.	1 hour	1 hour
P107	Isuzu Med Tipper Truck	Hoist not working not raising up electrics shorted found problem and rectified.	2 hours	2 hours
P3613	Toyota Hilux twin cab	Wheel alignment Macquarie Toyota.	N/A	N/A
P92	Multipak Roller	Flat tyre inner rear LH side.	12 hours	12 hours
P1042	Isuzu Water Truck	Spray system not working, diagnose and repair, air system pressure valve stuck closed repaired valve and test system all ok now.	2 hours	2 hours
P3606	Toyota Hilux twin cab	Clean up and removal of electrics ready for sale at Pickles Auctions.	6 hours	6 hours
P2300	Isuzu small Tri Tipper	Battery and charging system check for function all seems ok.	2 hours	2 hours
P112	Box trailer 6x4	Repairs to trailer new paint new jockey wheel, new lights, and wiring.	6 hours	6 hours
P3610	Toyota Hilux twin cab	Cleaned and returned to office.	2 hours	2 hours
P62	Toyota Hilux single cab	Jump start battery and charging system check.	1 hour	1 hour
P1719	Stihl concrete saw	Broken pull start mechanism new parts required repaired for now to start.	2 hours	2 hours
P1047	Isuzu Street Sweeper	Blown hydraulic line, located, remove and replace line test function all ok now.	6 hours	6 hours
P2380	Isuzu Paveline Tar Truck	Spray nozzle connector worn on front delivery hose remove replace fitting test operation all ok.	2 hours	2 hours

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WORKS PROGRESS REPORTS – FLEET – WORKSHOP

CONTINUED

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
P2120	John Deere 6140M Tractor	1500hr service done.	6 hours	6 hours
P61	Hino Tender Truck	Replace damaged radiator.	6 hours	6 hours
P22	John Deere Grader	Fit new bolts and inspect blade wear.	3 hours	3 hours
P31	Nissan UD Tipper	Hydraulic cap missing, a new one made and fit to hydraulic tank.	2 hours	2 hours
P25	John Deere Grader	Service done all checks ok major service next.	3 hours	3 hours
Flextool	Flextool Pumping Heads	Workshop has been trying to repair x3 pumping heads however parts unavailable or expensive made one pumping head workable again using parts from the other. X2 pumping heads to be sold, x2 new pumping heads purchased to replace.	8 hours	8 hours
P107	Isuzu Med Tipper Truck	Diesel leak at fuel filter, found and repair leak in top cap copper seal washer.	2 hours	2 hours
P1047	Isuzu Street Sweeper	Water system failure. check system pump failing to engage assist pump to engage and test again all ok now (suggest new pump be purchased for fitment).	2 hours	2 hours
P3601	Toyota Hilux twin cab P&G	Auxiliary Anderson connector failure to work, diagnose terminal has backed out of the plug, refit and test all ok now.	1.5 hours	1.5 hours
P25	John Deere 770G Grader	Diff lock not engaging diagnose and repair, diff lock pump failure replace pump and check function all ok now.	9 hours	9 hours
P2120	John Deere 6140M Tractor	Flat tyre front LH side, wheel removed and taken to Tyre Right Warren for repairs.	2 hours	2 hours
P2020	Caterpillar 950M Loader	No drive situation at random times and power failure signs. Tests ok for now.	1 hour	1 hour

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WORKS PROGRESS REPORTS – FLEET – WORKSHOP

CONTINUED

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
Jobs to be Done				
P28	John Deere 770G Grader	Replace warn missing circle wear pads and adjust for clearance.		
P50	Isuzu Tipper Tar Truck	Fan on condenser for a/c needs replacing.	1 hour	1 hour
FLOOD PUMPS	Pump at rear of Central School	Fit new reduction drive and drive shaft. Pump bell housing is leaking oil and will need seal replace before reduction drive is fit.		
P31	Nissan UD Truck	Fit new starter motor and check cause of mystery noise.		
P31	Nissan UD Truck	Add blue level sensor to be replaced or repaired		3 hours
P14	432f Caterpillar Backhoe	Leaking rams to be repaired.		
P14	432f Caterpillar Backhoe	Seat repairs to be done seat leaking air somewhere diagnose and repair.		
P1063	Isuzu Water Truck	Repair clearance lights and brake lights		
Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
Other works completed				
Flood	P21 attached to P302	Organising flood pumps that we have atm one pump taken to gate at Gunningba Estate.	15 hours total	15 hours total
New plant	Uk 435 Brush Cutter	Ordered from dubbo mowers and chainsaws as requested by Maryanne Stephens for use the Ewenmar Waste Depot.	.5hour	.5hour
	First Aid training	First Aid training refresher course completed.	8 hours	8 hours

ACRONYMS

WC	Workshop Coordinator
TBD	To be determined
DTC	Diagnostic trouble code
DPD	Diesel particulate diffuser

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
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ITEM 1 DEVELOPMENT APPLICATION APPROVALS

(B4-9)

RECOMMENDATION:

That the information be received and noted.

PURPOSE

To inform the Councillors of the approved Development Applications by Council for the previous month.

BACKGROUND

Council received Development Applications from residents in the Warren Shire area to seek approval.

REPORT

Development Applications that have been received for approval for July 2022.

FILE	LOCATION	WORKS	RECEIVED	APPROVED
P16-22.08	Dr Kater Drive, WARREN NSW 2824 Lot 18 DP832400	Installation of (4) units for staff accommodation	3/6/2022 Stop the clock 3/6/2022 to 21/7/2022	22/7/2022

LEGAL IMPLICATIONS

Council is required under the EPA Act to assess and determine applications within established timeframes.

RISK IMPLICATIONS

The EPA Act provides appeal mechanisms for applicants who believe that their application requires review.

STAKEHOLDER CONSULTATION OPTIONS

Council issues a S101 EPA Act list of approvals monthly for the community to review.

CONCLUSION

This report is provided to allow Council and the community to see the applications determined each month.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and accurate reporting for efficient management and accountability.

5.2.1 Quality customer service focus by Council staff.

1.4.4 Help ensure safe and sustainable development.

SUPPORTING INFORMATION/ ATTACHMENT

Nil.

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
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ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES (C14-7.3)

RECOMMENDATION:

That the information be received and noted.

The following are details of the projects and grant applications that are being managed by the Manager Health and Development Services.

Budget and Works from 1st July 2022 to 11th August 2022.

2020 Projects	Budget	Expend	Resp	Comment
Construction of two (2) x Council dwellings. 21 Deacon Drive and 8 Deacon Drive.	88,000	23,854 Committed	MHD	<p>Completed July 2020.</p> <p>New complaint lodged with Department of Fair-Trading 18th May 2021. Additional information provided 2nd and 7th June 2021.</p> <p>Formal complaint lodged with Department of Fair-Trading 4th March 2021. Additional information provided 11th March 2021. A further report provided to Council in August 2021.</p> <p>Rectification order issued. Expired 26/10/2021 Builder expected at the end of November to complete requested maintenance and repair works which has not progressed.</p> <p>Report provided to February 2022 Committee of the Whole Closed Council Meeting concerning directions on this project.</p> <p>Council resolved that: Council proceeds to a hearing before The NSW Civil and Administrative Tribunal (NCAT) Consumer Division and if required the District Court.</p> <p>Proceedings have been commenced on 28th July in NCAT in respect of both properties</p>

WARREN SHIRE COUNCIL
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ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES
CONTINUED

2021 Projects	Budget	Expend	Resp	Comment
Construction of the Waste Transfer Station at Ewenmar Waste Depot.	271,116	106,982 Committed	MHD/TSM	Final design complete. Contractor engaged to install drainage pipework at the end of November. Concreting works listed on vendor panel closed 3rd February 2022 contractor appointed. Due to time lapse, new quotations being obtained.
Completion of Tiger Bay Wetlands Walkway (Central West Councils Environment and Waterways Alliance 2021 Small Grants).	4,545	Nil	MHD/DMES	Works program to be determined.
Community Building Partnership Program Grant - Waterproof lockers and changeroom double sided seating for Warren War Memorial Swimming Pool.	4,424	Nil	MHD	\$9,702 Grant successful that will be for lockers. Funding deed required dollar for dollar cash matching. Funds to be sourced from other areas of savings. Lockers delivered 6 th May 2022. Changeroom seating received, to be installed.

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ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES

CONTINUED

2021 Projects	Budget	Expend	Resp	Comment
*Electricity to Animal shelter.	6,000	6020	MHD	Payment of trenching outstanding \$2000 - \$3000
Swimming Pool Double access gates.	8,000	Nil	MHD	Projected rescope, part completed in house, part to be completed by Contractor. Gates have been installed. New gates ordered due to the incorrect sizing.
Swimming Pool – shelving and concreting.	5,000	Nil	MHD	All shelving installed. Concreting to be completed.

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ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES

CONTINUED

2022 Projects	Budget	Expend	Resp	Comment
Warren Support Services (Targeted Early Intervention)				
2.12 Warren Chamber Music Festival.	5,000	Nil	MHD	Complete waiting on acquittal.
2.14 Warren Youth Group Grow Services Day.	5,000	Nil	MHD	Postponed due to wet weather date to be advised.
2.18 St Mary's Naidoc Week.	3,000	Nil	MHD	To be held July waiting on.
2.21 Warren Performing Arts Connection through Music.	5,000	Nil	MHD	To be held July through to December.
Local Roads and Community Infrastructure Program - Phase 3 Grants - Community Infrastructure Projects				
Warren Sporting and Cultural Centre Upstairs Disabled Toilet.	40,000	44,977 Committed	MHD	Listed on vendor panel, closed 5 th April. Quotations received exceeded allocated budget; other quotations being sourced. Contractor appointed.
Warren Sporting and Cultural Centre Retaining Wall and Second/Third Tier Replacement and concrete path work.	40,000	37,288 Committed	MHD	Listed on vendor panel, closed 5 th April. Quotations received exceeded allocated budget; other quotations being sourced. Contractor appointed.
Warren Sporting and Cultural Centre Sound Mixer System and External Speakers.	9,572	9,690 Committed	MHD	Revised quotation being obtained to include additional speaker. Contractor appointed.

RECOMMENDATION:

The Action Checklist progress be received and noted; and Items marked with an asterisk (*) be deleted.

WARREN SHIRE COUNCIL
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ITEM 3 ENVIRONMENT AND WATERWAYS ALLIANCE AGREEMENT

(C12-3,2)

RECOMMENDATION:

That the information be received and noted.

PURPOSE

To provide Council with an update on the agreement and current projects with the Central West Council's Environment and Waterways Alliance.

BACKGROUND

The Central West Councils Environment & Waterways Alliance (Alliance) is an organisation representing the Councils of Central West NSW in order to share resources, attract grant funding, and build capacity in regard to managing the environment within our region. The Alliance has a proud history dating back to 2000 when a group of Councils came together to combat the emerging threat of salinity across the region, with the current format having been in place since 2015.

From their inception in 2014, both Central Tablelands and Central West Local Land Services provided financial and logistical support for the Alliance. This arrangement ceased at the conclusion of the 2017-18 financial year. However, the Alliance continues to improve local environmental outcomes and are currently in the process of restructuring the organisation in order to provide more of an emphasis on core Council requirements in regard to environmental management.

REPORT

Council received a letter dated 4th July 2022 from David Waddell (Chair) of Central West Councils Environment and Waterways Alliance. This letter outlines the benefits of the alliance and the current project that Warren Shire Council is a participant of that being Creating Homes for Threatened Species. Additionally, Warren Shire Council was a successful recipient of the 2021 Small Grants funding for the Completion of the Tiger Bay Wetlands Walkway. Networking within the region to produce the State of the Environment Report on a regional basis benefits Warren Shire Council as it produces a comprehensive document that would otherwise not be developed.

Creating Homes for threatened species was successfully completed around the township of Warren. The feedback received was that many locations already had hollows in trees. It was wet at the time that the contractor was in Warren, which did limit the accessibility of some of the sites. However, the project still progressed as planned. The proposed outcome was 500 artificial hollows to be cut into existing trees across 17 Local Government Areas by skilled arborists.

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

If Council were not to participate as a member Council of the Alliance, there will be opportunities missed.

STAKEHOLDER CONSULTATION

Nil

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
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ITEM 3 ENVIRONMENT AND WATERWAYS ALLIANCE AGREEMENT

CONTINUED

OPTIONS

Council should continue to be an active member of the Alliance to utilise the opportunities made available to them.

CONCLUSION

The information provided is to update the Council on the status of the agreement and projects with Central West Councils Environment & Waterways Alliance.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.1.2 Actively participate in the Environment and Waterways Alliance

SUPPORTING INFORMATION/ ATTACHMENT

Letter from the Alliance.

WARREN SHIRE COUNCIL
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ITEM 3 ENVIRONMENT AND WATERWAYS ALLIANCE AGREEMENT

CONTINUED

Attachment Letter from the Alliance.

4th July 2022

Central West Councils Environment & Waterways Alliance
C/- Neophema Environmental
30 Lorimer Street
LLANARTH NSW 2795

Mr Gary Woodman
General Manager
Warren Shire Council
PO Box 62
WARREN NSW 2824

Dear Mr Woodman

Confirmation of CWCEWA membership extension 2022-23

This letter confirms Warren Shire Council's membership with the Central West Councils Environment and Waterways Alliance (Alliance) for the period 1 July 2022 – 30 June 2023 as per the Alliance Terms of Reference and Membership Agreement. As agreed at the Alliance meeting in February in Dubbo, the Alliance has agreed that membership contributions for the 2022-2023 financial year will remain the same and will incrementally increase each year in accordance with rate pegging. Alliance member Councils benefit from shared resources, increased ability to attract grant funding due to our partnership structure, and capacity building in environmental management.

The Alliance has directly contributed over \$300,000 to projects delivered by our member Councils in the last 3 years. Our initiatives work to improve the capacity of our region's staff, as well as delivering on-ground environmental outcomes. As a result, we are currently delivering on the \$100,000 NSW Environmental Trust grant funded project that is directly benefiting all member Councils through the Creating Homes for Threatened Species project. We look forward to working with you and your staff to continue to build upon this work.

You will soon receive an invoice directly from Gilgandra Shire Council for Warren Shire Council's 2022-23 Alliance membership contribution of \$2,000 + GST. As Council is also committed to the State of the Environment Reporting, this invoice will cover both Alliance membership and a State of the Environment Reporting fee of \$2,500 + GST for the comprehensive State of the Environment Report.

The Regional State of the Environment Report is considered to be an important management tool that aims to provide the community and Councils with information on the condition of the environment in the local area to assist in decision making. As such, this report is publicly available online, along with all of the previous Regional State of the Environment Reports, at the Central West Councils Environment and Waterways Alliance website: cwcewa.com.au/state-of-the-environment.

Thank you for your commitment to the Alliance and I look forward to working with you over the next year.

Yours sincerely

David Waddell
Chair
Central West Councils Environment & Waterways Alliance

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WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday, 25th August 2022

ITEM 4 REQUEST FOR DONATION OF HERITAGE ITEMS FROM THE VISITOR'S INFORMATION CENTRE TO THE WARREN MUSEUM AND GALLERY ASSOCIATION INCORPORATED
(T4-6.1)

RECOMMENDATION that:

1. Council donate the wall-mounted telephone and the old telephone collection currently stored in the old Information Centre building to the Warren Museum and Gallery Association Incorporated; and
2. Council donate one (1) of the cross sections of the old river red gum slab, currently kept in storage at the Warren Shire Council Works Depot, to the Warren Museum and Gallery Association Incorporated.

PURPOSE

For Council to consider a request for the donation of heritage items from the old Information Centre building to the Warren Museum and Gallery Association Incorporated.

BACKGROUND

The President of the Warren Museum and Gallery Association Incorporated emailed (Attachment 1) Council on Monday 30th May 2022, enquiring if items of historical value, being the cross-section of the old river red gum slab (Attachment 2), the wall-mounted telephone (Attachment 3) and the old telephone collection (Attachment 4), could be donated to the Warren Museum and Gallery Association Incorporated. The proposed request does not include the telephone exchange infrastructure.

This item was reported to the July Ordinary Council meeting where the following was resolved;

“that the item be deferred to seek further information from the Warren Museum and Gallery Association Incorporated on loaning the items not donating.”

Carried 206.7.22

REPORT

Research has confirmed that loaning of items of historical importance is not permitted, and that donation is the agreed transfer of ownership.

It was also discussed at the meeting, the existence of cross-sectional slabs of the old river red gum. It has been confirmed that there are four (4) cross sections in storage at the Warren Shire Council works depot (Pictures 1 and 2). If Council were to donate one of these cross-sectional slabs, the Warren Museum and Gallery Association Incorporated, would have to get it appropriately dated at their expense. This way forward would ensure that the slab already dated remains in Council's possession and enables the Warren Museum and Gallery Association Incorporated to also display their own cross-sectional slab.

LEGAL IMPLICATIONS

The donation of items of historical value becomes the legal property of the Warren Museum and Gallery Association Incorporated.

RISK IMPLICATIONS

Nil.

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CONTINUED

STAKEHOLDER CONSULTATION

Past volunteers have been consulted to ensure that the items requested by Warren Museum and Gallery Association Incorporated are not required to be returned to the donors.

OPTIONS

Council should donate the wall-mounted telephone and the old telephone collection.
Council should retain the existing dated cross-sectional slab of the River Red Gum and donate another cross-sectional slab to the Warren Museum and Gallery Association Incorporated, and the appropriate dating of the slab would be at the Warren Museum and Gallery Association Incorporated, cost.

CONCLUSION

Taking into consideration the historic significance of the items and the intended purpose, being public display, the items being the wall-mounted telephone, the old telephone collection and a cross-sectional slab of the River Red Gum, from storage, should be donated to the Warren Museum and Gallery Association Incorporated.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 1.1.6 Recognise and support our wide range of local community groups
- 1.2.3 Encourage volunteerism within the community
- 5.1.3 Promote Warren Shire Council to wide audiences both within the Shire and externally

SUPPORTING INFORMATION/ ATTACHMENT

- Attachment 1 - Email from The Warren Museum and Gallery Association Incorporated
- Attachment 2 - Old River Red Gum Slab
- Attachment 3 - The Wall Mounted Telephone
- Attachment 4 - The Old Telephone Collection
- Pictures 1 and 2 – Cross sections of the old river red gum in storage

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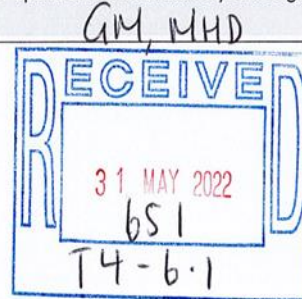
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CONTINUED

Gary Woodman

From: John Burke <jmburke@hwy.com.au>
Sent: Monday, 30 May 2022 12:06 PM
To: Gary Woodman
Subject: Warren Museum

CAUTION: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Mr. G Woodman
General Manager
Warren Shire Council
Warren NSW 2824



Dear Gary,

Has Council made any decision with regard to the future of the objects that are currently stored in the former Tourist Information Centre.

In particular I refer to the;

- . cross-section of the old river redgum
- . the wall mounted telephone
- . the old telephone collection housed in a glass topped display cabinet.

Our Museum Curator would like to include these objects in our Museum display. Would this be possible?

The objects would have to be given to the Museum and Gallery Association.

Regards,
John

J M Burke
President
Warren Museum and Gallery Association Inc.

Attachment 1 - Email from The Warren Museum and Gallery Association Incorporated.

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CONTINUED



Attachment 2 - Old River Red Gum Slab.

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Attachment 3 - The Wall Mounted Telephone.

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Attachment 4 - The Old Telephone Collection.

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Pictures 1 and 2 – Cross sections of the old river red gum in storage



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